

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON
WEDNESDAY 3rd APRIL 2019**

PRESENT: Anthony Morris, Marilyn Weeks, Nicky Courage, Bob Tucker, Joy Tucker, Rosemary Lowe, Terry Bullworthy, Deborah Taylor Morris

APOLOGIES: Claire Weeks, Ralph Squire, Tony Harper, Sandra Harper, Ann Palmer, John Palmer

In the absence of S Harper, AM proposed and RL seconded that MW should chair the meeting

Minutes of the meetings held on Wednesday 6th March 2019 - BT proposed and AM seconded they be approved and signed by MW.

MATTERS ARISING:

3.1 Review accident book- nothing to report

3.2 Parish survey- M Wilson emailed the secretary on 2/4/19 to postpone her report to the village hall committee on the Parish survey due to Purdah. She will be able to send a copy to everyone before the SCPC open meeting on 14th May and will ask Marion, as clerk, to come to our May meeting to receive any comments from the committee. Michele will be available to discuss the report once she is back from holiday on 9th May.

3.3 Roof- MW reported that the claim had been sent to the insurers who had refused it, as the inspector had reported that the roof is nail sick and has had previous repairs. AM reported that M Hedges had carried out the roof repair, but still has work within the loft space to complete. This will be done shortly. His invoice for £655 plus VAT was agreed and BT proposed, JT seconded, that a cheque should be sent to settle the bill.

BT & JT agreed to contact Steve Blakeman and ask whether he would be willing to produce a specification of work required on the roof, to support the English Heritage Lottery grant application, and if so what the cost would be. NC to forward AP's email to BT/JT listing the information required for the application.

3.4 Committee room heating update- following discussion on how to fund the extra heaters required to improve the committee room heating, it was agreed that NC would email SCPC clerk and ask whether the parish council would be prepared to meet 50% of the cost from the village hall earmarked fund. A quote will be obtained, however AM believes that the cost will be in the region of £1200.00 plus VAT.

3.5 Cleaning- Sandra and Tony to do this month. RL mentioned that she had had comments made to her about the dirty windows, particularly at the back of the building. It was felt that the committee could address this, rather than employ a window cleaner.

3.6 Gate painting- Jenny Dennison Smith is still happy to paint the gate if someone can deliver it to her. NC to thank SCPC for purchasing the paint.

3.7 Open Gardens- NC read out SHs email. JT agreed to do publicity for this event.

SECRETARY'S REPORT- NC relayed all messages received by email at the appropriate time during the meeting.

TREASURER'S REPORT –

Receipts- Electric meters £140.00, tap dance £36.00, table tennis £18.00, yoga £24.00, Big Breakfast £528.64, whist £50.00, April whist £13.43

Expenses- loan repayment (March) £60.00, cleaning (March) £20.00

Bank account balance £4538.12

EDF have reviewed our account and confirmed that our monthly payments will remain the same at £39.00 per month.

TB suggested comparing electric tariffs as he had personally saved a significant amount recently by doing so. MW reminded the committee that she had compared tariffs last year and reported back to the committee, who had agreed that EDF were still providing the best rates for our needs. JT suggested that next time we do consider our options, a provider supplying renewable energy may be beneficial to the committee when applying for future grants.

MAINTENANCE AND IMPROVEMENTS-

The log is up to date with all recent work carried out.

A copy of the Hallmark certificate will be displayed on the notice board in the main hall.

EVENTS AND LETTINGS-

Easter bingo 17 April, Dog show 4 May, Quiz and Puddings 17 May. There are also several private hires, as well as the usual yoga, table tennis, tap dance etc.

MW asked for helpers and scones for the Dog show. She is also considering doing bacon baps, as well as the usual pasties.

RL suggested that an outdoor clean up would be good before the summer events and hirings.

NC read out JP's email re: the summer BBQ. It is not looking certain that Jerry Hart will be able to attend the event and therefore JT suggested that instead of live music, we could explore the idea of food producers hiring pitches to sell their wares. The committee agreed to check with JP at the next meeting before going ahead with this idea.

PUBLICITY REQUIREMENTS-

MW to email posters for Dog show, Easter bingo and Quiz and Puddings for distribution by the committee. JP to put up road signs at appropriate times.

ANY OTHER BUSINESS-

TB announced that he will be standing down from the Village hall committee at the end of this meeting, as he is also standing down from the PCC. MW thanked Terry on behalf of the committee for all he has done for the village hall. If in the future any modifications are required to the CAD drawings Terry so kindly produced previously, he suggested we ask him in the first instance. If he is not available to make the modifications, the CAD drawings can be transferred. RL asked whether the PCC will be providing a replacement representative, TB said it was too soon to say. TB has an image of the village hall which he has used as a backdrop to advertising in the past, which he will pass on to the committee for future use.

The Okehampton college big band was suggested for a future event, however enquiries have previously been made and it was felt they were too expensive to hire.

The keysafe combination is still not always being scrambled when locking up, more often than not on Tuesday evening. DTM will ask Jeannie to check it is scrambled after yoga and AM will ask Marion Pratt (who holds her own key) to check on leaving the building after a parish council meeting, in case there is confusion between the 2 user groups.

RL has spoken to the Exbourne community choir who are willing to perform in Feb/March 2020. RL will offer Saturday 21 or 28 March 2020.

<p>Hallmark to be included on next month's agenda.</p> <p>AM has a new year planner which he will put up.</p> <p>As there will now be no more skittles until the autumn, the boards can be returned to AM's shed.</p> <p>AM suggested that now the roof problem had been dealt with, we should instruct the carpenter to come and build the cupboard in the committee room. The committee agreed with this course of action.</p>	
<p>Date of Next Meeting- Wednesday 1/5/19</p>	