

Sampfurd Courtenay Parish Council Project Summary

Note: Project Summary to be completed by lead Councillor(s) and circulated to SCPC 7 days before each Council meeting (with additional papers if required)

Project/ Intended Outcome: Village Green – Revitalise the area to encourage wider use for informal and organised activities; In the short term, use the space to raise funds towards the Village Hall Roof fund. The Green is owned by the Parish Council but should be regarded as a shared space for use by all Parishioners – activities and initiatives will promote joint working between the Parish Council, the Village Hall Committee and the Church. These proposals have been deliberately kept ‘simple and fluid’ to allow them to evolve over time without committing too many resources in the first instance. 22 Parishioners have expressed an interest in getting involved within their responses to the Village Green Poll and it is important to take advantage of the impetus that exists whilst it is there.

To be completed by (proposed end date): Ongoing project. Initially 3 years with a view to evolving it further as use increases and responding to feedback from Parishioners

Councillor(s) with responsibility for oversight: 1)? 2)?

Volunteer Parishioners supporting SCPC on this project: Veronica Matthews. (VM), Jill Bevin(JB), John Palmer (advising on Performance space)

Estimate of total cost: Individual project elements to be costed as they evolve. Initial costs have been deliberately kept to a minimum.

Source(s) of funding: (Listed in priority order using Village Green Parishioner Poll results)

1. Seasonal Wildflower seed – Possibly use funding already allocated to SCEnSus group? (Include foxgloves, poppies, oxeye daisies?)
2. Indigenous bulb and Spring flower planting - funded by donation in memory of Tim Edwards(TE) Include fritillary, primroses, ‘wild’ daffodils etc. (Snowdrops – Villagers have already offered ‘green’ plants)
3. Bug Hotel – donated materials (Parishioners, SW Fixings, Mole Avon, RGB etc)
4. Performance space – initially an identified area of grass so at no cost with the possibility of purchasing/ making a staged area at a later date depending on level of use/ interest and further aspirations
5. Central Play area – SCPC to review state of existing play equipment and replace/ extend
6. Fruit trees – Invitation to Parishioners to donate in memory of loved ones or to celebrate significant events
7. Storage Shed – A lockable shed with code known to key people for storage of collapsible seats, games equipment, possibly staging at a later date, garden equipment etc. Cost of shed and equipment to be considered by SCPC in due course
8. Additional costs for events – Portaloos? Electricity supply – from Church or house/ property backing onto the Green/ Extension leads (PAT testing etc)

Detailed project plan and tracking sheet:

Key task(s) – in Poll priority order	Target date for completion	Councillor responsible for oversight of task	Others involved	Estimated cost	Completion date	Actual cost	Progress/ tracking notes – including reasons for any delays
1. Review grass cutting contract/ instructions – cut previous wildflower strip	ASAP, by end May 2021	?		No change from			

by Church Wall and leave uncut the new wildflower area in front of beech hedge and along bottom edge of the Green				current contract			
2. Check ownership of Water Path/ Rights of way across the Green etc – Check that increased access is permissible	ASAP, by end May 2021	?		£0?			
3. Once draft plan approved by SCPC, publicise and recruit volunteers to support and, where possible, to lead on specific tasks	By end June 2021	?	VM & JB, Website – M. Pratt Email – J. Carpenter	£0			
4. Remove existing pollarded Horse Chestnut tree at end of beech hedge	ASAP/ right time of year	M. Carpenter?		?			
5. Wildflower area — cut and rake off grass etc in September ready for seasonal planting	End October 2021		VM & JB oversight, volunteers needed	£50?			
6. Indigenous bulb planting and seed sowing	End October 2021		VM & JB oversight with volunteers in memory of TE	£100?			
7. Bug Hotel	End February 2022		Volunteer needed to take the lead. VM & JB to provide specification and to track progress	£0?			
8. Performance area – green space/ grass area initially	June/ July 2022, as lockdown rules permit		JP to arrange initial trial event	?			
9. Central Play equipment – extend to include	<i>Depends on state of current</i>	M. Carpenter (MC)	Volunteers needed to advise and to work	£1000?			

additional play equipment for all ages	<i>equipment and decisions made to repair/ replace</i>		with MC to develop proposals				
10. Fruit trees, including ornamental trees	End January 2022		Volunteers needed. VM & JB to oversee	Max £15 per tree?			
11. Storage Shed - Base & Shed. Coded locking system	Review Spring 2022. If needed, install by Summer 2022	?	Volunteers needed	£500?			
12. Flexible seating – individual collapsible seats for those who need it	As above	?	As above – same people?	£200?			
13. Storage system for shed to store games etc	As above	?	As above – same people?	£100?			
14. Investigate provision of Toilets, Electricity and other services for organised events	End of June 2021 ready for possible Summer events	?	?	?			

Final cost of project:

Source of any additional funding required:

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Project completed and signed off by:

Councillor 1 (Lead on project):

Councillor 2 (Support on project):

Chair:

Date: