

Sampford Courtenay Parish priorities 2020-2021

	Objective	Actions	Owner	Progress	Linked priority
1	Deliver safer roads within the Parish both for local people and visitors		Cllr Michele Wilson		RAG
1.1		Convene a Road Safety Committee who will prepare an action plan to support proactive action to achieve greater safety		Review the current Plan and reset the key priorities once the results from the SCARF meeting are reported	
1.2		Liase with official bodies to gain support and advice on the creation and delivery of the plan to support change		Further contact with Police Road Safety Officer to discuss options following refusal by CSW to support speed monitoring in the key locations identified.	
1.3		Hold open meetings at local venues to engage community support		Use open public meetings to decide on the priorities for the plan and possible options to address them	
1.4		Identify funding streams to realise adopted measures agreed through the plan		No current funding streams identified and unsure of the exact costs. No current funding from the Precept available	
2	Acknowledging the Counties and Borough Environmental emergency, create a plan to support local activity that raises awareness and considers action appropriate at a Parish level to support sustainability, and Carbon reduction		Cllr Joy Tucker		RAG

2.1		Publish a draft plan that sets out proposals for Parish activity, targets and outcomes		Action plan being prepared and will be published	
2.2		Hold open meetings at local venues to engage community support		A Zoom virtual meetings have been held attended by where initial discussion of the Mission and activities of the sustainable living group. It has been agreed that Local leads in sustainability will attend future meetings to share the plans from a wider Devon perspective and give the group information on best practice and initiatives being carried out elsewhere.	
2.3		Seek funding for initiatives agreed		Cllr Barry Ratcliffe has supported the SCenSus Group through the Locality Budget.	
3	Improved communication with parishioners through increased engagement on local priorities and what matters to local people		All Councillors		RAG
3.1		Implement the national guidance for the use of Virtual Meetings to enable online viewing of public meetings	Sampford Courtenay Parish Clerk	Virtual meetings and activity has been undertaken successfully throughout lockdown and will continue until National Guidelines indicate it is required to return to face to face meetings. The use of ZOOM has been successfully used to encourage members of the public to attend the meeting and will be continued even when the face to face meeting recommence using the community broadband in the Village Hall	
3.2		Maintain the communication network with identified volunteers by creating a monthly briefing opportunity through use of ZOOM and written notes		Feedback exercise has taken place via the IMT to seek support from the registered volunteers. The monthly briefing continues via the Clerk to assist in maintaining communication regarding Parish Activities and continue the message of reassurance to parishioners that require support even in the New Normal.	

3.3		New joint events calendar on the Sampford Courtenay Website which helps to inform and avoid clashes of events	Sampford Courtenay Parish Clerk	Calendar created and circulated but not currently being used by all parish committees A consideration is for the current Website to be upgraded with a search facility to enhance the system and the Current PC Facebook be transformed to a more SC Hub site with administrators from each of the committees able to update and add items. The current months stats on the SC Facebook have been incredibly successful	
3.4		Website upgraded to comply with Statutory regulations WCAG 2.1.	Julie Carpenter	Ongoing Basic check for compliance circulated to all Councillors and checks currently being made to over 50% of the site. Statement of Accessibility being prepared for publication on the website to meet the legal requirements by 22 September 2020	
3.5		Consider the feasibility of dedicated devices for Council business to support compliance with GDPR as has been undertaken by similar small councils in the area.	Sampford Courtenay Parish Clerk	Costings and feasibility ongoing	
4	Provide improved public toilet facilities in the village which enhance DDA compliance		Cllr Mike Carpenter		RAG
4.1		Carry out inspection to ascertain the range of DDA issues and potential requirements for future compliance		A range of options can be considered to providing enhanced facilities of the current buildings	
4.2		Carry out a feasibility for the renovation or renewal of the existing toilet		Yet to be undertaken, although the current state of the building requires urgent survey and remedial action to prolong current facilities.	
4.3		Identify funding streams to realise success of future delivery		No current funding streams identified unsure of the exact costs. No funding through the precept due to other financial priorities.	

5	Work to support the Village Hall Trustee's in obtaining grant funding to meet the renovation costs of the Roof and Window's thereby ensuring sustainable facilities for use by Parishioners in the future		All Councillors		RAG
5.1		Offer support and advice through the fundraising subgroup, to write and present grant funding applications to the Trustees for submission		Fundraising subgroup Chaired By Cllr Carpenter has met on several occasion with designated roles assigned to members to take the fundraising forward	
5.2		Instigate or support fundraising events that can build reserves to support match funding bids			
5.3		Where agreed by the Trustees of the Village Hall make bids for grant funding on behalf of the Parishioners to support the renovation work required			
6	Delivering improved telecom/ internet services for parishioners which are affordable and meet the needs of both individuals and businesses.		Cllr Mike Carpenter		RAG

6.1		Liaise with official bodies to gain support and advice on the creation and delivery of the plan to support change		Following request from Parishioners consultation survey to take place with petition to BT regarding their service delivery to Parish	
6.2		Identify funding streams to realise adopted measures agreed through the plan		Communications budget is set into the 20/21 budget. Additionally PC have requested that Airband currently liaising with parishioners prepares a clear communication setting out what their current capability is and the timescales for potential customers not currently supported by 3G/4G	