

MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON THURSDAY 9TH JANUARY 2020

PRESENT: Joy Tucker, Bob Tucker, Sandra Harper, Shirley Reddaway, Mike Carpenter, Rosemary Lowe and Marilyn Weeks

APOLOGIES: Nicky Courage, Deborah Taylor-Morris, Anthony Morris and Tony Harper.

As Nicky was not present MW agreed to take the minutes.

MINUTES of the meeting held on Wednesday 4th December 2019. It was agreed that these should be signed as a true record. JT signed.

MATTERS ARISING: none.

3.1 Review Accident Book – there was nothing to report

3.2 Roof Update – MC is creating a sub-committee to take this forward. He has spoken with Chris Owen, who was responsible for securing grants for work carried out on the church and he has agreed to be co-opted to the sub-committee. We need to demonstrate that we are doing something ourselves. MC hopes to hold a sub-committee meeting before our next village hall meeting (the meal will be held on February 5th and the next meeting will be held on February 13th). A strategy needs to be agreed at the first meeting and then work towards achieving our goal. MC has spoken with Mark Hedges and he will have a look at the roof and carry our repairs.

3.3 Maintenance Schedule (including review of maintenance log) and plan for a maintenance event – AM has installed a timer on the external lights (above main door and outside ladies toilets) and installed brighter lights. The external square downpipe has also been replaced. A socket has been installed for the WiFi router and the router has been fixed adjacent to the consumer unit.

3.4 Hallmark – MW had nothing to report.

3.5 Baby changing – Marion will be ordering the Bambino unit, which will then require installation.

3.6 Tribute to Ralph – options are a bench or a tree, but need to discuss with other organisations and the family. It is understood that AM will speak with the family.

3.7 Shed – JT has contacted John Shields, Peter Green and Piers sheds at Winkleigh. They were all very helpful and if anything becomes available they will contact her.

3.8 Summer Ball 2020 update – a second meeting hasn't yet been held. Need to source a band. Committee members suggested Michele Wilson and her family or Okehampton Band.

3.9 Mongolia Talk – this is being held on February 22nd. It was decided to charge £6 and do soup and a roll for refreshments. Also do a raffle. Needs to be advertised.

3.10 Big Breakfast – This is being held on March 7th. JT, BT, MW, MC and RL stated they would help. Tickets £7.

3.11 Cleaning – January – AM, February – NC and MW. MC stated he would join the rota and could enlist the help of Julie and Lin.

SECRETARY'S REPORT

The secretary was not present.

TREASURER'S REPORT

Receipts – private hire £33, table tennis £6, Christmas Quiz sheets £49, December whist £39, Hire – WI £22, Hire – dance classes £12, Hire – Honeychurch Quiz £15, Christmas Bingo £433.80, General Election £200, Donation (use of stage blocks) £20, Flower Club £175, Yoga £24, Tap Dance £5, January Whist £33.78.

Payments – Cleaning (Nov and Dec) £44, Refund to AM for heating (cash) £4, eDF (Dec) £42, Loan Repayment (Dec) £60, WJ Morris and Sons (replace square downpipe) £26.62.

Balance at bank - £7122.81

MW stated that CW was a signatory and now she has resigned would the committee be agreeable to replacing her with JT as a signatory. The committee was in agreement so MW will acquire the necessary forms.

WDBC have written with regard to the business rates. They have agreed to continue with the discretionary award of 20% for 2020/21 financial year.

EVENTS AND LETTINGS – DTM isn't present, but the immediate events have been dealt with. Dog Show on May 2nd and Quiz and Puddings on May 15th? (MW to discuss with DTM).

A general discussion was held – need events for April.

PUBLICITY REQUIREMENTS – whilst JC is away Marion will be running the website. JT will send Exbourne Choir event to OkeLinks. NC will organise posters for Mongolia event.

ANY OTHER BUSINESS - SH took numbers for the meal on February 5th (7 for 7.30pm) at the New Inn.

MC stated the yoga classes are getting very popular and it would make more room if the tables at the end were moved. They could be placed behind the bar.

He has someone doing the timber trusses for his building project and he asked him to look at the west window. It would cost £4200 (soft wood) and £4800 (hard wood). This is for information only. They aren't repairable.

MW – there is evidence of mice in the kitchen. Action needs to be taken. AM to be asked if he can set and check traps.

JT – NC has asked if it is okay for AP to continue receiving the minutes. Yes that is fine.

Date of next meeting – Please note the village hall meal will be held on February 5th at The New Inn (7 for 7.30pm). The next meeting will be held on Thursday 13th February 2020.

