

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON
WEDNESDAY 6th DECEMBER 2017**

PRESENT: Chairman Anthony Morris, Deborah Taylor Morris, Ann Palmer, Ralph Squire, Marilyn Weeks, Rosemary Lowe, Sandra Harper, Tony Harper, Joy Tucker, Terry Bullworthy, John Palmer, Nicky Courage, Bob Tucker

MEMBERS OF PUBLIC: Marion Pratt

APOLOGIES: Claire Weeks

CO-OPTION OF MEMBERS: AP and RS were co-opted onto the committee

MINUTES of the meeting held on 1st November 2017 were approved and signed by the chairman

MATTERS ARISING:

3.1 Accident book- nothing to report

3.2 Projector/screen funding- JP has, in conjunction with his colleagues on SCPC, drawn up a request to support funding for IT equipment within Sampford Courtenay Village Hall which will be sent to Chase Milton and WDBC in due course. After discussion, it was agreed that in the first instance funding should be obtained for the projector and screen. Once this is secured it will then be possible to look towards establishing wifi in the hall. M Pratt asked whether the village hall would consider sharing the on going costs of broadband. The committee were not prepared to make any decisions on this at this point. The committee thanked John and his colleagues for all their hard work in drawing up this document.

3.3 Car park- AM is currently awaiting 2 quotes for the required work, he will endeavor to have 3 quotes by the meeting in January.

3.4 Electric meter cupboard- AM has had 1 person look at the job required and is awaiting a quote. AP is to pass the name of another carpenter to AM. RL offered some kitchen cupboard doors if they are suitable. AM to take a look.

3.5 Antartic talk- Posters are up and tickets are available from DTM and New Inn. SH and NC to arrange soup and roll refreshment for after the talk for 40-50 people. Wine and soft drinks will be available for a suggested donation. RL, JT and AP will help on the evening. TB to ask if church are able to lend their screen for the evening.

3.6 Shufflebones- this event will have a bar but no food. TB has produced posters ready to go up in New Year. He will distribute them amongst the committee at the January meeting.

3.7 Summer fete- RL agreed to start contacting stall holders straightaway. Several dates were proposed for the working party meeting in January (16th, 17th, 23rd and 24th Jan.). Those concerned will confirm a date once diaries checked.

3.8 Guidance notes for hall users- TB has completed this. It was agreed that the hire charge should be increased to reflect the addition of heating in the kitchen. Any new bookings will be at £6 an hour for one of the halls (without the use of the kitchen), £11 an hour for one of the halls and the kitchen, and £16 an hour for the whole hall. SH thanked TB and Rita for cleaning the hall so well after their party.

SECRETARY'S REPORT –

Nothing to report.

TREASURERS REPORT –

Receipts- Table tennis £12.00, Quiz and Puddings £528.02, November whist £25.72, Calendars £600.00, November bingo £40.54, Mariners Away £101.92, Tap dance £18.00, flower club £175.00, private hire £285.00, Christmas quiz £81.00.

Expenses- cleaning (Nov) £20.00, EDF (Nov) £42.00, loan repayment (Nov) £60.00, rates (Dec) £11.00, Audit fee £42.57, cleaning (Dec) £20.00, EDF (Dec) £42.00

The current bank balance is £6524.52.

Not included in the above bank balance are Whist (Dec) £43.00, Hire Honeychurch quiz £15.00, Christmas quiz £31.00 and table tennis £6.00 (only received at the meeting).

It was agreed that the new signatories should be added to the bank account before setting up online banking.

MAINTENANCE AND IMPROVEMENTS-

TB has painted the white lines on the steps. AM has put up the kitchen heater and paper towel dispenser. TH continues to maintain the tables. It was noted that the ladies wc overflow was leaking.

EVENTS AND LETTINGS-

The increased popularity of the Quiz and puddings evening may require a few extra puddings being bought in at future events as it was felt there weren't quite enough this time.

In addition to the regular bookings, there are also bookings for a wedding on 7/7/18, a local history talk on 15/5/18, skittles on 27/1/18 and a cycling club event on 29/4/18.

JP was asked to put up the roadside signs for the Christmas bingo on 20/12/17.

Carn to Cove have unfortunately changed the dates from March to May for the Michael Morpurgo play, making it unlikely that we'll be able to put the event on.

Several suggestions of events for 2018 were made including Cosgrave and Banks (band) (MW), Hatherleigh Players and an auction (TB).

ANY OTHER BUSINESS-

SH asked whether we should now be thinking of hosting the "Thank you" event and organising the scroll (with names only). To be discussed further at January meeting.

SH to book table at New Inn for annual meal on 24 January 2018 to include all those who help with the running of the hall.

MW asked whether Argos fire test has been done. Not yet.

The shed has not been moved as it now has things stored in it again temporarily. AP suggested that we should pay someone to prepare a base ready for the shed.

SH and MW have met re: Hallmark and will continue to pursue this.

RS asked why the photos in the Church rooms still haven't been moved. It was agreed that this would be an agenda item at January's meeting.

Date of Next Meeting- Wednesday 3rd January 2018