

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Zoom on Wednesday 2nd June 2021

<p>Present: Bob Tucker, Joy Tucker, Nicky Courage, Rory Robinson, Lynn Robinson, Marilyn Weeks, Sandra Harper. Apologies: Deborah Taylor Morris, Anthony Morris, Rosemary Lowe, Mike Carpenter.</p>	
<p>Minutes of the meeting Wednesday 5th May 2021: MW proposed and SH seconded they be approved and signed by BT.</p>	
<p>Matters Arising: None.</p>	
<p>Review Accident Book: none reported.</p>	
<p>Maintenance schedule (including review of maintenance log): - There are several places in the kitchen where the cupboard trim needs re-sticking</p>	BT
<p>Roof Update: MC unable to attend therefore no update. BT to email MC to check on progress with windows.</p>	BT
<p>- Feedback from Re-loved and plant sale on 22nd May: Wonderful response from people and a huge success. Great to see so many people from out of the village. Next time it would be worth putting signs along the road to advertise it more. The main issue was getting rid of items after the event. RR- suggested it would be worth doing on an annual basis. JT- it was great time to sell plants but we would need to lease with Bondleigh over the date in future. MW suggested it might be worth doing a table top sale in future so people take back unsold items. A fee could be charged for a table.</p>	
<p>News from the Family Fun Day sub-committee: NC- timings have been agreed as 4- 10pm. Some bands are lined up and others can still be approached, so time slots can easily be filled. A bar needs to be organised and AM has been approached to do this.A license needs to be arranged but it will be better to wait until after 21st June.RR is organising the food. John Warre has said we can borrow the Scout barbecue and cooking tent if a donation is made to cover the cost of the gas. Some of the Grumpies have volunteered to help but more people may be needed. Sausages, burgers and vegan burgers need sourcing. Prices will be obtained from the Hatherleigh butchers and Luxtons. Could also sell pizza, ice cream and cakes. NC said there is ketchup, brown sauce and sunflower oil left from the breakfast takeaway. The barbecue in July will provide a practice run. Jim is helping out and working on children’s entertainment. It has been decided to price tickets at £10 per adult with accompanied under 16’s free. Next step is to produce a poster with details and to put it on the website and Facebook.</p>	RR NC/ JT

TREASURER'S REPORT FOR JUNE 2021

EXPENSES

Bulb (electricity) May - £44.36
Trevor Davey (grass cutting) - £150.00

RECEIPTS

Just Giving - £97.90
Hire (election) - £200.00
Emptied Electric meters - £42.00
Plant Stall (curry evening, chilli evening and pre-loved) - £605.30
Pre-loved teas - £154.50
Pre-loved - £373.27
Pre-loved (card payment) - £20.63
Roof-us cash box - £6.55
Donation - £500.00
Donations (NC & MW) - £7.50
Donation - £5.00
Donation (W.I. parking at hall) - £23.00
Sale of Exeter Chiefs items on ebay - £63.23

Balance at Bank - £32906.86

Lloyds Bank - £8486.18
NatWest - £22640.33 (plus £1780.35 to pay in) - £24420.68

There is a refund from EDF, but need to get the cheque written out correctly.
Would like to transfer the sum of £2839.81 from the Lloyd's Account to Natwest.

Events and Lettings:-

- The Parish Council have booked the hall for its future meetings.
- Tap Dance 10th June 11-12 and subsequent Thursdays.
- Come, buy and chat + wedding parking 26th June
- WI outside meeting 1st July- making a donation
- Yoga on Wednesdays from 9th June 6-7pm
- Exbourne choir Thursdays 7- 10pm
- Flower Club September to September- usually get a discount

It was agreed to stop the book 2 months and get 1 free offer at the end of June. JT will stop this in the Roundabout advert.

JT

<p>Publicity Requirements:</p> <ul style="list-style-type: none"> - Need to change the time of the Family fun day in publicity. - The secretary email can be added to adverts. - Come, buy and chat needs to be publicised - website, Facebook and posters. - Bookings will be kept with DTM and forwarded to BT to avoid confusion until someone longterm takes on the booking role. BT will contact DTM about this. 	<p>JT</p> <p>LR/JT</p> <p>BT</p>
<p>Any Other Business:</p> <ul style="list-style-type: none"> - BT has received acknowledgement of the application about the tree in the carpark area. It will be kept roped off for now. - JT: ATM will carry out the PAT testing soon. <p>Oak Tree Occassions have been in contact about arrangements for the summer ball and will hold the deposit over for 2022. SH- suggested there will need to be a sub-committee to arrange this. It was decided to discuss this at the next meeting.</p> <ul style="list-style-type: none"> - NC: has heard from Tracey, who is happy to take on the regular cleaning of the Hall, and will meet to talk this through soon. SH: asked if the cleaning rota should be re-established. It was agreed that it should and SH will update the rota and then circulate it. - NC: Roof Aid has been decided on as the name for the September music event. - NC: suggested that the committee should take part in the Parish sunflower competition and grow some in pots along the wall of the hall. This was agreed. NC will get some seeds and circulate them. - MW: suggested that an event should take place in June 2022 to celebrate the Queens jubilee. This was agreed and will be discussed at the next meeting. - SH: asked for it to be minuted that she was impressed with how successful all the recent fundraising events had been. Food sales have been particularly successful. - LR: asked if meetings could start slightly earlier but it was agreed that 7.30 was a better time for most people. 	<p>BT</p> <p>ATM</p> <p>NC</p> <p>SH</p> <p>NC</p>
<p>Next Meeting: Wednesday 7th July 2021 in the hall.</p>	