



# Winkleigh Primary School

"Learning together, achieving together."

HEADTEACHER: Mrs Victoria Fenemore

Farmer Frank's Lane  
Winkleigh  
Devon  
EX19 8JQ

Telephone: 01837 83354  
Email: [admin@winkleigh.devon.sch.uk](mailto:admin@winkleigh.devon.sch.uk)

## Vacancy

**Winkleigh Primary School have the following  
vacancy to start September 2017**

### **Foundation Unit Meal Time Assistant**

6.25 hrs per week 11:45am to 1:00pm (Monday to Friday)  
38 weeks per year - term time only.  
£7.78 per hour.

Are you looking for a new and exciting opportunity? We are looking to employ an outstanding, highly motivated and positive meal time assistant for our Foundation Unit from September 2017.

You must be highly motivated, confident, flexible and proactive and ensure that our children have a positive, happy and safe lunchtime experience.

You will have the skills and enthusiasm to work collaboratively with our children, staff, parents and governors to build on the strengths of this successful village school.

Experience of working in a school, pre-school or early years setting is desirable.

You must be willing to go the extra mile for our children.

You will have excellent interpersonal and communication skills with children, staff and parents. Have high expectations and understand the importance of, and promote the principles of inclusion

This is an exciting opportunity to join a friendly team in a well-established setting.

We actively encourage visits to our school. Please telephone 01837 83354 to arrange.

An enhanced DBS disclosure is required for this post. This role requires the ability to fulfil all spoken aspects of the role with confidence, professionalism and fluency in English.

The Governors at Winkleigh Primary School have not adopted 'pay portability' within their pay policy.

**Application forms and full job descriptions are available from [admin@winkleigh.devon.sch.uk](mailto:admin@winkleigh.devon.sch.uk)  
by telephoning school on 01837 83354 or from the school admin team.**

**Closing date is Midday 6<sup>th</sup> July.**