

## APPENDIX G: VOLUNTEER RISK MANAGEMENT ASSESSMENT

1	NAME		
2	Address		
3	Contact Details Tel:		
	Mobile:		
	Email:		
4	Have you been abroad or in contact with anyone that has been abroad in the last 14 days?	Yes	No
5	As a volunteer it is important that you are aware of your responsibility for the current plan to delay the spread and transmission of the Covid-19 virus. Whilst supporting parishioners it is important that there is a risk assessment prior to any visit to the location of any person that is vulnerable and would ask that all volunteers confirm details that will reduce any risk		
5.1	Have you had any symptoms of the Covid-19 in the last 7 days if necessary view the current PH advice ( <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/">https://www.nhs.uk/conditions/coronavirus-covid-19/</a> )	Yes	No
5.2	Are you over 70?	Yes	No
5.3	Do you have a long term condition?	Yes	No
5.4	Are you Pregnant?	Yes	No
5.5	Do you have a weakened immune system?	Yes	No
5.6	Do you live with anyone that has any of the above?	Yes	No
	To help us understand what assistance you can provide as part of the plan please answer the following -		
6	Do you have access to a vehicle?	Yes	No
7	Do you have access to a computer?	Yes	No
8	Do you have a Skype or Whatsapp account?	Yes	No
9	Do you have a Facebook Account?	Yes	No
10	Are you following Sampford Courtenay Parish Page?	Yes	No

11	The safety of volunteers and of the Parishioners that they may be in contact with is our greatest concern. Therefore please read the following briefing carefully and sign the declaration below.
	<ul style="list-style-type: none"> <li>• I understand that if any of the questions above (4 - 5.6) are YES then the support I can give will be limited.</li> </ul> <p>I understand it is my responsibility</p> <ul style="list-style-type: none"> <li>• to adhere to advice from Public Health England <a href="https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance">https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance</a></li> <li>• to wear disposable protective gloves when collecting and delivering goods</li> <li>• to wash my hands regularly for at least 20 seconds with soap and water especially before and after collecting/delivering items</li> <li>• to maintain the safe distance between myself and the person I am helping</li> <li>• to arrange to leave goods I deliver outside the door or at a place designated by the resident avoiding direct contact</li> <li>• I will stop volunteering immediately if I begin to display any of the symptoms of Covid-19</li> </ul>
<p>I have read the above briefing and understand the responsibility I have to adhere to the advice in respect of the risks to myself and the public. I understand that this is the current known advice and as the Pandemic continues to evolve that further and more current advice may be issued and that I agree to abide by that advice in order to manage the risks to myself and others.</p>	
Signature	
Print Name	
Date	
<p>As a further security measure please give details of an individual that is able to verify your details preferably a professional person someone serving on the Parish Council, WDBC, Church Council, or other individual</p>	<p><i>Details</i></p>
<p>Please return the completed form to the Parish Clerk at Sampford Courtenay Parish Council by post to Higher Town Farm, Sampford Courtenay, EX202SX or via <a href="mailto:SCPCClerk@aol.com">SCPCClerk@aol.com</a></p>	
<p>If you have any questions please ring Resilience Lead on 07479775572 THANK YOU for your interest to volunteer it is very appreciated and be invaluable in the coming weeks and months</p>	

