

Sampford Courtenay Parish Council
NOTICE OF SAMPFORD COURTENAY PARISH MEETING

www.sampfordcourtenay-pc.gov.uk

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

To Members of Sampford Courtenay Parish Council

You are duly summoned to attend the next meeting of Sampford Courtenay Parish Council to be held at **7.30 pm** on **Tuesday 21st Nov** at Sampford Courtenay Village Hall.

Agenda for the Meeting.

- 1) **Chairman's welcome and opening remarks .**
- 2) **Apologies**
- 3) **Public Participation** Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman.
Members of the public may not take part in the Parish Council meeting itself. **(maximum time limited to 3 minutes per person)**
- 4) **Declarations of Interest –**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any personal interests in items on the agenda and their nature.
 - c) To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)
- 5) **Minutes** To consider the approval of the minutes of the last meeting of the council (already circulated)
 - a) – **Main Council Meeting held on 17th Oct 2017**
- 6) **Playground Report.** (Adrian Thorley) & **Review of Annual Inspection findings.**
- 7) **WDBC Report -**
- 8) **Planning –** To report on decisions made at Planning meeting held on 14.11.17.
 - a) **3563/17/HHO – Martinmas Cottage – Mr & Mrs G Evans** – Householder application to convert garage to kitchen diner and to replace existing conservatory with ground floor extension.

SUPPORT
 - b) **2985/17/FUL – Langmead Farm – Mr K Bennett** - Barn conversion into 2 no new semi-detached dwellings with associated parking and amenity space.

SUPPORT
 - c) **2986/17/LBC – Langmead Farm – Mr K Bennett** - Listed building consent for barn conversion into 2 no new semi-detached dwellings, with associated parking and amenity space.

SUPPORT

WDBC Decisions :-

 - d) **2373/17/FUL – The Chapel, - Mr D Cruden**

Conditional Approval
 - e) **2578/17/HHO – Highclere – Miss T Brett**

Refusal
- 9) **Eastern Links Meeting report** (A Thorley) & Instruction for work on new Notice Board.
- 10) **SCPC Planning policy for coming year** - follow up from Open Meeting
- 11) **Local Resilience Plan** – follow up from Open Meeting.
- 12) **BT Phoneboxes** – follow up from Open Meeting
- 13) **Other actions from Open Meeting.**
- 14) **Application from Village Hall Committee for £4,502.38 funding for Audio Visual Equipment.**
- 15) **Highways** – (Cllr A Thorley)
- 16) **War Memorial - update from Jeremy Chadburn**

War Memorial Fund - **Balance** Total carried forward = £2010.00 (cost of Plaque deducted)

Donations this month. = Oct - Nov = 5 weeks @ £14.40 = £72.00 (incl in above figure)

17) Finance (To consider payments to be made as per list below)

i) Clerk salary & Expenses =	= £ 135.80	
ii) HMRC	= £ 33.80	
iii) British Legion Poppy Wreath =	= £ 100.00	
iv) SWWA – Toilets =	= £ 35.76	
v) M. Pratt – Frame for Parish Map =	= £ 40.00	
vi) Country Cheeses – Open Meeting =	= £ 41.68	(less £22.00 cheese sold to Cllrs)
vii) C. Coleman – Stamps Chairman’s Letter	= £ 42.00	
viii) C. Coleman – Cutlery Open Meeting -	= £ 4.00	
ix) M. Pratt – Wine etc Open Meeting -	= £ 16.81	
x) Bourne Carpentry – Peacegate Lane P3 =	= £ 350.00	
xi) Fahey’s 19.18 tonnes subbase – Peacegate Lane	= £ 414.29	
xii) Grant Thornton – External Audit fee	= £ 120.00	
xiii) Play Inspection Company =	= £ 108.00	
xiv) Total payments this month =	= £ 1442.14	
xv) Uncleared cheques & transfers from last month =	= £ 1548.99	
xvi) Balance (16 xiv + 16 xv)	= £ 2991.13	
xvii) Income	= £ 0.28	Interest
xviii) Current Balances = Reserve Account	= £ 11,724.16	(Statement 18.10.17)
xix) Current Account (according to Statement –31.10.17)	= £ 5,025.08	
xx) Total Current Funds less agreed expenditure above	= £2033.95	(15 xix – Balance)

xxi) To agree transfer of £ ZERO £ To **Reserve** Account from **Current** Account

18) Progress Reports for information

- a) **OkeRail Forum**
- b) **Footpaths** – (Cllr D Boting Page)
- c) **Social Media** – (Cllr McIlwraith) SCPC Facebook page
- d) **Outstanding Actions report**
- e) **Clerk’s Report** (anything not already covered by Agenda items)
 - i) **Mayor of Okehampton invitation for Cllr Coleman & guest to attend Council Chamber pre Edwardian Evening 7th Dec**

19) **Correspondence for information** (To note the attached appendix of items which have been circulated or will be available for inspection at the meeting)

20) **Councillors’ reports and items for future agenda.** (Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for Tues 19th Dec at 7.30pm at Sampford Courtenay Village Hall.

Signed
M. S Pratt Marion Pratt
 Clerk to Sampford Courtenay Parish Council Nov 2017.

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2017/18 Dates	Apr – 18th Sept – 19th	May – 16th AGM Oct – 17th	Jun – 20th Annual Parish Meeting 1 - Oct 24th	Jul – 18th Nov – 21st	Aug – 15th Dec – 19th
2018	Jan – 16th	Feb – 20th	Mar – 20th	Annual Parish Meeting 2 Mar	

Eastern Links Meetings –

Training –