

Sampford Courtenay Parish Council

MINUTES OF SAMPFORD COURTENAY ANNUAL PARISH COUNCIL MEETING.

Clerk to the Council :- M.Pratt, Higher Town, Sampford Courtenay, 01837 82285

Present:- Cllrs M Carpenter, J. Palmer, C. Coleman, J. Friend, B. Tucker & M. Wilson & Clerk M. Pratt
6 members of the Public – VM, JT, MM, BA, PC & BR

- 1) **Chairman's welcome** – Cllr Wilson welcomed everyone to this AGM which would be followed immediately by the usual monthly meeting.
- 2) **Election of Chairperson – Cllr Michele Wilson**
Proposed – Cllr Coleman Seconded – Cllr B Tucker and approved unanimously.
- 3) **Signing of Acceptance of Office Form by newly elected Chairperson. (will take place after the meeting)**
- 4) **Declaration of Register of Interests** – The Clerk reminded all councillors that it is their responsibility to update any changes to their Register of Interests and forward to the Clerk and Monitoring Officer.
- 5) **Minutes of AGM 2019 – held on 5th May 2020** – were approved and will be signed after the meeting.
- 6) **Election of Vice Chairperson. – Cllr J Palmer**
Proposed – Cllr Wilson Seconded – Cllr B Tucker and approved unanimously.
- 7) **Election of Governance Committee** – deferred until the June meeting when the new councillors will have been elected.
- 8) **Election of Planning Committee** – as Item 7 above
- 9) **Appointment of other Council representatives** – as Item 7 above
- 10) **Adoption of up-dated SCPC Financial Regulations/Standing Orders** – approved unanimously and will be posted to the Website.
- 11) **Agree Dates of Meetings for coming year.** – With correction of date of Feb 22 meeting to 1st Feb dates were unanimously approved.

Marion Pratt
Parish Clerk.

May 2021