

**MINUTES OF THE MEETING OF THE SAMPFORD COURTENAY VILLAGE HALL  
MANAGEMENT COMMITTEE HELD AT THE VILLAGE HALL ON WEDNESDAY 6<sup>th</sup>  
JUNE 2018**

<p><b>PRESENT:</b> Tony Harper, Sandra Harper, John Palmer, Ann Palmer, Marilyn Weeks, Anthony Morris, Deborah Taylor-Morris, Terry Bullworthy, Bob Tucker, Joy Tucker</p> <p><b>APOLOGIES:</b> Claire Weeks, Nicky Courage, Ralph Squires, Rosemary Lowe</p>	
<p><b>MINUTES</b> of the meeting held on 2<sup>nd</sup> May 2018. MW proposed they be approved, SH seconded this and they were signed by AM.</p>	
<p><b>MATTERS ARISING:</b></p> <p>The committee clarified that AM should arrange a start date for the Car Park improvement and that thanks to the additional grant from Cllr John McInnes, sufficient funds were available to pay for this. Please avoid work dates that clash with the wedding bookings.</p> <p><b>3.1 Accident book-</b> Nothing to report.</p> <p><b>3.2 Summer Fete update-</b> TB reported back on the final fete committee meeting. Marquees may not be erected until Thursday 14<sup>th</sup> June. 20 stalls now booked. BT and JT volunteered to help with the barbecue, CW will help on the bar. Disabled parking is available.</p> <p><b>3.3 Hallmark-</b> Date for assessment needed. Chairman, Treasurer, secretary and Bookings secretary all need to be there date for the assessment to take place. DT-M can only do Thursdays. MW will circulate list with details and arrange a date</p> <p><b>3.4 Cosgrave and Banks -2</b> tickets sold. Charge for band is £270. MW will do the draw; AM will organise bar and snacks + licence from 7.00p.m. SH and TH available to help. Cannot set up until Friday 22<sup>nd</sup> June owing to bookings on Thursday 21<sup>st</sup></p> <p><b>3.5 Guttering-</b> D Chapman coming next Tuesday to complete this work. AM will monitor this.</p> <p><b>3.6 Heating –</b> AM has contacted the suppliers and arranged a site meeting. He will check level of insulation before that date.</p> <p><b>3.7 Tedburn Choir –</b> JP read a list of their repertoire – (light-hearted variety) Fee is between £75 and £150 depending on audience size. Dates suggested were Friday 19<sup>th</sup> Oct or Friday 16<sup>th</sup> November. JP to book them</p> <p><b>3.8 Gate painting -</b> AM’s reply was read out to the Parish Council at yesterday’s meeting. Committee agreed VH and PC should work together to ensure uniformity of appearance of gates and railings. AM has been recommended not to use Hammerite. AM will get quote from Tim Branston (CH Jones) for supplying the Victorian Green paint originally used, after which MW will write to PC to ask them if they would like to do both gates and fences at same time, with PC purchasing the paint to avoid VAT</p>	<p>AM</p> <p>ALL</p> <p>MW</p> <p>AM</p> <p>AM</p> <p>JP</p> <p>AM + MW</p>
<p><b>SECRETARY’S REPORT –</b> Nothing to report</p>	
<p><b>TREASURER’S REPORT –</b></p> <p><b>Receipts-</b> May whist £21.70, table tennis £36.00, tap dance £18.00, hire £ 180.00, electric meters £5.00, May bingo £33.80, Dog show £398.55. Burridge Printers refund £6.00, Quiz £360. Yoga £12.00 Hire of chairs £105, Rate relief increase to 20% (so we now pay nothing) Rebate of £10,83 already paid this year</p> <p><b>Expenses-</b> Cleaning £20.00, Frame for pictures (via SH) £14.45, loan repayment (May) £60.00. EDF £59.00, Electric meter £1, Argos Fire Protection (service of extinguishers) £77.87.</p> <p>The current bank balance is £8662.04</p> <p>Committee decided not to pursue the opening of a new account at the present time.</p> <p>MW reported that James McInnes has supported application for funding from the Locality Budget for the car park improvement.</p> <p>Fire service reported Kitchen is fine.</p>	

<p><b>MAINTENANCE AND IMPROVEMENTS-</b></p> <p>The maintenance log was reviewed. There were no new entries.  Thanks to NC for refreshing the planters and to JP for strimming the grass in the front areas. Please can he do the back as well?  BT will paint the asbestos sheet to stabilise it but needs ladder. AM will provide one.  Committee discussed an extra Spring Clean before the private hires on 7<sup>th</sup> and 8<sup>th</sup> July.  Decided to see if this was needed at the July meeting.  Security issue: Key is missing from the security box. DT_M to contact recent hirers to try to locate it; AM will provide a spare in the meantime.</p>	<p>JP BT AM DT-M</p>
<p><b>EVENTS AND LETTINGS-</b></p> <p>Usual bookings for Whist, Tap, Table Tennis, Parish Council meeting, VH meeting Flower Club and Bingo are in the diary for June and July. Yoga have a 2-week break now.  Private Hire 7 and 8 July  Diving for Pearls 29/9/18 confirmed  Cosgrave and Banks – see above  Fete – See above  Tedburn Community Choir – see above</p>	
<p><b>PUBLICITY REQUIREMENTS-</b></p> <p>Please can JP put Fete and Cosgrave and Banks on Radio Devon.</p>	<p>JP</p>
<p><b>ANY OTHER BUSINESS-</b></p> <p>TB – Ants might have a 48-channel lighting desk for sale. TB will make further enquiries.</p> <p>Meeting closed at 9.00 p.m..</p>	<p>TB</p>
<p><b>Date of Next Meeting-</b> Wednesday 4<sup>th</sup> July 2018</p>	