

**MINUTES OF THE MEETING OF THE SAMPFORD COURtenay VILLAGE HALL  
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON  
WEDNESDAY 1<sup>st</sup> MAY 2019**

**PRESENT:** Sandra Harper, Marilyn Weeks, Nicky Courage, Bob Tucker, Joy Tucker, Rosemary Lowe, Ralph Squire, Ann Palmer, John Palmer

**APOLOGIES:** Claire Weeks, Tony Harper, Anthony Morris, Deborah Taylor Morris

**Minutes** of the meeting held on Wednesday 3<sup>rd</sup> April 2019 - MW proposed and BT seconded they be approved and signed by SH.

**MATTERS ARISING:**

**3.1 Review accident book-** nothing to report

**3.2 Dog Show-** MW asked for donations of scones. All helpers to arrive at 12.30pm. MW has ordered less pasties this year, as will be cooking bacon and sausages to go in baps. MW thanked JP for putting up the excellent road signs for all the events.

**3.3 Roof-** AM has asked M Hedges to quote for more tile repairs. M Hedges still has work within the loft space to complete, no date set as yet.

BT has received a reply from Steve Blakeman with reference to the roof specification. AP read this out. The committee agreed that to be able to move forward with the Lottery grant application or any other request for funding, it would be necessary to ask Steve to proceed with the specification at a cost of approximately £1000.00 plus VAT. SH proposed and RL seconded that BT should instruct Steve to proceed and arrange a meeting between him and the roof sub committee.

**3.4 Committee room heating update-** AM reported no progress on this. NC advised that a request has been sent to SCPC requesting help with funding the new heaters, and this will be considered at their next meeting on 7/5/19.

**3.5 Cleaning-** AP & JP to do this month. SH has put all the paper towels together in the tablecloth cupboard and will be buying more black sacks before the weekend. The cleaner will be increasing her hourly rate to £11.00 wef 1/5/19.

**3.6 Gate painting-** No progress. AM is storing paint in his shed. It was felt that Jenny would probably prefer to work on the gate during the autumn/winter, as the summer is generally a busy time for most people.

**3.7 Open Gardens- 30/6/19.** This is being run jointly with the church. JT has placed adverts in Oke Links and on the parish website. She will arrange Roundabout for next month and also the Whiddon Down, Bow and Hatherleigh publications. More helpers are required for refreshments. MW will do the first shift. MW to check with DTM that there are no bookings for the hall on 30/6/19 in order that the car park can be used for additional parking.

**3.8 Hallmark-** Having achieved Hallmark 1 it is now time to start working towards Hallmark 2. MW asked BT/JT whether they would consider joining the sub committee of MW, AM, DTM and NC and suggested the 1<sup>st</sup> meeting be arranged in May/June to discuss..

**SECRETARY'S REPORT-** A draft report of the Parish Survey had been received and forwarded to all members of the Village Hall Committee. SCPC had requested in their email of 7/4/19 that a representative from the Village Hall Committee be present at their Open meeting on 14/5/19 to answer questions raised by the survey and parishioners. BT and JT agreed to do this as they will be at the meeting anyway.

An email has been sent to SCPC requesting help with funding the two new heaters. This has been added to SCPCs agenda for their meeting on 7/5/19.

Devon Communities Together email of 9/4/19 had highlighted the Village Hall Improvement grant which may be worth consideration if we are unsuccessful with the Lottery grant, however AP pointed out that usually these grants require match funding.

## **TREASURER'S REPORT –**

**Receipts-** Hire SCPC £54.00, table tennis £24.00, tap dance £52.00, deposit for wedding £100.00, Easter bingo £406.00, yoga £18.00.

There are a couple of payments being made by BACS, awaiting confirmation by bank statement.

**Expenses-** electric meter £1.00, Mark Hedges (roof repair) £786.00, EDF (April) £39.00, loan repayment (April) £60.00, cleaning (April) £20.00, Garland rosettes £57.00

**Bank account balance £4229.12**

## **MAINTENANCE AND IMPROVEMENTS-** No new entries in log.

## **EVENTS AND LETTINGS-**

Exbourne community choir have agreed to perform on 28/3/20. MW will ask DTM to add this to the diary. They would like to split the proceeds of the evening 50/50. The committee agreed that we could do this with the door entry only.

JP has been unsuccessful in contacting Jerry Hart, so it was agreed that we would not proceed with this idea. Instead everyone agreed that a Skittles and BBQ event would be a good alternative. MW to check whether 3/8/19 available in diary with DTM.

Agenda item for September “Food and Craft event” in 2020 to be discussed.

Agenda item for June “Summer Ball” in 2020 to be discussed.

Quiz and puddings evening 17/5/19- donations of puddings please.

MW has been advised that Hatherleigh are ceasing to run their whist evenings. As our whist numbers have declined, it has been decided to change from the 1<sup>st</sup> Monday of the month to the 2<sup>nd</sup> Wednesday of the month with effect from June, in the hope of picking up some of the Hatherleigh whist players.

## **PUBLICITY REQUIREMENTS-**

JT is having problems putting posters up at the Beeches since they changed their notice board. It was suggested that she should put the poster in the bus shelter at Sampford Courtenay station instead.

RS questioned whether the Village Hall available for hire advert in Roundabout, which we pay for, is generating any business. DTM to ask hirers in the future where they heard about the hall.

JT to put a list of “dates for your diary” in Roundabout. Ask Marion and Bill if the same list can be delivered with the Flower and Produce show schedules.

## **ANY OTHER BUSINESS-**

BT and JT are returning to the Parish Council and questioned whether, as one of them is a trustee and the other a co-opted member of the Village Hall Management Committee, it would be possible to also be the representative of SCPC on the Village Hall Management Committee. It was agreed that it was indeed possible.

**Date of Next Meeting-** Wednesday 5<sup>th</sup> June 2019