

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON
WEDNESDAY 13th FEBRUARY 2019**

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| <p>PRESENT: Sandra Harper, John Palmer, Ann Palmer, Terry Bullworthy, Joy Tucker, Rosemary Lowe, Marilyn Weeks, Bob Tucker, Anthony Morris, Nicky Courage</p> <p>APOLOGIES: Claire Weeks, Deborah Taylor Morris, Ralph Squire, Tony Harper</p> | |
| <p>This meeting was called to discuss the urgent attention required to the hall roof.</p> <p>AM believes water is coming in through some slates that have dislodged, possibly around the chimney. He doesn't believe water is coming in through the flat roof. While assessing the problem with Mark Hedges and David Crawford of Crawford Roofing in early January, he cleared the guttering of leaves and debris.</p> <p>BT asked whether it was possible that the old building and new building could be parting company and therefore allowing water ingress. It is not thought that this is happening.</p> <p>AM has obtained a quote from Mark Hedges to address the problem (£9715.91). A copy of the quote was emailed to all committee members on 5 February 2019.</p> <p>The committee agreed that the most urgent need was to place a tarpaulin over the roof to stop the leak, which would then allow time to obtain further quotes for the work and also decide on how the repair will be funded. AM will ask Mark Hedges if he can do this or suggest someone who can. Duncan Rogers (thatcher) or a contact RL knows in Winkleigh are alternatives. The committee agreed that providing the cost is no more than £500.00 for the tarpaulin, that AM can go ahead with organising this. JP proposed this and SH seconded it.</p> <p>It was suggested it would be worth enquiring whether the insurance company would cover repair work to address the leak. MW will contact Zurich to enquire.</p> <p>As any repairs would require access over the new flat roof and the erection of ladders on it, it was agreed that Prime should be notified, so as not to invalidate the warranty. AM agreed to do this.</p> <p>Longer term, AP suggested it would be worth making an application to the English Heritage National Lottery Fund for a grant to re-roof the whole building. She has checked the criteria and it would appear that we would be eligible on several points. She is happy to fill in the application form but would like to form a sub-committee who she can discuss the application with on a weekly basis. AM, BT and JT agreed to form the sub-committee. Once submitted a decision should be received within 8 weeks.</p> <p>BT agreed to ask Steve Blakeman to survey the roof and provide costings for re-roofing.</p> <p>MW asked whether while re-roofing it would be worth considering solar panels which could assist with heating the hall. AP advised that English Heritage would not be able to include this within a grant for re-roofing.</p> <p>In the event that Zurich Insurance are unable to support a claim to repair the leaking roof and that the application for a grant to re-roof the hall from the English Heritage National Lottery fund is unsuccessful, funding will be need to be sourced elsewhere.</p> | <p>AM</p> <p>MW</p> <p>AM</p> <p>AP BT JT AM</p> <p>BT</p> |
| <p>ANY OTHER BUSINESS-</p> <p>Planting of walnut tree in memory of Marguerite Pye. MW asked that this could be done as soon as possible. The tree is ready to be planted and the plaque has already been purchased. It was agreed that this should take place on Saturday 2nd March 2019 at 11am. SH will dig the hole at the rear of the hall, near the green lane, in advance. SH and MW to invite people who knew Marguerite. NC to place</p> | <p>SH MW NC</p> |

announcement on website inviting people to the planting. RL suggested that once the tree is planted a report in Roundabout could be made

JP asked if anyone has any gloss white paint, surplus to requirement, he would be pleased to have it.

MW believes that Hallmark 1 has been achieved, but still has not received the certificate. She will chase this up.

AM asked whether anyone was aware that SCPCC will be providing snow warden training during the Big Breakfast. Although the committee were not aware, it was agreed that so long as it did not impact on the running of the breakfast event, that potentially it could encourage more people to attend.

Date of Next Meeting- Wednesday 6th March 2019.