

**Sampford Courtenay Parish Council**  
**MINUTES OF SAMPFORD COURTENAY PARISH MEETING**

**www.sampfordcourtenay-pc.gov.uk**

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

TUESDAY 7<sup>TH</sup> MAY 2019

- 1) **Present Cllrs M. Wilson, C. Coleman, M. Carpenter, J. Friend, S. Svedang, B & J Tucker.**
  
- 2) **The new SCPC Chair, Cllr Michele Wilson, expressed her thanks to Cllr Coleman for all his hard work and support of SCPC during his term as Chairman, and welcomed the new SCPC councillors.**
  
- 3) **Apologies** had been received from WDBC Cllr Lois Samuel who has been re-elected, along with Cllr Barry Ratcliffe as Councillors for the Exbourne Ward.
  
- 4) **Public Participation – None. For the benefit of the new councillors it was explained that all SCPC meetings are open to the General Public to attend, and that time at the beginning of each meeting is allocated for them to put forward any matters that may concern them. Alternatively, parishioners can contact the Clerk to ask for a specific item be added to the Agenda for discussion at a meeting. Councillors were asked to encourage more parishioners to attend meetings in the future.**
  
- 5) **Declarations of Interest – Cllr M Carpenter declared his interest for item 8 a.**
  
- 6) **Minutes of the Main Council Meeting 2<sup>nd</sup> April 2019 were agreed and signed.**
  
- 7) **WDBC Report - .None**
  
- 8) **Planning – to consider the following planning applications:- WDBC has decided to go paperless with its Planning Consultations, and this was the first meeting at which all planning documents had to be downloaded from Planning Portal and viewed via Projected images.**
  - a) **0814/19/FUL – Langdale – Demolition of existing garage and North extension to former agricultural storage building; construction of new extension and replacement garage and conversion of former storage building into holiday accommodation.**

Cllr M. Carpenter explained his application and answered questions from other councillors. He then left the room while a vote was taken regarding this application.

SCPC voted unanimously to SUPPORT this application – with one note, that they wish the asbestos roof to be removed and disposed of by a licensed contractor.

It was also noted that the planning documents on the Planning Portal showed no response from the Highways Dept. Cllr Coleman will make WDBC aware of this.

**SUPPORT**

- b) [4098/18/HHO](#) – 4 Station View – Householder application for rear ground and first floor extensions.

Comments by 24<sup>th</sup> May

Again these plans were fully discussed and SCPC voted unanimously to SUPPORT the application.

**SUPPORT**

#### Planning Decisions –

- a) 0249/19/PAT - Prior approval telecoms Langmead Farm - Prior Approval Given

- b) [1171/18/FUL](#) – Mr & Mrs Jones – Land near Belstone Corner – Erection of Agricultural dwelling, garage and barn. – Refusal

Although SCPC supported this application in May 2018, WDBC decided to REFUSE the application, again without prior consultation with SCPC. Cllr Coleman will again contact WDBC regarding this matter.

- 9) **KS Fencing Furzedown Lane P3 -up date = £ 3,264.** – for the benefit of the new councillors, Cllr Wilson summarised the situation regarding this matter. In conclusion, SCPC is still awaiting a date from the Court to finalise this matter.
- 10) **Local Plan update (Cllr Wilson) – Summary for Open Meeting.** – Cllr Wilson has prepared a very detailed collation of the parishioner responses to the Parish Survey, which she will present at the Open Meeting next week – Tues 14<sup>th</sup> May. It is hoped that as many parishioners and representatives of all groups/committees in the parish will be able to attend the meeting to comment on the results and have their say on what this may mean for the future of Sampford Courtenay. Cllr Wilson hopes to publish the full results on the parish Website by this weekend so that you can read it prior to the meeting.
- Cllr J Tucker brought up that parishioners had commented that they had chosen not to complete the survey because they felt individuals could be identified. Cllr Wilson assured SCPC that this was not the case, but would welcome parishioners suggestions on how best to communicate with the parish in the future.
  - Cllr Coleman wished that thanks be recorded to Cllr Wilson for all the time and effort she has put into to creating and analysing the parish survey. (The previous Parish Survey conducted 14 years ago was made possible through a grant of £4,000)
- 11) **Local Resilience Plan** – update – Cllr Wilson has finalise the document which will then be published on the website. She will also contact Darryl Jagger, DCC Highways, to provide additional Salt/Grit Bins for the parish.
- 12) **War Memorial - up-date** - Cllr Coleman is compiling a full snagging list to discuss with the Architect.

**13) Finance** – the following payments were agreed and cheques signed.

i) Clerk salary & Expenses =	= £214.40
ii) HMRC	= £ 50.60
iii) Tracy Mombeyerara Toilets	= £104.98 ( wks x 2hrs to 29.4.19 + Sundries)
iv) N Power DD	= £ 9.21
v) NALC/DALC Annual Membership	= £138.49
vi) BHIB Insurance	= £271.48
vii) Data Protection fee DD - ICO	= £ 35.00
viii) <b>Total payments this month =</b>	<b>= £824.16</b>
ix) Uncleared cheques & transfers from last month =	= £ 54.00
x) <b>Balance</b> (12viii + 12 ix)	<b>= £ 878.16</b>
xi) <b>Income</b>	<b>= £4,695.68 (Seamoor Lotto, Sale of logs, Precept &amp; VAT refund)</b>
xii) Current Balances = Reserve Account	= £ .22 (Statement 18.10.18 )
xiii) Current Account (according to Statement)	= £ 21,617.75 (Statement 30.4.19)
xiv) Total Current Funds less agreed expenditure above	= <b>£ 20,739.59 ( 12xiii – 12x)</b>
xv) <b>Clatworthy Edwards Fund</b>	<b>= £ 200.00</b> (Agreed after Agenda had been published)

- xvi) **Internal Auditor Report** – had been received by the Clerk, and all items were signed off by the Auditor apart from **Internal Control Objective D** – in which the Auditor felt that monitoring expenditure v budget had not been sufficiently undertaken at the latter part of the year.

The Clerk and Chairman will arrange a meeting with the Auditor to discuss a monthly monitoring spread-sheet to address this issue.

- xvii) Monthly Expenditure v Budget Monitoring – the Clerk explained the new monthly monitoring spread-sheet as referred to in Item 13 xvi.

**14) Progress Reports** for information

- a) **Footpaths up-date** – Cllr Wilson has prepared a 5km and 10 km walk around the parish to register with the British Walking Foundation which will encourage both parishioners and visitors to use our footpaths. The new Footpaths Lengthspersons, Cllrs Mike Carpenter & Sue Svedang will look at organising a Parish Walk later in the year.
- b) **OkeRail** – Nothing new to report – except to make parishioners aware that the Summer Sunday Train Timetable has been published and will be available on the Website, Facebook and the Noticeboards.
- c) **Playground Report** – Cllr Mike Carpenter has kindly volunteered to conduct the monthly reports and to help Cllr Wilson organise a **DIY SOS** – with the help of parishioners to repair the faults to the Climbing Frame that was identified at the last Annual Inspection.

- d) **Change of days/dates for future Parish Council meetings** – the new SCPC were happy to continue to hold the monthly meetings on the 1<sup>st</sup> Tuesday of the month.
- e) **Open Meeting arrangements – Tues 14<sup>th</sup> May – PLEASE COME ALONG AND HEAR THE RESULTS OF THE PARISH SURVEY – light refreshments will be available from 7.15pm**
- f) **Annual Spring Clean Arrangements – Sat 18<sup>th</sup> May** – again it would be nice to see as many parishioners as possible at 10.30 am at the Village Hall to help do a Litter Tidy, Bus Shelter and Road Sign Clean throughout the parish’ Followed by a glass of cider and a pasty at the Cider VAT.
- g) **Grant request from SC Village Hall for additional heaters in Meeting room - £1.200 + VAT** – Cllr Wilson asked that this matter be deferred until after the recommendations from the survey had been discussed at the Open Meeting next week.
- h) **Highways** – there are several signal posts missing around the parish. Clerk to contact Highways to see if they will replace them or give us a grant to complete the work ourselves.

15) **Clerk’s Report** (anything not already covered by Agenda item)

- i) **Rural Futures Conference - Fri 28<sup>th</sup> June – 10.00 – 16.00 The Boniface Centre, Crediton** – Clerk will circulate details again.
- ii) **Remainder of wood and branches removed from lane behind Village Hall.**
- iii) **Just Giving Page donations to date = £94**
- iv) **SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoorlotto.co.uk/support/sampford-courtenay-parish-council> Funds raised to date £181.50**

16) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for **Tues May 14th – AGM at 7pm Open meeting at 7.30pm** at Sampford Courtenay Village Hall. Normal monthly meeting Tues 4<sup>th</sup> June

Signed

*M. S Pratt* Marion Pratt

Clerk to Sampford Courtenay Parish Council May 2019

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2019	<b>Jan – 1<sup>st</sup> – No meeting in January.</b>	<b>Feb – 5th</b>	<b>Mar – 5th</b>	<b>Apr 2nd</b>	<b>May 7th</b>
June 4th	<b>July 2nd</b>	<b>Aug 6th</b>	<b>Sept 3rd</b>	<b>Oct 2nd</b>	<b>Nov 5th</b>
Dec 3rd	<b>2020</b>	<b>Jan 7th</b>	<b>Feb 4th</b>	<b>Mar 3rd</b>	<b>April 7th</b>

Eastern Links Meetings –

21<sup>st</sup> June – Sticklepath Village Hall – 7.30pm

13<sup>th</sup> Sept – TBA

15<sup>th</sup> Nov - TBA

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