

**Sampford Courtenay Parish Council**  
**MINUTES OF SAMPFORD COURTENAY PARISH MEETING**

[www.sampfordcourtenay-pc.gov.uk](http://www.sampfordcourtenay-pc.gov.uk)

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 822858 b

TUES 6<sup>TH</sup> AUGUST 2019

- 1) **Present Cllrs Wilson (Chair), Carpenter, B & J Tucker, Palmer, Friend, Coleman & Svedang + WDBC Cllrs Samuel & Ratcliffe + 5 Members of the public**
- 2) **Apologies** - None
- 3) **Public Participation**
  - a) **Excessive Noise Nuisance** – the Clerk received 2 phone calls from residents at The Beeches complaining of loud music coming from the Sampford Courtenay direction from 2pm on Saturday 13<sup>th</sup> July until about 5am on Sunday 14<sup>th</sup> July. There is information on reporting Noise Nuisance here <https://www.westdevon.gov.uk/article/3578/Making-a-Noise-Nuisance-Complaint>
  - b) **Gift Aid for Village Hall** – on reading last month’s Minutes, a member of the Village Hall Management Committee confirmed that the Village Hall does use the “Gift Aid” scheme for tax payers. Tax paying parishioners should ask the Village Hall about this for any future donations, payments or subscriptions they make.
  - c) **Parish Broadband** – the Clerk has received an email from a parishioner at the Beeches who would like to know if anyone else is experiencing poor or little coverage from their SWMB antennae. **Cllr Carpenter is currently investigating this matter and will report back at next meeting. Cllr Coleman offered to help this parishioner check Router settings.**
  - d) **High Clere** – complaints have been received from neighbours in the proximity of High Clere who were not consulted or informed by WDBC Planning Dept of required adjustments made to the original plans published and supported by SCPC. **SCPC were grateful to be informed of this complaint. The parishioner has been advised to make an official complaint directly to WDBC and subsequent to that would require appeal to the Secretary of State.**
  - e) **Berrydown** - Enforcement Order made in 2010 – this has been brought to the attention of the Chair. Parishioners present at the meeting outlined their concerns. WDBC Cllrs Samuel & Ratcliffe were also present for the discussion. SCPC resolved that they were happy with this site as long as it was compliant with original approved Planning Application and compliance with the conditions attached..
- 4) **Declarations of Interest** – Cllr Palmer declared an interest in Item 8 b below.
- 5) **Minutes of the Main Council Meeting 2<sup>nd</sup> July 2019 were agreed and signed.**
- 6) **WDBC Report** - SCPC were pleased to welcome both Cllrs Samuel and Ratcliffe to the meeting.
  - a) **Mayoral Visits to local primary schools** – the Mayor will be making various visits to local primary schools in the Autumn to explain his role and answer questions.
  - b) **Refuse** – it is reported that 28% of Black bags contain food waste. **Please ensure all your non-compostable food waste is put out each week in the small grey Recycling bin.**
  - c) **Changes to Refuse Collection trial** – WDBC will be trialling a 3 weekly black bag collection in some areas. They will also be introducing a new White recycling container to take foil and increased variety of plastics. **WDBC** also offer to come round to parishes and give a presentation of what can be Recycled and in which container. SCPC will look into arranging this to coincide with a Parish Event.
  - d) **Sanitary Waste** – Nappies, incontinence pads etc and Dog Waste – WDBC are still looking into how this should be effectively disposed of.
  - e) **Dog Loos** – Cllr Friend reported that he had found a Dog Loo an efficient way of disposing of dog excrement. (Clean Green Dog Loo from Portonaquapet £10.49)
  - f) **Concealed Waste Storage** – Cllr Coleman suggested that WDBC should encourage new home planning applications to include some sort of Concealed Waste storage – as with increased numbers of recycling and other bins outside homes it soon becomes unsightly.
  - g) **West Devon Annual Report & Survey** – Cllr Samuel asked if SCPC would kindly complete this survey and place link on Parish Website for parishioners to complete.
  - h) **Council Tax Support Grant** – WDBC have given early notice that they are considering removing the Council Support Grant for 2020. This could mean an increase in Parish Precepts to cover this shortfall. WDBC would like comments from SCPC by 30<sup>th</sup> Sept.
  - i) **Local Government Agency – Safer, Stronger Communities** – SCPC congratulated Cllr Lois Samuel on being appointed to this LGA.
- 7) **The Amendments to [SCPC Standing Orders](#) at 3 s iv Page 6 and 13 b& d Page 14 after seeking advice from DALC as highlighted at last month’s meeting were approved and signed.**
- 8) **Planning** – to consider the following planning applications:
  - a) **2383/19/FUL – [Reddaway Farm](#)** – Mr G Hockridge - Conversion and change of use of two traditional agricultural buildings Mr Hockridge attended the meeting and explained the reasons for this development. SCPC regarded this as a well presented application meeting all the checklist points of the SCPC Planning list. Cllr Coleman recommended the following

comments be added “This planning development should be commended as not only enhancing the heritage & preservation of the buildings themselves but also the heritage of the parish. UNANIMOUSLY SUPPORTED.

- b) [APP/O1153/W/19/3224643](#) – Mr A Morris – Permission in Principle for development of land for up to 3 dwellings. Appeal  
Mr Morris attended the meeting and explained his Appeal Statement which had already been circulated to the councillors. SCPC considered the original application submitted on 18<sup>th</sup> Aug 2018 and supported it, whilst also noting all the objections raised by local residents. Request was made of WDBC/Government for greater guidance on this newly implemented planning process of “Permission in Principle”.

There is still little or no detail on the proposals (accepted in the original discussion as not required for such an application, and reiterated by Mr Morris that more detail is not ALLOWED at this appeal stage). However, without further details on this prospective development all the outstanding issues raised by residents as part of their objections, still remain unanswered.

It is recognised that such details will be made clear should the application go on to the next stage of “Technical Details consent” and at this point SCPC would be able to apply its planning checklist and consider parishioners views and decide whether to support the full plans or not.

The Planning Inspector has requested all details of objections made be submitted within the relevant timescale and parishioners are encouraged to ensure that objections are submitted. and whilst SCPC continue to support this application they wished to ensure that as well as their own comments, to provide a fair / balanced response all details of original objections should be put before the Planning Inspector prior to them making a decision on this appeal.

WDBC Cllr Ratcliffe said that this is the first and only “Planning in Principle” application that WDBC has had to consider to date.

Cllr J Tucker asked the WDBC Cllrs to feed back that the inherent lack of detail in this planning process is more likely to encourage objections rather than support.

**WDBC Planning Decisions:-** None

- 9) **KS Fencing Furzedown Lane P3 -up date = £ 3,264. Court Case 18<sup>th</sup> October 2019** – a site meeting was held on 6<sup>th</sup> Aug 2019 between Cllrs Wilson, Coleman & Tim Kent Smith (KS Fencing) and Barry Manie (Independent Civil Engineer, Court Expert)

- 10) **Local Plan update** (Cllr Wilson) –

- a) **Parish Priorities Action Plan** – Cllr Wilson wished to reiterate that the current priorities for SCPC which are Improved Mobile Communications; Safer Roads; Increased Awareness for Community Transport; Improved communications with parishioners; and Installation of a Defibrillator.
- b) **Road Safety Action Plan** – Following on from the public forums, communications are ongoing with the DCC Road Safety Officer to then create a plan for the parish. Members of the parish should continue to report to the Clerk incidents that have led to accidents or near misses on roads for recording in the Road Safety Register held by the Clerk.
- c) **Mobile Communication Consultation** – Cllr Carpenter is consulting with various parishioners regarding their Mobile communication experience (good or bad) and reported that the PCC is currently in negotiation with Airband to install a mast on the Church tower – which should lead to improved network coverage across the parish. **If anyone wishes to share their current mobile experience, please contact the Clerk.**

- 11) **Local Resilience Plan** – update – (Cllr Wilson) –

**30 Days 30 Ways Campaign for September – self preparedness competition.** – Cllr Wilson will be running this campaign again on the Website and Facebook with a competition and prize draw at the Open Meeting October. Look out for more details of how to get yourself prepared for Winter and other emergencies.

- 12) **War Memorial - up-date** - (Cllr Coleman) – (VE Day Celebrations 8<sup>th</sup>-10<sup>th</sup> May 2020) – Cllr Coleman will present a report at the next meeting.

- 13) **Nat West Bank compensation** - (Cllr Coleman) – Cllr Coleman will contact NatWest again re SCPC compensation claim.

- 14) **Finance** following payments were agreed and cheques signed.

i) Clerk salary & Expenses =	= £ 214.40	
ii) HMRC	= £ 50.60	
iii) Tracy Mombeyerara Toilets	= £ 129.24	(5 wks x 3hrs to 29/7/19 + Sundries )
iv) N Power DD	= £ 9.21	(DD ) 17.7.19
v) DALC Training- M Carpenter	= £ 57.92	
vi) C Coleman – Postage Court submissions	= £ 9.50 + CiK for printing £?	
vii) <b>Total payments this month =</b>	<b>= £ 470.87</b>	
viii) Current Balances = Reserve Account	= £17,304.68	(Statement 18.7.19 )
ix) Current Account – (less expenditure above)	= <b>£ 1,125.93</b>	(Calculated)
x) <b>SWWA</b>	= <b>£ 88.73</b>	(late invoice after publishing Agenda)
xi) <b>Transfer of funds from Reserve Account</b>	= <b>£ 1,500.00</b>	
xii) <a href="#">Monthly Expenditure v Budget Monitoring</a>		

- 15) **Review of Budget/Finances to date** –

- a) **It has been necessary to Transfer £1,500.00 from Un-earmarked Cash Flow to top up the Current Account until the next Precept payment is received mid September.**

- b) With this adjustment the Reserve account will stand at £15,804.68 and the Current Account at £2,645.93
- c) The Earmarked Reserved Funds total to date = £16,241.40 (£436.72 more than is currently in the Reserve Account) this will be re-addressed on receipt of the precept.
- d) It is unlikely that SCPC will receive any P3 funds this year – therefore expenditure on this item will have to be closely monitored.
- e) Draft proposal for Budget for 2020/21 will be presented at the Sept meeting.
- f) Payment for the expert witness re Furzedown Lane to be transferred from Professional and Legal in Earmarked Reserves.

#### 16) Progress Reports for information

- a) **Fundraising Ideas –**
  - **Wine Tasting Evening** – Cllr Wilson is discussing with the Village Hall the possibility of running a Wine Tasting Event at the Village Hall. With profits shared between the Village Hall and Defibrillator fund. If you are interested in attending please contact the Clerk for more details.
  - **VE Day Celebrations**- Cllr Wilson and Marion Pratt would like to organise a weekend of events for the 75th VE Day Celebrations next May. Friday night – Variety Show & Ration Supper; Saturday – Street Market & Party and games - on the Village Green; Sunday – Church Service and Afternoon Cream Teas. If you would like to get involved in any way please let us know. We will be grateful for any help or contributions.
- b) **Parish Outing update** – Cllr C Coleman – **there are still a few places left – Wed 28<sup>th</sup> Aug – pick up in Sampford Courtenay Square – Cost £13.95 for Canal Trip and £8 for the Mini bus. Please contact the Clerk or Okehampton District Community Transport Group direct.**
- c) **Planning Training feed back** – Cllr Carpenter reported that it was very worthwhile. Main note for SCPC was that Councillors were not expected to scrutinise technicalities of planning applications but supply their local knowledge of location and issues that may arise.
- d) **BT Phone Boxes** – Cllr Wilson to chase for next meeting.
- e) **Fingerpost repairs** – Andy Wilson will prepare a report for next meeting to assess which finger posts are missing and whether they can be repaired or need new ones to replace them. **If you are aware of any missing or damaged finger posts near you – please let the Clerk know.**
- f) **Footpaths up-date** – nothing to report.
- g) **OkeRail** – keep an eye on the news for details of a Special Train to Weymouth; and also the naming of a new GWR locomotive with a “local name”.
- h) **Playground Report** – Cllr M Carpenter – nothing to report all in good order.
- i) **Bird Mess on the Swings** – a parishioner reported that they were unable to use the swings because they were covered in bird mess. Cllr Mike Carpenter arranged to have them cleaned and Cllr Wilson and her husband re-attached the old plastic spikes to try and prevent a recurrence. **Thanks was given by the Parishioner for the quick response to sort this issue.**
- j) **Village Hall Meeting feedback** – Cllr M Carpenter had already circulated his report. SCPC noted that they are looking into a Lottery Grant for Roof Repair/replacement; Provisional date for Summer Ball 26<sup>th</sup> June 2020; Open Gardens raised £959.40.
- k) **Village Hall Heaters** – SCPC had received the necessary 3 quotations and it was unanimously agreed to accept W J Morris quotation of £538.80 + VAT for 2 x Summit 2600R heaters to supplement heating in Committee Room. Village Hall are asked to submit the Invoice to Clerk for settlement.

#### 17) Clerk’s Report (anything not already covered by Agenda item)

- i) **Standards and Governance Training – Tues 24<sup>th</sup> Sept 2pm Kilworthy Park, Tavistock – Clerk + Cllr Wilson to attend.**
- ii) **New Councillors Course – Victory Hall, South Zeal – 14<sup>th</sup> Oct – 6.30pm – 9.30pm -6 places available.**
- iii) **Parish Leaflet – down to last 500 copies. Do we need to re-order? (Original 5,000 copies cost £606.00) it was agreed to review this in 6 months time.**
- iv) **Devon Communities Together 200 Club** - another local lottery if anyone wishes to subscribe.
- v) **Okehampton Civic Service – Sunday 15<sup>th</sup> September** – Cllr Palmer volunteered to represent SCPC
- vi) **Safer Together Program – Fire Service** – reported that current cut backs will not affect this area directly, but obviously cut backs in other areas do have an adverse knock-on effect.
- vii) **Another incident of Flytipping in the layby near Greenhill Cross was reported and debris removed.**
- viii) **The Village Survival Guide – Prince Charles Trust.** SCPC will be referring to this very useful publication of ideas and possible funding opportunities. It recommends that other Parish Groups may benefit from reading it when it is published on the website.
- ix) **Just Giving Page donations to date = £94**
- x) **SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoorlotto.co.uk/support/sampford-courtenay-parish-council> Funds raised to date £246.50**

#### 18) Upcoming Events –

Venue	Date
Mobile Library – The Beeches	Aug 8 <sup>th</sup> 16.20 – 16.40
BBQ & Skittles – Village Hall	Saturday 10 <sup>th</sup> August 7pm
Flower Club – 01837 658779	Aug 12 <sup>th</sup>
Whist Drive – Village Hall	Wed 14 <sup>th</sup> Aug
Flower & Vegetable Show – Village Hall	Saturday 24 <sup>th</sup> August 2pm
Outing to Tiverton Canal & Horse Drawn Barge	Wed 28 <sup>th</sup> Aug
SCPC Meeting	Tues Sept 3 <sup>rd</sup> 7:30pm
Coffee Morning – Weirford House	Sat 14 <sup>th</sup> Sept 10am
Harvest Festival & Supper	Fri 27 <sup>th</sup> Sept 6.30 pm

SCPC Meeting	Tues Oct 2 <sup>nd</sup> 7:30pm
Talk on Australia – Village Hall	Saturday 5 <sup>th</sup> October 7.30pm
Diving for Pearls – Village Hall	Saturday 12 <sup>th</sup> October 7.30pm
Jesus Christ Superstar – NT Church	17 <sup>th</sup> -19 <sup>th</sup> October 7.30 pm

19) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for Tues Sept 3rd 7.30pm at Sampford Courtenay Village Hall.

Signed

*M. S Pratt*

Marion Pratt

Clerk to Sampford Courtenay Parish Council Aug 2019

**Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)**

2019	Jan – 1 <sup>st</sup> – No meeting in January.	Feb – 5 <sup>th</sup>	Mar – 5 <sup>th</sup>	Apr 2 <sup>nd</sup>	May 7 <sup>th</sup>
June 4 <sup>th</sup>	July 2 <sup>nd</sup>	Aug 6 <sup>th</sup>	Sept 3 <sup>rd</sup>	Oct 2 <sup>nd</sup>	Nov 5 <sup>th</sup>
Dec 3 <sup>rd</sup>	2020	Jan 7 <sup>th</sup>	Feb 4 <sup>th</sup>	Mar 3 <sup>rd</sup>	April 7 <sup>th</sup>

Eastern Links Meetings – 12<sup>th</sup> Sept – 7.30pm - Northlew Town Council Offices 27<sup>th</sup> Nov - 7pm – Council Chamber – Kilworthy Park – Tavistock

**Civic Service – Okehampton – Sunday 15<sup>th</sup> Sept 2019**