

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL
MANAGEMENT COMMITTEE HELD ON ZOOM ON WEDNESDAY 10th JUNE 2020**

<p>PRESENT: Joy Tucker, Bob Tucker, Mike Carpenter, Marilyn Weeks, Rosemary Lowe, Nicky Courage</p> <p>APOLOGIES: Sandra Harper, Tony Harper, Anthony Morris, Deborah Taylor Morris, Shirley Reddaway</p>	
<p>MINUTES of the meeting held on Wednesday 13th May 2020 were approved and will be signed at a future date.</p> <p>MATTERS ARISING</p> <p>The committee wished to express their thanks to Mike & Julie, Rory & Lyn for cleaning the hall windows. MC will convey the committee’s appreciation to Rory & Lyn and also ask whether they would be interested in joining the committee. NC to speak to Lyn, as she has shown interest in helping with secretarial duties.</p> <p>NC was thanked for her efforts with the cream tea fundraising. JT offered help with deliveries when required.</p> <p>ROOF UPDATE-</p> <p>There has been a meeting of the sub committee. Three estimates have been received, varying from £85k to £122K + VAT. With all things considered, the quote from M Hedges at £110K + VAT appears to be the most favoured. The committee agreed that MC should advise M Hedges that he is the preferred contractor.</p> <p>AP has advised that due to COVID 19 there will be no lottery funding available until at least October 2020. Meanwhile, a detailed business plan will be drawn up, as this will be required to support any grant application or when approaching businesses and individuals to raise funds.</p> <p>MW agreed to join the sub committee, who believe her experience will be invaluable during the project. MW will look to open a new bank account, solely for the roof fund.</p> <p>M Hedges team have put all the slates back in place on the roof.</p> <p>There will be another zoom meeting of the sub committee on Monday 22nd June at 2pm.</p>	<p>MC, NC</p> <p>MC</p> <p>MW</p>
<p>LATEST COVID ADVICE-</p> <p>No change from last meeting regarding the opening of halls</p>	
<p>USE OF VILLAGE HALL BY LOCAL SCHOOLS-</p> <p>Although this is worthy of consideration, it was felt that advice should be taken from Martin Rich, Devon Communities Together, before discussing further. MW was asked to email him for advice.</p>	<p>MW</p>
<p>SECRETARY’S REPORT- Nothing to report</p>	
<p>TREASURER’S REPORT –</p> <p>Bank account balance £16194.23</p>	

<p>ANY OTHER BUSINESS-</p> <p>i) MW has emailed Val. re: the old school bell. She will keep an eye open for it while sorting through Ralph’s belongings.</p> <p>ii) NC suggested “Sponsor a roof tile” as a means of fundraising for the new roof. MC will look at the quotes to suggest a tile cost.</p> <p>iii) MC would like everyone to think about fundraising events to help achieve our goal of a new roof.</p> <p>iv) BT asked for help on Saturday 20th June with the clearing of Himalayan Balsam from the course of the stream that runs from the New Inn to Honeychurch.</p> <p>v) JT asked if anyone had received an email recently purporting to being from her. Several of the committee had, but had all deleted the emails believing them to be a scam. JT confirmed that they were not from her.</p> <p>vi) JT will investigate whether it is possible to link up with SCPC on the Zoom subscription. This would enable meetings to last beyond the current 40 minute deadline.</p> <p>vii) In readiness for advertising the facilities and activities available at the hall once restrictions are eased, JT will ask DT, with her knowledge as bookings secretary, to compile a promotional script.</p> <p>vii) RL agreed to check on the deadline for adverts in The Beacon.</p> <p>viii) Suggestions for additional advertising of the hall, ie the Whiddon publication and also the Okehampton Times, should be explored to promote the hall more in the future.</p> <p>ix) Now would be a good time to review the hiring fees. JT will ask DT if she knows what other halls are charging, so we can remain competitive.</p>	<p>MC</p> <p>JT</p> <p>JT/DTM</p> <p>RL</p> <p>JT/DTM</p>
<p>Date of Next Zoom Meeting- Wednesday 8th July 2020 at 7.30pm</p>	