

**Sampford Courtenay Parish Council**  
**www.sampfordcourtenay-pc.gov.uk**

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

**Tues 3<sup>rd</sup> April 2018.**

- 1) **Present :- Cllrs J Friend, J. Clatworthy Edwards, M. Wilson, C. Coleman & M. McIlwraith + 2 members of the public.**
- 2) **Apologies** were received and accepted from Cllrs J. Palmer, D. Botting-Page & A. Thorley + WDBC Cllrs L. Samuel & L Watts.
- 3) **Public Participation –**
  - a) **Church Warden Malcolm Craig** – gave some suggestions of names to invite to officiate at the planned War Memorial Dedication on Wed August 15<sup>th</sup>. Clerk will contact them all and see if they are available.
  - b) **Modernisation of Church Rooms Project** – Malcolm explained that the Church Rooms are owned by the Diocese Custodians and that although he personally had no objection to the idea of modernising the facilities and incorporating a Public Toilet that could be used by Church users he could not speak for the rest of the PCC. Chairman Colin Colman suggested that the SCPC should pay for a Feasibility study on all 3 suggestions put forward at the Open Meeting. Malcolm Craig will forward list of Approved C of E Architects for the Clerk to approach.
  - c) **Cllr McIlwraith** suggested that to protect any funds invested in the Church Rooms, should the Diocese decide to sell the property in the future, any grant should be subject to annual depreciation as per all SCPC assets to be agreed by all parties.
  - d) **Planning Check List** – Steve Blakeman commented on the wording and intent of some of items on the Draft Planning Check list put forward at the Open Meeting. Cllr Wilson, took note of all his comments and explained that it was still in draft form and was merely intended as a guide for both councillors to ensure fair and transparent decisions for all planning applications put before them, and for parishioners to provide sufficient information with their plans for SCPC to support all applications where no objections have been made.
- 4) **Declarations of Interest** – None
- 5) **Minutes of Main Council Meeting held on 20<sup>th</sup> Mar 2018 & notes from Open Meeting held on 27<sup>th</sup> March were agreed and signed.**
- 6) **Playground Report.** (Adrian Thorley) - None
- 7) **WDBC Report** - None
- 8) **Planning** – to consider the following applications:-
  - a) **0678/18/HHO – Mr & Mrs T Davie – 1 Station View** – Householder application for proposed new porch following demolition of existing porch. **Support**
  - b) **0692/18/FUL - Mr T Francis – Furze Down Farm** – Proposed agricultural live stock and storage building. **Support**
- 9) **End of Year Accounts** (Cllr Coleman) – deferred to next meeting
- 10) **War Memorial - update from Jeremy Chadburn – Quote obtained by Chairman from mason = £3223.00 + VAT & cost of steel.**
  - a) **Chairman to chase mason for a sample of stone he proposes to use.**
  - b) **Clerk to apply to Waitrose for a Community Grant .**

War Memorial Fund - **Balance** Total carried forward = £2283.60 (cost of Plaque deducted)  
Donations this month. - Feb - Mar = 4 weeks @ £15.00 = £60.00 (incl in above figure)
- 11) **Public Toilets** – Cllr Coleman reported that he was very pleased with the recent “Deep Clean” of the public toilets. Cllr Wilson suggested that as part of this year’s Spring Clean the outer doors and fascias could be rubbed down and painted. Also Cllr Coleman reported that a parishioner has kindly offered to rub down and re-paint the iron gates to the Village Hall and Toilets if someone could arrange to have them removed. Clerk to arrange.
- 12) **Matters arising from Open Meeting.**
  - a) **War Memorial Dedication – Aug 15<sup>th</sup>**
    - i) **Suggestions were made of people to invite to an evening Dedication Service (hopefully in the Square) followed by Reception in the Church Rooms.**
    - ii) **Cllr Wilson agreed to help Clerk to start making arrangements.**
    - iii) **Cllr Wilson suggested it would be nice to decorate the Square with bunting etc**
  - b) **Phone box update** - Clerk has emailed BT to ask for information on Private Landowner of Kiosk at Sampford Chapple.
  - c) **Arrangements for St John’s Ambulance course – Sat 7<sup>th</sup> April** - approx. 12 parishioners and councillors have signed up for this course. Cllr Clatworthy Edwards to arrange Tea/Coffee and Biscuits. Participants to be invited to bring own lunch if required.
  - d) **Arrangements for Village Stroll – Sat 21<sup>st</sup> April** – Cllr Botting Page seems to have this all organised.
  - e) **Public comments on draft Planning Check list** – See item 3 d above. Plus Clerk had received an email from a parishioner with similar comments. Cllr Wilson agreed to re-draft taking all comments into consideration.
  - f) **Public response to suggested future projects** – See item 3 b and c above.

- 13) **Finance** (To consider payments to be made as per list below) **due to change of SCPC meetings to 1<sup>st</sup> Tuesday of the month from 3<sup>rd</sup> Tues of the month – April payments will be considered at meeting on May 1st**
- 14) **Progress Reports** for information
- a) **OkeRail Forum** report of latest meeting – **Cllr Friend reported that arrangements are being made for a Special Train from Okehampton to Oxford and Stratford on Avon on April 21<sup>st</sup> – tickets will be £47.50 return or £85 1st Class. There are 510 spaces available to book online. Keep an eye on the [OkeRail Facebook](#) page. A link to buy tickets will go live at 6pm on Sat 7<sup>th</sup> April.**
  - b) **Footpaths** – (Cllr D Botting Page) incl
    - i) **Tender Details for Furzedon Lane** – Cllrs approved the Tender document already forwarded by Cllr Botting Page and agreed that this should be sent out to approved contractors.
    - ii) **Service Contract for maintenance of Bulland X to Peacegate Lane** – deferred to next meeting.
  - c) **Highways** – (Cllr A Thorley) – deferred to next meeting.
- 15) **New Notice Board** – Clerk to contact Bourne Carpenters to ask them to varnish/stain the posts. Cllr Wilson to source some dehumidifying crystal strips for inside the notice board.
- 16) **Church Water Path/Disabled Access to Church and Village Green** – Clerk to check with Malcolm Craig if all works have been completed and if Water Path is going to be re-instated or if it needs work by SCPC.
- 17) **Playground Report** – Cllr Clatworthy Edwards offered to take on the regular inspection of Village Green if Cllr Thorley would like him to.
- 18) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for **Tues May 1st** at 7.30pm at Sampford Courtenay Village Hall.

Signed  
*M. S Pratt* Marion Pratt  
 Clerk to Sampford Courtenay Parish Council Apr 2018

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

| 2018/19 Dates | Apr – 3rd  | May – 1 <sup>st</sup> AGM | Jun – 5th                          | Jul – 3rd                        | Aug – 7th |
|---------------|------------|---------------------------|------------------------------------|----------------------------------|-----------|
|               | Sept – 4th | Oct – 2nd                 | Annual Parish Meeting 1 - Oct 23rd | Nov – 6th                        | Dec – 4th |
| 2019          | Jan – 1st  | Feb – 5th                 | Mar – 5th                          | Annual Parish Meeting 2 Mar 19th |           |

Eastern Links Meetings – 21<sup>st</sup> June, 13<sup>th</sup> Sept, 15<sup>th</sup> Nov