

Sampford Courtenay Parish Council

MINUTES OF SAMPFORD COURTENAY ANNUAL PARISH COUNCIL MEETING.

Clerk to the Council :- M.Pratt, Higher Town, Sampford Courtenay, 01837 82285

TUESDAY 7TH MAY 2019

- 1) Cllr Coleman commenced the meeting with a moments silence in respect of the sad news of the recent death of Cllr Jon Clatworthy-Edwards. The thoughts and condolences of SCPC are with his wife and children.
- 2) Cllr Coleman then asked that his thanks be noted to the resigning Councillors John Palmer, Mathew McIlwraith & Heather Smith for their work and support of SCPC over their terms of office. He then welcomed the new Councillors Mike Carpenter, Sue Svedang and Bob & Joy Tucker.
- 3) Election of Chairperson – the Clerk then conducted a ballot for the Election of Chairperson and Cllr Michele Wilson was duly elected 6:1.
- 4) Signing of Acceptance of Office Form by newly elected Chairperson – Cllr Michele Wilson then signed her Acceptance of Office form, witnessed by the Clerk. Acceptance of Office forms were also submitted by all councillors.
- 5) Declaration of Register of Interests – were completed by all Councillors and handed to Clerk to register with WDBC.
- 6) Declaration of candidates' Election Expenses (even if nil return) – were completed and handed to Clerk for registering with WDBC
- 7) Minutes of AGM 2018 – held on 2nd May 2018 – were agreed and signed by the New Chair.
- 8) Election of Vice Chairperson – the Clerk conducted a ballot for election of Vice Chair and Bob Tucker was duly elected 5:2.
- 9) Co-option of parishioner's to fill 2 vacancies on SCPC – Cllr Jon Friend kindly agreed to be co-opted back onto SCPC until other parishioners stand to fill the vacancies. **If any parishioner would like to put themselves forward to fill these vacancies please contact the Clerk or one of your councillors.**
- 10) Election of Governance Committee – Cllrs Bob Tucker, Colin Coleman, Susan Svedang & Mike Carpenter
- 11) Election of Planning Committee – Cllrs Mike Carpenter, Michele Wilson, Colin Coleman & John Friend
- 12) Appointment of other Council representatives :-
 - a) Footpath Lengthsperson – Mike Carpenter & Sue Svedang
 - b) Monthly Playground Report – Mike Carpenter & Bob Tucker
 - c) OkeRail Representative – John Friend
 - d) Eastern Links Representative – Joy Tucker
 - e) Village Hall Representative – Mike Carpenter
- 13) Adoption of [SCPC Financial Regulations](#)/ [Standing Orders](#) - these legal SCPC documents were endorsed and signed by the Chair as needing no amendments at the current time.
- 14) **Any other business** – there being no other business the AGM closed at 7.30 pm

Marion Pratt

Parish Clerk.

8th May 2019