

Sampford Courtenay Parish Council
MINUTES OF SAMPFORD COURTENAY PARISH MEETING

www.sampfordcourtenay-pc.gov.uk

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

TUES 4TH FEBRUARY 2020

- 1) **Present :- Cllrs Michele Wilson, Mike Carpenter, Janet Palmer, Sue Svedang, Colin Coleman, John Friend, Bob & Joy Tucker + 5 members of the public**
- 2) **Apologies** - Cllr Lois Samuel apologized for not being able to arrive until 8pm
- 3) **Public Participation** - none, except for comments relating to Item 7 later in the meeting
- 4) **Declarations of Interest** – Cllrs B & J Tucker declared their friendship with one of the objectors at Item 7 a. But there is no Prejudicial or pecuniary interest.
- 5) **Minutes of Main Meeting held on Jan 7th 2020 were agreed and signed.**
- 6) **WDBC Report** - Cllr Samuel explained that WDBC are working with DCC to produce a Climate Emergency Action Plan with an aim of reducing carbon emissions by 2050. They have already agreed to install Charging points on some Council properties, with more to follow in the future. Cllr Samuel expressed interest in parishioner opinion of what they would like WDBC to achieve re Climate Change.
 - **Recycling** – the trial for introducing 3 weekly black bag collection will commence in 3 weeks time in parts of Okehampton, Tavistock and Bridestowe.
 - **Balanced Budget** – WDBC have succeeded in achieving a balanced budget this year. It looks as if they will have to find £415 thousand next year and £1.5 million in 2022.
 - **Sophie Hoskins** – is standing down as Chief Executive of WDBC on 13th March and moving back to Cornwall. WDBC will be holding interviews the week following 13th March. It will be Open Interviews not just inside WDBC.
 - SCPC wish Sophie the very best in her new role and thank her for the excellent work that she has done to support us during her time at WDBC
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- 7) **Planning** – to consider the following planning applications:
 - a) **3779/19/OPA – 3 Part Shores Cottages – Mr C Ash Miles – Outline application with some matters reserved for new dwelling at former builder’s yard.**

SCPC had received 3 letters objecting to this Application. 1 of the objectors was present at the meeting and summarized her objections. There was no representation from the Applicant or his Agent.

After discussion, SCPC voted to OBJECT to this application by 6 votes and 2 abstentions.

- i) Design and Access Statement is misleading in referring to the site as a “Brownfield” site.
- ii) Heritage Statement – due to location of the site it is felt a thorough Heritage Report should be included to take into consideration the advice of the County Architect.
- iii) Ecological Report – it is felt there should be a full Ecological and Environmental Survey undertaken.

iv) No Detailed plans – SCPC felt the application contained insufficient detail to enable SCPC to support this application.

Comments by 6th Feb

- b) **4176/19/FUL – The Yard, Four Acres – Mr Horton – Erection of replacement timber frame barn (part retrospective)**

Unanimously SUPPORTED

Comments by 6th Feb

- c) **0008/20/FUL – Beerhill, Honeychurch - Mr Weeks – Erection of Agricultural Building.**

Unanimously SUPPORTED

Comments by 13th Feb

- d) **0147/20/FUL – The Hangar – Hayrish Farm – Mr D Ellis – Change of use of land from agricultural to curtilage of dwelling and construction of car port and awning.**

Applicants were present to explain this application and answer questions raised by councilors.

Unanimously SUPPORTED

Comments by 27th Feb

- e) **0242/20/PDM – Barn at Clover Hill Farm – Mr O.Rourke – Prior approval for change of use of agricultural building to 2 dwelling houses and associated development.**

Information only

WDBC Planning Decisions:- None

Cllr Coleman left the meeting at this point.

8) Local Plan update (Cllr Wilson) – [Sampford Courtenay Priorities 2020 -21](#)

- a) **Parish Priorities Action Plan** – updated plan is available to view on the Website.
- b) **Road Safety Action Plan** – SCPC are still waiting for DCC to report back from the SCARF meeting. However, speed monitoring strips have been positioned near Sampford Station Bridge – but Cllr M Wilson is asking for more strips to be placed back along the straight road past The Countryman and the other side of the bridge towards Okehampton to that they collect meaningful data, not just data of vehicles having to slow down at the bridge.
- c) **Mobile Communication Consultation** – Cllr Carpenter is speaking with Airband Area Manager re their poor communication with parishioners who have asked for a survey. **Parishioners are also warned to check their Direct Debit charges with Airband – as some parishioners have been charged twice for the initial installation fee.**

9) VE Celebrations – 8th -10th May 2020 – up-date

- i) More Dance Lessons have been arranged – please see Website and Noticeboards for dates.
- ii) Costumes – Marion Pratt has borrowed various Wartime costumes from North Tawton Drama group which can be hired for £5 per costume.
- iii) Commemorative Mugs – Stainless steel mugs are being obtained to be sold to be used by parishioners over the weekend.
- iv) Printed Raffle Tickets – are ready for sale. If you have friends or relations visiting who would like to buy some, please contact the Clerk.

10) Murder Mystery – Fri 21st Feb 2020 – Tickets are selling well. Please book yours to avoid disappointment.

11) Finance – following payments were agreed and cheques signed.

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| i) Clerk salary & Expenses = | = £ 214.20 |
| ii) HMRC | = £ 50.80 |
| iii) Tracy Mombeyerara Toilets | = £ 66.00 (4 wks x 2 hrs - 27.1.20) |
| iv) N Power DD | = £ 9.49 20.1.20 |
| v) Gold Coast Media upgrades to Website | = £ 42.00 (EMR – Transparency Fund) |
| vi) M Pratt – Baby Changing Table | = £ 129.95 (EMR – Village Hall Funds) |
| vii)SWWA – Toilets | = £ 41.07 |
| viii) Burridge Printers VE DAY Raffle | = £ 69.60 (EMR – VE Day) |
| ix) Total payments this month = | = £ 623.11 |
| x) West Country Maintenance | = £ 60.00 (Hedge Trimming & Weed Control) |
| xi) Current Balances = Reserve Account | = £ 12,620.74 (Statement 17.1.20) |
| xii) Current Account – (less expenditure above & Tfrs) | = £3857.16 (Calculated) |
| xiii) INCOME | |
- xiv) Transfer from Reserve Account to Current Account = (This will make Reserve A/c = Earmarked Reserves to date)
- xv) Monthly Expenditure v Budget Monitoring – Clerk to circulate to councillors.

12) Progress Reports for information

- a) **Table top Resilience Plan workshop Sat 4th April – 10am – 2pm**– Cllr M Wilson has invited neighbouring Parish Councils, and would like to invite parishioners to attend. This will be an exercise based on a probable emergency in the parish to test our Emergency Plans and how we would react.
- b) **Purchase of Projector and Pop up Screen** – Cllr Wilson has successfully applied for Grants to cover these purchases. £300 from "Devon Making Connections" and £800 from Cllr McInness. Quotes in the region of £1700 have been obtained. Cllr Wilson proposed that the additional costs should come from EMR - Resilience Fund which would be refunded on receipt further grants that are submitted but await review and support.
- The Proposal was seconded and agreed.**
- c) **Open Meeting Tues 31st Mar – Speakers Mike Davies and Tony Leech (Mayor of West Devon)** – the main focus of this meeting will be "Climate Emergency Action Plan". SCPC would be grateful if you could send any questions or suggestions of how Sampford Courtenay could implement such as plan to the Clerk as soon as possible, so that the speakers will have time to find accurate answers and advice for you.
- d) **P3 Forms – Deadline 17th Feb** – Cllr Carpenter has this in hand.
- e) **Defibrillator** – Cllr Wilson is in contact with Western Power Distribution to arrange for an electricity supply for the Defibrillator.
- f) **BT Phone Boxes** – WDBC Estates and BT have agreed that the phone box at Sampford Chapple will be replaced. Cllr Wilson suggested that SCPC put in a concrete plinth for it to be sited on. It

was agreed that the wooden fence would not be replaced and Cllr J Palmer agreed to remove the old wood. When replaced it will be used as a Shelter, Bus Stop and additional Notice Board for the parish. SCPC will then be responsible for its maintenance and upkeep. Any volunteers to help with this would be appreciated.

- g) Fingerpost repairs – update – still awaiting their replacement by DCC
- h) **Footpaths - up-date** – Cllr Carpenter is liaising with a local contractor regarding maintenance of some of SCPC footpaths.
- i) **Cleaning the stream of Himalayan Balsam** – Cllr B Tucker will be organising a working party to try and remove/control the Himalayan Balsam in the river from The New Inn up through the parish. Anyone wishing to volunteer to help please let us know. Sat June 20th. We will also be holding our usual Parish Spring Clean on Sat April 18th. Again, volunteers please.
- j) **OkeRail - update from 9th Jan meeting (Next meetings 9th April, 9th July & 8th Oct)** – Cllr Friend reported that Dartmoor Railway is up for sale. Plus WDBC are in full support that the Okehampton to Exeter line be opened as soon as possible.
- k) **Playground Report** – Cllr M Carpenter – everything in order.
- l) **Pocket Parks Grant Application** – still awaiting response to see if we have been successful
- m) **Climate Emergency Plan - up date** – See item 12 c above. Cllr J Tucker will issue SCPC Climate Emergency Plan following input from Parishioners at the Open Meeting.
- n) **Ice on Frankland Hill** – a parishioner has been valiantly salting this hill during the recent icy weather. However, salting the top of the hill just melted the ice at the top to freeze again further down the hill. The parishioner has been advised not to put herself in any danger. Cllr Wilson also reported several potholes on Frankland Hill and a DCC working party has been out today to clear ditches on this hill. Cllr Wilson reminds parishioners to keep reporting potholes and poor road conditions – the more times they are reported the quicker they will get repaired.
<https://www.devon.gov.uk/roadsandtransport/report-a-problem/report-a-pothole/>
- o) **Photo competition for Village Halls - <https://villagehallsurvey.com/survey/photo-competition>** - if you have any photos depicting Village Life – think about sending them off for this competition. You could win £500 for yourself and £1,000 for the Village Hall.
- p) **Community Interest Company** – Cllr Coleman was unable to stay for this Item on the Agenda, hence nothing to report. Cllr Wilson will speak to him and see if an Open Parish Meeting may be preferable as his fund raising proposals involve more than the Parish Council.
- q) **Bus Stop at Sampford Chapple** – Cllr Wilson has contacted the Bus company to erect an official Bus Stop sign at Sampford Chapple for the safety of all passengers.

13) Clerk's Report (anything not already covered by Agenda item)

- i) **Sadly Leslie Smith (DALC) died recently, her funeral was held at Crediton on 28.1.20.**
- ii) **Pensions Regulator re-declaration completed for next 3 years.**
- iii) **Mayoral Award Nomination – Deadline 28th Feb** – if you want to nominate any worthy parishioner please let us know.
- iv) **Civic Dinner – 6th March – Replies by midday 17th Feb** – Cllr Wilson and Andy Wilson will be attending this on behalf of SCPC

- v) SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoorlotto.co.uk/support/sampford-courtenay-parish-council> Funds raised to date £376.50

14) Upcoming Events –

Venue	Date
1940's Dance Class – Village Hall	Fri 14 th Feb – 7.30pm
Murder Mystery & Buffet – Village Hall	Fri 21 st Feb – 7.30pm
1940's Dance Class – Village Hall	Fri 28 th Feb – 7.30 pm
Big Breakfast – Village Hall £7pp	Sat 7 th Mar – 8.30am – 11am
1940's Dance Class – Village Hall	Fri 20 th Mar – 7.30 pm

15) Date of next meeting. To confirm the date of the next meeting which is scheduled for Tues Mar 3rd 2020 and Open Meeting Tues 31st Mar 7.30pm at Sampford Courtenay Village Hall.

Signed *M. S Pratt* Marion Pratt Clerk to Sampford Courtenay Parish Council Feb 2020

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2020	Jan 7th	Feb 4th	Mar 3rd	Mar 31 st Open Meeting	April 7 th - No Meeting Easter
May 5 th AGM	June 2nd	July 7th	Aug 4th	Sept 1st	Oct 6 th
Oct 27 th Open Meeting	Nov 3 rd No Meeting	Dec 1st	Dec 12 th Christmas Cheer	2021	Jan 5th