

Sampford Courtenay Parish priorities 2019-2020

	Objective	Actions	Owner	Progress	Linked priority
1	Delivering improved telecom/ internet services for parishioners which are affordable and meet the needs of both individuals and businesses.		Cllr Mike Carpenter		RAG
1.1		Plan and advertise telecoms meeting to investigate options for delivering improvements		Initial consultation held with identified parishioners representatives both in the village and wider locality, and both individual and business customers. Liaison has also taken place with key stakeholders including the SCPCC regarding support for Community Airband.	
1.2		Create an action plan for options		Plan to be completed. Comparative information sheet created to identify cost benefit analysis for parishioners with Airband services published for parishioners to consider benefits of 3G/4G service.	
1.3		Liaise with official bodies to gain support and advice on the creation and delivery of the plan to support change		Initial consultation and open meeting held identifying potential options from Airband Government contract company with network area covering Sampford Courtenay. Offer by Airband to support community broadband facility in the Village hall has been realised and installed As part of the plan further consideration of attachment of a mast on the Parish Church to broaden the benefits to a greater number of properties currently precluded due to the positioning of the Masts	For review at AGM

1.4		Identify funding streams to realise adopted measures agreed through the plan		Communications budget is set into the 20/21 budget. Additionally PC have requested that Airband currently liaising with parishioners prepares a clear communication setting out what their current capability is and the timescales for potential customers not currently supported by 3G/4G	For review at AGM
2	Deliver safer roads within the Parish both for local people and visitors		Cllr Michele Wilson		RAG
2.1		Convene a Road Safety Committee who will prepare an action plan to support proactive action to achieve greater safety		Plan prepared and sets out the key priorities with potential action to gather supporting evidence and to outline possible safer driving initiatives at key hot spots. The RSPlan has been presented to the Neighbourhood Highways team. Sped detection devices were placed on both B3215 and A3072 during dates in January and the data is now being analysed and will be presented to the next SCARF and report from the Traffic officers following review of signs and lines.	To remain a priority for 2020 / 2021
2.2		Hold open meetings at local venues to engage community support		Initial open meetings have been held with limited attendance but with key comments brought to the meetings and the results harvested from the Parish survey the key issues have been identified. Once we have the response from the Community Highways Officer then a further meeting can be convened	
2.3		Liaise with official bodies to gain support and advice on the creation and delivery of the plan to support change		Initial contact has been made with the Road Safety Officer is Georgina Martin DCC Proposals in the plan to be sent to her for discussion at future meeting to be arranged. Took the opportunity to present the specific actions proposed to the Neighbourhood Highways Officer currently seconded to the What Matters initiative and awaiting response to our proposals Further liaison to take place with Police Road Safety Officer to discuss options following refusal by CSW to support speed monitoring in the key locations identified.	To remain a priority for 2020 / 2021

2.4		Identify funding streams to realise adopted measures agreed through the plan		No current funding streams identified unsure of the exact costs. Not intention to secure funding through further increase in the precept due to other financial priorities.	To remain a priority for 2020 / 2021
3	Achieve improved communication with parishioners through increased engagement on local priorities and what matters to local people		All Councillors		RAG
3.1		Implementation of emailing facility through Sampford Courtenay website	Julie Carpenter	Sign up for the emailing facility has been advertised and marketed at all social events and shared through the facebook and website news updates.	
3.2		Regular maintenance of Parish website with updates	Sampford Courtenay Parish Clerk	Monthly and ongoing material included in the Website regarding local Parish Council and other committee activity and engagements	
3.3		New Chair's letter to parishioners	Cllr Michele Wilson	Chairs letter circulated both hard copy and via email.	
3.4		New joint events calendar on the Sampford Courtenay Website which helps to inform and avoid clashes of events	Sampford Courtenay Parish Clerk	Calendar created and circulated but not currently being used by all parish committees. Recirculation recommended	For review at AGM
3.5		Increased use of the social media for PC	Sampford Courtenay Parish Clerk	Regular updates on events and achievements are now published on the social media site and good interaction is being achieved with relevant posts.	

3.6		Ensure adequate funding allocation for continuous development of this priority	Cllr Michele Wilson	Current earmarked reserves need to be boosted to allow for extension of the circulations and publications to support parishioners in receiving information when they need it. 2020/21 budget proposes replenishing communications budget to support this priority	
4	Purchase and installation of defibrillator in the village		Cllr Michele Wilson		RAG
4.1		Create fund raising events to achieve just giving target of £999 by December		Initial just giving page set up and initially successful in creating a funding stream but momentum for the donation now stopped. Sufficient funds now achieved Just giving account closed	
				Additional events with shared proceeds have now been arranged including Grumpies Fish Supper, SC Flower and Produce Show and the Wine tasting evening Sufficient funds now achieved Just giving account closed	
				A bespoke collection box has been created and taken to various events to encourage the donation of money to the appeal taking over from the just giving account	
				Information gained regarding other funding streams to be approached to seek alternative additional funding and achieve the priority by 31 December 2019 Sufficient funds now achieved Just giving account closed	
4.2		Ensure adequate funding allocation for future delivery of the service after installation		2020/21 budget includes a rolling replacement over 4 years to ensure ongoing provision in the future	

4.3		Arrange for the fit and maintenance of new Defib		Location Identified close to the Village notice board where there is a light source. Negotiations ongoing with WPD and SSEC lighting services for the fitting of the equipment using street light as the source of power	Priority can be removed
5	Provide improved public toilet facilities in the village which comply with DDA				RAG
5.1		Carry out a feasibility for the renovation or renewal of the existing toilet		Yet to be undertaken, although the current state of the building requires urgent survey and remedial action to prolong current facilities.	For review at AGM
5.2		Liaison with Conservation Planning officer to seek support for the priority		Meeting took place and only restriction and condition on the site would be the maintaining of the original gateways from a heritage perspective so a design using the space along the front wall and into the current building space is perfectly feasible	
5.3		Identify funding streams to realise success of future delivery		No current funding streams identified unsure of the exact costs. Not intention to secure funding through further increase in the precept due to other financial priorities.	For review at AGM
6	Ensure improved communication and understanding of the Community Transport services provided for the Parish		Cllr Colin Coleman		RAG
		Arrange a summer Parish outing using the service		Trip to the Canal Barge at Tiverton arranged and supported by SC Parishioners using Community Transport services	For review at AGM
		Increase communication through current social media		Full update and marketing of the event was circulated on social media which received good feedback.	

		Identify funding streams to support success of future delivery/ continuity of this service		Current earmarked reserves need to be boosted to allow for continuation of future support from the PC No funds are available in 2019/20 budget but funds have been included in the 2020/21 budget in earmarked reserves	

Achievements of the Parish Council 2019/2020		Priority Y/N	Future Opportunities for the Parish Council
1	Community Internet access in the Village Hall	Y	Supported community events
2	Limited success with the RSP but Liaison with the Neighbourhood Highways team who have supported the RS Plan action regarding speed safety on the B3215 by conducting speed detection checks at 4 points to be considered by the next SCARF meeting	Y	Continue with the Road Safety Plan as a Parish Priority
3	Improved communication links which has come into its own during the COVID-19 Incident. Enhancement of the Website, and development of the webmail network	Y	Take the learning and best practice used from the COVID Comms Plan to support future development of engagement with parish. Particularly making best use of ZOOM and the internet Suggest retention of the Priority
4	Fund raising for the Defibrillator in the Square - yet to be fitted but great achievement and thanks also to Cllr Lois Samuel for support from Locality Budget	Y	Consider further fundraising opportunities to support capital one off payments to enhance and provide additional facilities for the Parish
5	Improve communication and understanding of the Community Transport services was supported with publicity and by bringing back a Parish Outing to the Tiverton Canal	Y	Consideration of further trips to theatre or events in the future

6	Effective implementation of the Resilience plan at the inception of the COVID-19 outbreak	N	Planned exercise to be rescheduled to test a more fast moving scenario, to incorporate learning and best practice from adjoining parishes and update of the current plan
7	Securing of grant funding for the purchase of a new mobile projector and screen for use at meetings and events in the Parish Thanks to Cllr McInnes for his support with Locality funding	N	Opportunity to create social activities using the equipment both at the Village Hall and outdoors including a Parish Film Club.
8	Fund raising for VE / VJ Celebrations and the planting of a Peace Tree in the Village Green	N	To be incorporated with fund raising undertaken during the COVID lockdown to have a parish celebration