

NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the next meeting

Date and Venue – Tues 2nd Nov 7.30 pm at Sampford Courtenay Village Hall (public are invited to attend via Zoom link below or in person.)

Topic: SCEnSus and SCPC Meeting Nov 21

Time: Nov 2, 2021 06:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85435424395?pwd=UII4bVRicWc4S3l2Yk5adVIxalM5Zz09>

Meeting ID: 854 3542 4395

Passcode: 161775

Members of the public will need to identify themselves before being admitted to the zoom meeting room.

Agenda for the Meeting. THIS MEETING WILL BE RECORDED

1. Chairman's welcome and opening remarks.

2. Apologies –

3. **Public Participation** Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman.

Members of the public may not take part in the Parish Council meeting itself. **(maximum time limited to 3 minutes per person) to ensure smooth running of this Virtual meeting, parishioners wishing to participate at this meeting are asked to notify the Clerk prior to the meeting so that your comments can be scheduled.**

a) Renewed complaints of dog fouling on Bulland Lane to Weirford Lane, and dogs off the lead and being allowed to enter adjacent fields containing livestock.

<https://westdevon.gov.uk/article/4117/Dog-Fouling>

<https://westdevon.gov.uk/article/7910/Dogs-on-Leads>

b) Concern that Bow/North Tawton Surgeries will not be conducting Covid Booster vaccines.

4. **Declarations of Interest –**

- a) Register of Interests: Councilors are reminded of the need to update their register of interests.
- b) To declare any personal interests in items on the agenda and their nature.

- c) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)
5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Tues 5th Oct 21
(already published on Noticeboards and Website)
6. **Apologies and Correction to last month's meetings** – after contacting DCC Highways – SCPC has been informed that the vehicle registration reported as having verbally abused the Community Speed Watch volunteers last month is not a Highways vehicle.
7. **WDBC Report** -
8. **Planning** – to consider the following planning applications:
- a) 3620/21/CLE - Certificate of lawfulness for existing use of building as a dwelling (resubmission of 3523/20/CLE) COMMENTS BY 10TH NOV

WDBC Planning Decisions: -

- b) 3614/21/AGR - Mr Reginald Squire APPLICATION TYPE : Agricultural Determination GRID REFERENCE : (263152, 102288) PROPOSAL : Application to determine if prior approval is required for a proposed erection of a split ring portal timber barn to store feed stuff and machinery
Ag Determination Details required
- c) 3779/19/OPA – Mr Miles Ash - Outline application with some matters reserved for new dwelling at former builder's yard. CASE OFFICER : Cris Lancaster DECISION DATE : 06-October-2021
Withdrawn
8. **Fitting of defibrillator & Training** – still awaiting WDBC decision..
9. **Planning Memo of Understanding** – up-date
10. **Open Meeting up-date/actions**
- Organise meeting for Jubilee Celebrations.
 - Set up Broadband Sub-Committee
 - Arrange Q & A on Lost Footpaths Project
 - Children in Need Ramble – 13th November 10am
 - Order Jubilee Bench & Benches for Village Green
11. **Points of Light 2021**

NALC have published the 2021 edition of Points of Light, which highlights just some of the fantastic work that parish and town councils have done to support their communities. We're delighted to see some of Devon's councils featured including:

Sampford Courtenay and their subcommittee the Sampford Courtenay Environmental and Sustainable Living Group which aims to tackle climate change.

12. Snow Plan Review

13. Parish Priorities –

- a) Dartmoor Line – Sampford Courtenay Station <https://www.dartmoor-railway-sa.org/>
- b) Refurbishment of the Public Toilets – Cllr Carpenter update
- c) Safer Roads – Cllr J Palmer Community Speed Watch Update
 - i) Proposal to purchase a Headcam for volunteers safety. - £35.00
https://www.amazon.co.uk/HD1080P-Recorder-Wearable-Enforcement-Security/dp/B08CY4RR9X/ref=sr_1_4?dchild=1&keywords=Wearable+Camera&qid=1634970218&sr=8-4
- d) SCEnSus -
- e) Village Hall – Cllr M Carpenter
- f) **Broadband/Mobile**– as per Item 10 above – Clerk already receiving some responses from parishioners who have registered as per information sheet on the Website.
<https://www.sampfordcourtenay-pc.gov.uk/sites/default/files/downloads/2021-10/broadband-mw-mp-1941867261.pdf>
- g) **Footpaths/ P3** – Cllr M Carpenter –

12. Village Green Report – Cllr J Friend (circulated to Councillors)

- Review of External Playground Inspection Document (circulated to Councillors)

13. Housing Association Bungalows – Harvey’s Close – up-date re overgrown vegetation encroaching on neighbouring properties.

14. SCPC Assets & Insurance Cover Review. – Cllrs Collins & Morrissey

15. Financial Risk Assessment – circulated by the Clerk

- Purchase of Cloud Storage – Standard Dropbox package £120 pa.
- DALC/NALC membership increase of 4% for 22/23
- Internal Auditor still to be appointed.
- Review of Insurance cover and whether to include Cyber Crime Cover

16. Finance (To consider payments to be made as per list below)

Clerk salary & Expenses	265.00	Oct hours = 49
Tracy Mombeyarara – Toilets	71.28	Toilets - Wages
EDF	11.00 DD	Toilets – Electricity
M Pratt – Microphone & Camera	122.23	Clerk’s Office

M Pratt – Postage & Envelopes	42.56	Chair’s Letter
M. Wilson – Sooz Material for screen	20.00	Clerk’s Office
M. Wilson – Padlocks for Screen	11.75	Clerk’s Office
SWWA - Toilets	44.74	Toilets Water
DALC - Conference	40.00	Training
Burrige Printers – Open Meeting Letter	64.00	Communication
St Andrew’s Church – Church Yard	350.00	Church Yard
Village Hall – Refreshments Open Meeting.	30.00	Hospitality.
Total Payments this month	1072.56	
Reserve Account = EMR	28,664.27	After these transactions & transfers
Current Account	3,058.76	
Income	10,000.00	Seamoor Lotto P3
Transfers between accounts	203.84	From Reserve to Current
Bug Hotel Event - £80.40 cash + Plant Stall £5.25 = £85.65 – Bulbs - £83.85	1.80	Petty Cash carried forward as Plant Stall money.

15. Devon & Cornwall Police Report - Cllr J Palmer update -

16. Clerk’s Report (anything not already covered by Agenda item)

- a) **Parish Leaflet** – we are down to about last 200. Do we need a reprint? Does it need updating?
- b) **Highways Officer** – DCC currently trying to re-appoint a Highways Officer for our area.
- c) **NALC – new Website Accessibility Guide** – to be reviewed by Clerk and Website Administrator
- d) **DALC Conference – Notes from Clerk** – any points Councillors wish to follow up?
- e) **Armistice Day Service** – 11th November

19. **Councillors' reports and items for future agenda.** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

20. **Date of next meeting.** To confirm the date of the next meeting which is scheduled for Tues Dec 7th at 7.30 pm at the Village Hall and via Zoom.

Signed M. S Pratt Marion Pratt, Clerk to Sampford Courtenay Parish Council Oct 2021

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)