

Sampford Courtenay Parish Council

MINUTES OF PLANNING COMMITTEE MEETING

Tuesday 15th Jan 2019 at 7.30pm

1. Present Cllrs C Coleman, J. Friend, M. McIlwraith, M. Wilson & J. Clatworthy Edwards
 2. Apologies for absence were received and accepted from Cllrs H Smith, J. Palmer and the Planning Applicants Mr & Mrs Whitford
 3. Declaration of interests - None
 4. **Planning** – to consider the following applications:-
 - a) **4048/18/ARC** – Beer Farm, Mr & Mrs Whitford – Application for approval of details reserved by conditions 4, 6, and 7 of listed building consent 3015/18/LBC
- UNANIMOUS SUPPORT**
5. **Finance** –
 - a) Review of budget for 2019-20
 - i) The budget review prepared by Cllr Coleman shows that spending is within budget set and that there is sufficient funds to support planned expenditure to the end of this financial year.
 - ii) It was agreed that the next budget review would be at the April meeting after the Financial year end – when accurate sums could be allocated to Ear marked Reserves for the coming year.
 - iii) Cllr McIlwraith proposed that a sum be placed in Earmarked Reserves to provide a Professional/Legal advice fund.
 - iv) Cllr Wilson proposed that the Snow Plan fund be renamed “Emergency Contingency Fund”.
 - v) Cllr Wilson also suggested that she would prepare a TAP application for funds towards Speed Management plan for the parish.
 - b) Payment of retained fee to KS Fencing.

i) 5/2/18 DCC Grant received for work on Furzedown Lane =	£10,000.00
ii) 28/10/18 Invoice received from KS Fencing for	= £11,334.72 (as per tender £9445.60 + 1889.12 vat)
iii) 23/11/18 Interim payment made.	= £ 8,000.00 (£6666.66 + £1333.34 vat)
iv) 15/1/19 Additional sum paid.	= £ 70.72 (£58.93 + £11.79 vat)
v) Amount outstanding re Hire of equipment	= £ 3,264.00 (£2,720 + £544.00 vat)

to be clarified with Contractor & DCC.
 - c) Cllr Wilson proposed that the learning we should take to discharge our duty for future tenders is to have a clearer direction either at the time of advert or upon acceptance of the tender setting out our expectations regarding expenses etc. This might be something to get advice unless you have suitable wordings that could be used.
 6. Footpath maintenance update –
 - a) Cllr Coleman has arranged with Bourne Carpentry to continue maintenance of Bulland – Peacegate Lane by laying an additional 20 ton of stone from Faheys (to be billed directly to SCPC) + invoice for his labour.
 7. War Memorial report – Cllr Coleman agreed to assimilate email response from Jeremy Chadburn with his original Snagging List and prepare further report for next meeting. Clerk to check email correspondence from Mr Chadburn for the responsibility he agreed to at beginning of the project.
 8. Public Access to Berrydown Wood – Cllr Wilson proposed that Clerk contact Land Registry and Forestry England for definitive right of way in these woods.
 9. Cllr McIlwraith said that he would try and attend Resilience Event – Free Emergency Planning at Barnstaple Rugby Club on Wed 30th Jan 10am – 1pm.
 10. Buckingham Palace Garden Party Nomination Form – it was agreed to complete again as last year.
 11. Cllr Clatworthy Edwards agreed to attend the Okehampton Mayor’s Civic dinner with his wife on Fri 1st Mar 7pm at the Charter Hall.
 12. Clerk was asked to recirculate Devon Communities email detailing up-coming courses that may be of interest to councillors. Councillors to book themselves on to relevant courses.