

Sampford Courtenay Parish Council
MINUTES OF SAMPFORD COURTENAY PARISH MEETING – TUES 2ND APRIL 2019

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Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

- 1) **Present Cllrs Coleman, Palmer, Friend, Wilson & WDBC Cllr L Samuel + 2 members of the public**
- 2) **Apologies** accepted from Cllrs Clatworthy Edwards, McIlwraith & Smith
- 3) **Public Participation** – None
- 4) **Declarations of Interest** – None
- 5) **Minutes of Main Council Meeting held on 5th Mar 2019 were agreed and signed.**
- 6) **WDBC Report - Cllr Samuel reported that: -**
 - a) Cllr Louise Watts has decided not to stand as WDBC Cllr in the forthcoming elections. SCPC expressed their thanks to Louise for her support over her time as councillor.
 - b) Cllr Samuel thanked SCPC for sending our congratulations on WDBC success in winning a **Bronze Award** for Digital Transformation in recognition of the our agile working practices and the flexibility and resilience that this offers to keep services running in times of difficulty. The Council managed to continue working and monitoring vital services during the heavy snow that disrupted much of our area.
 - c) A new contract has been signed for the Waste Collection. Parishioner’s should see no visible change to their current service. However, WDBC hope to start collecting and recycling more plastic.
 - d) Cllr Coleman reiterated his request that WDBC should start recycling aluminium. He also mentioned an alternative to cling film made from Bees wax.
 - e) There may be a trial of a 3 weekly refuse collection starting in Sept or Oct.
 - f) Cllr Samuel had been checking previous Grant applications from WDBC and asked SCPC to clarify if a Public Works Board Loan had actually been applied for on behalf of the Village Hall – as stated in their application to WDBC. The Chairman and Clerk explained that such a loan was offered to the Village Hall, but they decided not to go ahead with an application. However, the Chairman reaffirmed that this is still an option available to the Village Hall for future projects.
- 7) **Planning** – to consider the following planning applications:-
 - a) **0700/19/TCA – Mr Flannagan – Weirford House – Works to a tree in Conservation Area - Comments by 2nd April**
Although Planning Lists stated Comments by 2nd April – Clerk received email confirmation on 1st April stating – No Objections raised – Notification to Undertake Works.

Planning Decisions –

b) 0235/19/TCA – Tree works at Middletown Farmhouse	- No objection raised
c) 3585/18/FUL – Oxenpark Barn – Mr & Mrs Weeks	- Conditional Approval
- 8) **KS Fencing Furzedown Lane P3 -up date = £ 3,264. – Cllrs Colman and Wilson have compiled evidence and filed SCPC Defence in respect of Small Claim Court summons by KS Fencing.** The submission has been acknowledged by the Court.
Cllr Coleman has been again to view the works and taken additional photos that show further deterioration in the works done, and has therefore included in the Defence filed a request to regain the right for a counter claim against KS Fencing. This was unanimously supported by this meeting.
Cllr Coleman also suggested that he would like to appoint a Quantity Surveyor (as approved at the last meeting) – Cllrs expressed that they felt it would be better for Quality Surveyor to make a site visit and assess quality of work v the original bid and tender.
- 9) **Local Resilience Plan update** Cllr Wilson – was able to update the Snow Plan after a well-attended Training Session after the Big Breakfast on 16th March. The Plan has been updated with names and contact details of Snow Wardens and location of Salt and Grit bins and bags. She will contact DCC to get additional bins for Tongue End and Belstone Corner.
- 10) **Local Parish Plan** – Cllr Wilson was hoping to be able to present the findings to the Village Hall Committee and St Andrew’s Church prior to the Open Meeting, but has been advised not to do this until after 2nd May Council Elections because it may contravene the Purdah rules where those wishing to stand as Parish Councillor are not allowed to “canvas” support in anyway. She will, however, provide them with a summary of the findings and the clerk was asked to invite a representative from the Village Hall and the Church to attend the Open Meeting to hear and answer Parishioner’s comments.
- 11) **War Memorial - up-date** - Deferred until new council is elected next month.
- 12) **Finance** – following payments were agreed and cheques signed.

i) Clerk salary & Expenses =	= £ 169.60
ii) HMRC	= £ 42.40
iii) Tracy Mombeyerara Toilets	= £ 62.64 (4 wks x 2hrs to 25.3.19)
iv) N Power DD	= £ 9.64

- v) Village Hall Rent = £ 54.00
- vi) Colin Coleman – Election letter = £ 69.96
- vii) **Total payments this month = £ 408.24**
- viii) Uncleared cheques & transfers from last month = £ 825.68
- ix) **Balance (12vii + 12 viii) = £ 1233.92**
- x) **Income = £ 20.00 (Seamoor Lotto)**
- xi) Current Balances = Reserve Account = £ .22 (Statement 18.10.18)
- xii) Current Account (according to Statement) = £16,841.20 (Statement 28.02.19)
- xiii) Total Current Funds less agreed expenditure above = **£16,432.96 (12xii – 12ix)**
- xiv) **£20 received from Cllr Coleman for sale of logs**
- xv) **It was agreed that the hourly rate for Toilet Cleaning should be increased to £8.25 from 1st April.**

13) **Acknowledgement of Annual Governance Statement 2018/19** – Councillors agreed the Annual Governance Statement and it was signed by the Chairman.

14) **Allocation of £1,250 Chase Milton Wind Turbine Grant to Nominated Reserves** – after discussion it was agreed to divide this year’s Wind Turbine Grant and add to Earmarked Reserves as follows :- Training £100; Parish Sustainability and Recycling £650; and Defibrillator Fund £500.

15) **Progress Reports** for information

- a) **Footpaths up-date** – Cllr Palmer reported that new Pedestrian gate has been fitted on Cliston Lane to Honeychurch footpath. Cllr Coleman & Wilson reported that additional stone and rolling had made further improvement to Bulland Cross to Peacegate cross lane at the Bulland Cross end. A further 10 tons of stone now needed to be laid from where the current improvement works end towards Peacegate. The whole lane then needed to be rolled and consolidated. Cllr Coleman felt that footpath improvements in small tranches as above was possibly more manageable than large projects. The new council to consider this and to prioritise which footpaths when P3 money received.
- b) **OkeRail** – Cllr Friend reported that at the March meeting it was stated that the government still has two priorities for the SW –
 - i) Resilience of Dawlish line.
 - ii) Opening of line through Okehampton.

A member at the meeting presented a timetable based on 2018 timings to show that new sidings/passing places would not be necessary as trains could pass at Crediton and new Okehampton station. This would reduce costs tremendously.

The summer Sunday Service timetable would be published soon, and it is hoped it will be replaced by a full timetable this time next year.

- c) **Playground Report – plus Boundary hedge behind play equipment** – Clerk to speak to property owner re boundary hedge.
- d) **Change of days/dates for future Parish Council meetings.** – to be considered by new council.
- e) **Open Meeting arrangements** –
 - i) Clerk to get tea and biscuits to serve at start of meeting. Extra help to set up would be appreciated.
 - ii) Agenda to include Overview of the year; Finances; Survey Results; Future projects as suggested by Parishioners.
 - iii) **Clerk to invite representative from Village Hall and St Andrew’s Church to respond to issues raised in the survey and by parishioners at the meeting.**

16) **Clerk’s Report** (anything not already covered by Agenda item)

- i) **Mayoral Awards – SCPC nominee Ralph Squire unsuccessful due to high number of nominations.**
- ii) **Rural Futures Conference - Fri 28th June – 10.00 – 16.00 The Boniface Centre, Crediton** – defer to next meeting.
- iii) **Just Giving Page donations to date = £64** – Cllr Wilson is hoping to arrange some fund raising events to supplement this page. Eg Treasure Hunt. Your own suggestions would be appreciated.
- iv) **SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoorlotto.co.uk/support/sampford-courtenay-parish-council> Funds raised to date £136.50**

17) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for **Tues May 7th – AGM at 7pm followed by normal monthly meeting at 7.30pm** at Sampford Courtenay Village Hall. **Open Meeting Tues May 14th 7.30pm**

Signed
M. S Pratt Marion Pratt
 Clerk to Sampford Courtenay Parish Council April 2019

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2018/19 Dates	Apr – 3 rd Sept – 4 th	May – 1 st AGM Oct – 9 th	Jun – 5 th Annual Parish Meeting 1 - Oct 23 rd	Jul – 3 rd Nov – 6 th	Aug – 7 th Dec – 4 th
2019	Jan – 1 st – No meeting in January.	Feb – 5 th	Mar – 5 th	Apr 2 nd	May 7 th

Eastern Links Meetings –
 21st June – Sticklepath Village Hall – 7.30pm ; 13th Sept – TBA ; 15th Nov - TBA