

Terms of reference

From the Council meeting held 15/01/2019

c) Cllr Wilson proposed that the learning we should take to discharge our duty for future tenders is to have a clearer direction either at the time of advert or upon acceptance of the tender setting out our expectations regarding expenses etc. This might be something to get advice unless you have suitable wordings that could be used.

It is therefore proposed due to the overall result of the work and subsequent litigation that a full review takes place.

The aims of the review is to

1. identify best practice,
2. identify areas to seek advice
3. prepare a working best practice for future tender process

The review will cover

Tender Process

1. Review the process used to -
 - i) prepare the request for tender document
 - ii) review of submitted tenders
 - iii) assess effectiveness of communication with selected contractor

Legal process

2. Review of case
 - i) preparation of evidence for response to complaint
 - ii) management of the court process
 - iii)