

Sampford Courtenay Parish Council
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Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

Minutes of Meeting held on Tues 4th Dec 2018.

- 1) **Present :- Cllrs C. Coleman, M Wilson, J. Friend, J.Palmer, J. Clatworthy Edwards, H. Smith & M. McIlwraith and 1 member of the public**
- 2) **Apologies - None**
- 3) **Public Participation - None**
- 4) **Declarations of Interest – Cllr McIlwraith declared an interest regarding P3 works to footpaths on Solland Farm.**
- 5) **Minutes of Main Council Meeting held on 6th Nov 2018 were agreed and signed.**
- 6) **WDBC Report - No WDBC Councillors present.**
- 7) **Planning – to consider the following planning applications:-**
 - a) **3585/18/FUL – Oxenpark Barn – Mr R Weeks - Conversion of an agricultural building to residential dwelling to include change of use of agricultural land to residential garden and erection of timber framed car port.**

COMMENTS 6TH DEC

 - The Chairman praised this planning application for its clarity and detail and said it could be used as an exemplar for future planning applications.
 - The Applicant explained that the dwelling is planned as a retirement dwelling for him and his wife & that they hoped to incorporate as much modern technology as possible to make the dwelling sustainable and “off grid”.
 - Cllr Friend commented on the County Architects comments and map that shows the extent of the Prayer Book Rebellion Battle Field area - and his recommended conditions

‘No development shall take place until the developer has secured the implementation of a programme of archaeological work in accordance with a written scheme of investigation (WSI) which has been submitted to and approved in writing by the Planning Authority. The development shall be carried out at all times in accordance with the approved scheme, or such other details as may be subsequently agreed in writing by the District Planning Authority.

These conditions may affect any future development within the parish.

 - **SCPC unanimously SUPPORTED this application – which fully meets the SCPC Planning Guidelines, it will be fully sustainable, and supports the economic activity of 3 families within the parish. However, SCPC fully supports comments of County Architect.**
 - b) **3604/18/TCA – The Barton, The Granary Barn – Mr R Robinson - T1: Oak - deadwood removal (exempt works), crown raise two lowest limbs overhanging shed to allow for replacement of roof, reduce crown extending towards "The Granary Barn" by up to 2 metres to keep limbs clear of roof.**

COMMENTS 6TH DEC

 - **SCPC – SUPPORT this application.**
 - c) **Cllr Coleman – will take up the following matters with Sophie Hoskings CEO WDBC at the Super Link Meeting tomorrow.**

Re Planning:

 - i) **Lack of scrutiny in respect to statutory compliance before Validation of Planning Applications**
 - ii) **Perceived unacceptable Performance/Behaviour of Executive Officers acting against SC-PC’s recommendations under delegated powers without adequate consultation.**

Planning Decisions –

- a) **3015/18/LBC – Mr & Mrs Whitford – Beer Farm – Conditional Approval.**
 - b) **3226/18/TCA – Cherry Tree – The Barton – Mr & Mrs Reynolds – No objections raised to fell poor quality tree.**
- 8) **Update on Bank Account & Compensation claim from Nat West.** – Cllr Coleman has spent a significant amount of time liaising with Chris Preston, Regional Managing Director of NatWest Bank, regarding the failure of the bank to maintain/action an up-to-date list of signatories as submitted at various times over the past months/years by SCPC. In order to move forward, Cllr Coleman proposed that the Clerk prepare a new Mandate form detailing the 4 councillors who NatWest recognise as signatories which will then be sent by registered

post to Chris Preston to acknowledge. Once this was confirmed the other 3 councillors can be added at a future date. It was also proposed that Cllr Coleman should submit a compensation claim for £2,500 owing to repeated failures in Duty of Care. **This was passed unanimously.**

- 9) **Local Plan update** (Cllr Wilson) – Up take of the Questionnaire – 48 responses so far. Have you completed your survey? **It is a disappointing uptake of the Parish Survey so far.** (SCPC would like to aim for at least 50% response = 250) Cllr Wilson has prepared and is distributing a Christmas Leaflet to remind parishioners and will also be at the New Inn on **Tues 18th Dec – 10.00-12.00** to assist anyone who needs help to complete the survey on line. **Even if you think the Survey is a waste of time, or do not wish to complete it for some other reason – Please submit one with perhaps just the words “Not worth doing”. Thanks.**

- Cllr Coleman suggested that a copy could be sent to Sarah Pitt at the Okehampton Times.
- Cllr Wilson agreed that if up-take does not improve the dead line could be extended to end of January.
- Cllr Wilson hopes to be able to present the outline findings at the Spring Open Meeting.

Local Resilience Plan – update – Snow Wardens & Snow Plan – the weather has so far been kind to us – but if you would like to be a Snow Warden please contact the Clerk. Plus, if Snow Wardens could check the salt supplies to see if they need replenishing. **Salt is available from SCPC to help clear key locations on Public roads throughout the Parish – (not for Private paths or drives. Sorry)**

- Cllr Coleman is still trying to source a Snow Plough and Gritter which can be attached to a 4 x 4 vehicle and used to clear our roads in the event of snow. **If anyone has one to sell or wishes to offer this service please contact the Clerk.**
- Clerk to advertise for Snow Plough and Operator on Website.
- Clerk to check Insurance liability for Snow Plough.

- 10) **War Memorial - up-date - email from Jeremy Chadburn + Cllr Coleman definitive snagging list.** (SCPC insisted on engaging a fully Professionally Indemnified Architect to oversee the War Memorial Project – and this snagging list will form the basis of any claim against such insurance)

- Cllr Coleman explained his Snagging List (as previously circulated) which was unanimously supported and agreed that this should now be sent to the Architect Jeremy Chadburn for his comments.
- Cllr Jon Clatworthy Edwards to prepare correction sheet for Plaque.
- Cllr Heather Smith to check if there is a “Proof Reader” Professional Indemnity Insurance.
- Cllr Coleman to put Jeremy Chadburn on notice of claim for additional costs to rectify all errors against his Professional Indemnity Insurance.

- 11) **Finance** – payments listed below were approved and cheques signed.

i) Clerk salary & Expenses =	= £169.60	
ii) HMRC	= £ 42.40	
iii) SWWA Toilets	= £ 59.05	
iv) Faheys stone for Millenium garden	= £ 15.91	
v) KS Fencing Furzedown Lane P3	= £8,000.00 (as agreed at last meeting)	
vi) Total payments this month =	= £ 8,286.96	
vii) Uncleared cheques & transfers from last month =	= £ 1,233.27	
viii) Balance (11 vi + 11vii)	= £ 9,520.23	
ix) Income	= £ 890.29 (VAT Refund)	
x) Current Balances = Reserve Account	= £ .22	(Statement 18.10.18)
xi) Current Account (according to Statement)	= £27,617.43	
xii) Total Current Funds less agreed expenditure above	= £ 18,097.20	(11xi – 11vi)
xiii) Tracy Mombeyarara – Toilets	= £ 68.83	(4 weeks x 2 hrs @ £7.83 – 26/11/18 + sundries)

2019 -20 Budget Considerations :-

- Leased Defibrillator for the Parish** – not at the moment
- SCPC funding support for private defibrillator at The Beeches** – Cllr Wilson suggested that SCPC hold a fund raising event to help provide funds for this project until written details are provided.
- Grant support to Okehampton Community Transport Group** – it was agreed to allocate £50 in next year’s budget
- Grant support to Citizens Advice Bureau** – it was agreed to allocate £25 in next year’s budget.
- Cllr Coleman printing** – It was agreed to include £600 contribution in kind in the budget for all of the printing Cllr Coleman’s office does for SCPC meetings.
- Going Paperless** – Cllr M Wilson felt that SCPC goal should still be to go paperless and not have to print so many documents. Cllr Coleman agreed to ask Sophie Hoskings at Superlink meeting if funding was still available for this. In the meantime, it was agreed that SCPC would try to use projector kindly donated by Cllr Friend’s nephew, and WIFI connection via Clerk’s phone for future meetings. Clerk will ask Village Hall committee if locked storage can be provided for the projector.

PRECEPT – As there may not be a meeting in January a vote was taken regarding next year’s Precept and a majority voted for it to remain the same as this year.

12) Progress Reports for information

- a) **Footpaths – update on posting WDBC posters re Dog fouling**

- Cllr Jon Clatworthy Edwards still has the WDBC Notices to post around the parish.

- Cllr Coleman has arranged with Bourne Carpentry to continue maintenance of Bulland and Peacegate Lanes. If anyone else would like to be considered for this please contact the Clerk.
- b) **Footpaths up-date on email from KS Fencing re Furzedown Lane**
- Cllr Coleman & Cllr Palmer to arrange meeting with contractor and John Baker to resolve this issue.
- c) **P3 Application** – and report on Shobrooke Walk and talks with Ros Davies and John Baker.
- Sub-committee have met, and application needs completing and submitting.
 - Cllrs Coleman, Palmer & Smith attended the P3 Walk at Shobrooke this year and came away with lots of useful information + a supply of Way markers.
 - See item 9 c below
- d) **Highways – SCARF Report from Darryl Jagger** although the Clerk had received an email from Darryl Jagger of DCC Highways reporting that at the recent SCARF meeting it was decided that **“none of the data is showing that speed is a leading contributor”** to the accidents occurring on the road from Belstone Corner towards Okehampton. However, it was agreed that the Traffic Team will carry out a signing and lining review to see if further visual warnings can be provided to reduce the likelihood of drivers losing control of their vehicles.
- Since this email there have been 2 more accidents on this piece of road.
 - DCC will only log accidents that involve injuries – so the public are asked to please contact the Clerk if you witness any accident within the parish so that an accurate log of **ALL** accidents can be maintained.
 - Cllr Coleman has also had prolonged communication on this report and subsequent accidents with both Darryl Jagger and Cllr James McInness.
 - Sarah Pitt of Okehampton Times has also been in contact with SCPC and is arranging for a photograph and reporter to attend The Beeches on Sunday 9th Dec 2018 for a story in which residents of The Beeches are challenging Councillors to come and see “just how dangerous the junction is”.
 - SCPC agreed that Cllr Wilson would Draft an official response of proposed actions to try and reduce the speeding issues and recurrent accidents within the parish. Cllrs were reminded that until this response is agreed they should make clear that any comments they make to the press are personal comments.
 - SCPC agreed that Cllr Coleman should forward the letter he had previously prepared to the County Coroner as an approved action.
- e) **Accident Log – Please report any accidents that take place in the parish to the Clerk.**
- f) **OkeRail** – the next meeting took place on Wed 5th Dec (full report at next meeting)
- GWR are looking into a cheaper and more effective means of communication between stations and drivers rather than masts.
 - DCC has £250,000 funds to develop Okehampton Parkway Station
 - OkeRail is trying to ensure any service goes through to Exeter Central and not just to St Davids
 - OkeRail keen to insist that any new service will be a regular 2 hourly service and not labelled a “trial” service.
 - Plymouth City Council are supporting railway from Plymouth to Tavistock and WDBC are supporting railway from Okehampton to Exeter. Therefore a two pronged attack.
- g) **Playground Report – update on soft closure fittings for water path gate.**
- Cllr Clatworthy Edwards reported that everything on the Village Green is OK except for the Waterpath Gate which is in need of repair or replacement.
 - The Clerk has received an email stating that the Annual Inspection has been delayed, but will be completed asap. A decision on what to do with the gate and the soft closures will be deferred until then. Unless a local carpenter would like to have a look at the gate and report back to the Clerk.
- h) **BT Phone Boxes – update** – Clerk has received an email from BT stating that as the kiosk at Sampford Chapple is sited on Private Land it will be removed in the Spring. Clerk to contact BT again for contact details of Private Landlord. **If any parishioner knows who this is, could you please ask them to contact the Clerk.**
- i) **South West Mobile Broadband** – is still able to fit a satellite dish and router for a price of £350 - £500 per household. This can then be tried with a data only Pay as you go SIM card from £10. Several parishioners who took advantage of the voucher scheme have gone down this route and report much faster download speeds and broadband coverage. Please contact the Clerk for more Information.

13) Clerk’s Report (anything not already covered by Agenda item)

Problems on the roads can be directly reported at <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> . The following 4 items have been reported this month.

- i) W181173457 – Crack in Railway Bridge in Well Spring’s Lane – reported to Paul Martin of British American Railways.
- ii) W181175306 – Running water on Frankland Hill to Frankland Bridge. – contractors have been asked for an update.
- iii) W181175303 – Erosion of white lines at Belstone Corner reported.
- iv) W181175309 – Delay in collecting road work signs on road towards Belstone Corner reported
- v) Cllr Coleman has been in correspondence with several parishioners who have been flooded as a result of the recent rain. SCPC will try and arrange for the drains to be cleared and the roads to be swept.
- vi) A parishioner had also queried why he was paying WDBC to take away the fallen leaves around his property which he had brushed up and cleared, when WDBC then sent a road sweeper to clear the rest of the parish. Cllr Coleman will take up this issue with WDBC.
- vii) Village Hall AGM – SCPC unanimously supported Cllr John Palmer as representative on the Village Hall Committee.
- viii) SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoortalto.co.uk/support/sampford-courtenay-parish-council> From the 15 draws up to 10th November there have been 2 winners from Sampford Courtenay. Thank you for your support.

14) Matters brought forward by Councillors

- a) **South West Water Re-fill campaign – Cllr H Smith.** – SWWA are providing 3,000 stainless steel refillable water bottles, free of charge. The ReFill bottles can then be sold by communities to plough proceeds back into good causes in their area. The Clerk will investigate and report at next meeting.
- b) **Just Giving Account to help fund defibrillators – Cllr M Wilson** – it was agreed that this is something that we should look into in the future.
- c) **British Walking Federation – register walk around Sampford Courtenay – Cllr M Wilson.** – Cllr Wilson agreed to draft a 10k walk around the parish that could be listed on British Walking Federation site to promote walking in our Parish across the world and at the same time raise funds for use on the Footpaths.

15) Date of next meeting. To confirm the date of the next meeting which is scheduled for **Tues Feb 5th** at 7.30pm at Sampford Courtenay Village Hall. **UNLESS IT IS NECESSARY TO HOLD A PLANNING MEETING BEFORE THAT DATE.**

Signed

M. S Pratt

Marion Pratt

Clerk to Sampford Courtenay Parish Council Dec 2018

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2018/19 Dates	Apr – 3 rd Sept – 4 th	May – 1 st AGM Oct – 9 th	Jun – 5 th Annual Parish Meeting 1 - Oct 23 rd	Jul – 3 rd Nov – 6 th	Aug – 7 th Dec – 4 th
2019	Jan – 1 st – No meeting in January.	Feb – 5th	Mar – 5th	Annual Parish Meeting 2 Mar 19th	

Sampford Courtenay Parish Council
would like to wish all our parishioners a very
Happy Christmas and a Healthy and Peaceful New Year.