

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON
WEDNESDAY 2nd JANUARY 2019**

PRESENT: Sandra Harper, Tony Harper, Marilyn Weeks, Nicky Courage, Bob Tucker, John Palmer

APOLOGIES: Claire Weeks, Deborah Taylor Morris, Rosemary Lowe, Ralph Squire, Anthony Morris, Ann Palmer, Joy Tucker, Terry Bullworthy

MINUTES of the meeting held on 5th December 2018. MW proposed and NC seconded they be approved and signed by SH.

MATTERS ARISING: None

3.1 Accident book- Nothing to report.

3.2 Hallmark- we are still awaiting confirmation that we've achieved Hallmark 1.

3.3 Committee room heating update- NC to email AM requesting he pursue an outcome to this, as per the November 2018 meeting minutes.

3.4 Cleaning- AM to clean in January. MW and NC to clean in February (NC not available until 2nd week in Feb).

3.5 Tibet- 19/1/19 -we will offer light refreshments on the evening to include tea/coffee and biscuits, plus mulled wine. NC will purchase tea/coffee/biscuits, JP will purchase mulled wine. MW will arrange raffle prizes and ask RS if he would like to run the raffle. JP asked if each committee member could sell 4 tickets. JP is currently replacing some of the incorrect posters that have been put up.

3.6 Tree planting- SH has ordered the plaque and it should arrive next week, along with invoice. MW will organise reimbursement to SH. MW is now looking after the walnut tree ready for planting and will also provide some manure to be dug in around the tree. It was suggested that there may be people other than the committee who knew Marguerite , who may like to come to the planting. SH to organise.

3.7 Meeting room ceiling- this is now requiring urgent attention. NC to email AM asking him to arrange for someone to survey the problem and report back to the committee.

3.8 Annual meal- a table has been reserved at the New Inn for Wednesday 6th February. Arrive 7pm for 7.30pm sit down. SH to invite committee members not present at this meeting, plus others who help and support the hall. There will be no committee meeting in February, the next one being on 6th March 2019.

SECRETARY'S REPORT-

Various items in the secretary's report have already been discussed and minuted at this meeting which only leaves the need to mention that a letter was sent before Christmas to Richard Baker with regard his kind offer of a pellet boiler.

TREASURER'S REPORT –

Receipts- table tennis £12.00, yoga £12.00, Christmas bingo £341.76, private hire £70.00

Expenses-EDF (Dec) £39.00, loan repayment(Dec) £60.00, cleaning (Dec) £20.00, toilet rolls £24.99, reimburse AM for cleaning £20.00.

Bank account balance £3574.66

A letter has been received from WDBC agreeing to discretionary rate relief for the coming year's business rates.

MW attended a useful training course before Christmas about grants. She will chase up the slides which should have been sent to her following the course and then share the information with the committee.

MAINTENANCE AND IMPROVEMENTS-

There were no new entries in the maintenance log.

EVENTS AND LETTINGS-

19/1/19 Tibet talk.

Big Breakfast date changed from 23/3/19 to 16/3/19. NC to place adverts in Roundabout, OKE Links and on website. NC to produce poster and email it to the committee for distribution. It was agreed that the breakfast will be £6.50 per person.

JP is still to arrange a date in July for Jerry Hart to play.

JT is willing to help SH with organisation of Open Gardens. MW available on the day to help. SH will endeavour to find someone on the PCC to help with the organisation, as they also benefit from the proceeds of the day.

TB had emailed a fundraising idea to the committee. He had been speaking to someone who lives in a village of a similar size to Sampford Courtenay. They successfully run a monthly film club at the village hall, charging £6.00 entry and also selling refreshments. SH/MW advised that SC village hall had in the past run a film club, which initially had been very good until The Carlton cinema in Okehampton opened. As their prices are very reasonable, it would be difficult to persuade locals to come to the village hall instead of going to Okehampton. However, if in the future, there were an event/occasion where a film could link in with the theme, it would be considered on a one off basis.

PUBLICITY REQUIREMENTS-

All covered above.

ANY OTHER BUSINESS-

None

Date of Next Meeting- Wednesday 6th March 2019. (There will not be a meeting on 6/2/19 because of the annual meal)