

Sampford Courtenay Parish priorities 2019-2020

	Objective	Actions	Owner	Progress	Linked priority
1	Deliver safer roads within the Parish both for local people and visitors		Cllr Michele Wilson		RAG
1.1		Convene a Road Safety Committee who will prepare an action plan to support proactive action to achieve greater safety		Review the current Plan and reset the key priorities once the results from the SCARF meeting are reported	
1.2		Liase with official bodies to gain support and advice on the creation and delivery of the plan to support change		Initial contact with Police Road Safety Officer to discuss options following refusal by CSW to support speed monitoring in the key locations identified.	
1.3		Hold open meetings at local venues to engage community support		Use open public meetings to decide on the priorities for the plan and possible options to address them	
1.4		Identify funding streams to realise adopted measures agreed through the plan		No current funding streams identified and unsure of the exact costs. No current funding from the Precept available	
2	Acknowledging the Counties and Borough Environmental emergency, create a plan to support local activity that raises awareness and considers action appropriate at a Parish level to support sustainability, and Carbon reduction		Cllr Joy Tucker		RAG

2.1		Publish a draft plan that sets out proposals for Parish activity, targets and outcomes			
2.2		Hold open meetings at local venues to engage community support			
3	Improved communication with parishioners through increased engagement on local priorities and what matters to local people		All Councillors		RAG
3.1		Implement the national guidance for the use of Virtual Meetings to enable online viewing of public meetings	Sampford Courtenay Parish Clerk		
3.2		Maintain the communication network with identified volunteers by creating a monthly briefing opportunity through use of ZOOM and written notes			
3.3		New joint events calendar on the Sampford Courtenay Website which helps to inform and avoid clashes of events	Sampford Courtenay Parish Clerk	Calendar created and circulated but not currently being used by all parish committees. Recirculation recommended	
3.4		Website upgraded to comply with Statutory regulations WCAG 2.1.	Julie Carpenter		

3.5		Consider the feasibility of dedicated devices for Council business to support compliance with GDPR as has been undertaken by similar small councils in the area.	Sampford Courtenay Parish Clerk		
4	Provide improved public toilet facilities in the village which enhance DDA compliance		Cllr Mike Carpenter		RAG
4.1		Carry out inspection to ascertain the range of DDA issues and potential requirements for future compliance		A range of options can be considered to providing enhanced facilities of the current buildings	
4.2		Carry out a feasibility for the renovation or renewal of the existing toilet		Yet to be undertaken, although the current state of the building requires urgent survey and remedial action to prolong current facilities.	
4.3		Identify funding streams to realise success of future delivery		No current funding streams identified unsure of the exact costs. No funding through the precept due to other financial priorities.	
5	Work to support the Village Hall Trustee's in obtaining grant funding to meet the renovation costs of the Roof and Window's thereby ensuring sustainable facilities for use by Parishioners in the future		All Councillors		RAG

5.1		Offer support and advice through the fundraising subgroup, to write and present grant funding applications to the Trustees for submission			
5.2		Instigate or support fundraising events that can build reserves to support match funding bids			
5.3		Where agreed by the Trustees of the Village Hall make bids for grant funding on behalf of the Parishioners to support the renovation work required			
6	Delivering improved telecom/ internet services for parishioners which are affordable and meet the needs of both individuals and businesses.		Cllr Mike Carpenter		RAG
6.1		Liaise with official bodies to gain support and advice on the creation and delivery of the plan to support change		Reviewed at AGM and retained as a priority	
6.2		Identify funding streams to realise adopted measures agreed through the plan		Communications budget is set into the 20/21 budget. Additionally PC have requested that Airband currently liaising with parishioners prepares a clear communication setting out what their current capability is and the timescales for potential customers not currently supported by 3G/4G	