

MINUTES OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Date and Venue – Tues 3rd May 22 7.30 pm at Sampford Courtenay Village Hall (public are invited to attend via Zoom link below or in person.)

1. **Present:** - Cllrs M Morrissey, M. Wilson, M. Carpenter, J. Friend, C. Coleman, P. Collins, J. Palmer & B Tucker + Clerk M Pratt + 4 members of the public + 1 via Zoom.

2. **Apologies** – None

3. **Public Participation**

a) Permanent water leak on Frankland Hill – reported to Highways **W221508949**. They anticipate an assessment will be completed by 29.5.22. Depending on their report, Clerk will try and arrange a meeting with both SWWA and Highways + Cllr P Collins to try and resolve this matter. It was also suggested that if arranged to seek to ask them to also review the spring/leak at Spires Lake.

b) Local businesses sponsor Parish Leaflet reprint. – Clerk will advertise in the next Roundabout, and via Website email and Facebook for local businesses who would like to contribute to re-printing of the Parish Leaflet.

c) LED Street lights. – email response from Cllr J. McInnes Devon County Councils street lighting policy was implemented following agreement with the authorities Councillors and emergency services with regard to more energy efficient equipment and their operation, the type of equipment was not detailed and there was no direct consultation with parish councils or residents.

With regard to the fitting of shields on new LED, our contractor is aware where they were previously fitted they should be fitting as part of the work to replace

d) Safer crossing of junction at Sampford Chapple.

Chair and Clerk will investigate via Highways and British Horse Society if there is anything that can be placed at the junction to make crossing safer for all users. Parishioners are reminded that any 'near miss' incidents on roads within the parish should be reported and recorded in our register. As much information and visual evidence should be recorded if possible.

4. **Declarations of Interest** – Cllr Coleman declared his non-prejudicial interest in Item 8a below.

5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Tues 5th April (**already published on Noticeboards and Website**) – were approved and signed.

6. **WDBC Report** - None

7. **Planning** – to consider the following planning applications:

a) 1021/22/FUL – Crosslands, Okehampton – Construction of new barn for agricultural use.

Insufficient Information on the Planning Portal **NO COMMENT**

b) 0940/22/HHO – Glebe House, Sampford Courtenay – Timber framed and clad garden shed attached forward of principal elevation. **NO COMMENT**

0939/22/LBC – Glebe House – Consent to convert existing garage into bedroom with ensuite shower & construction of attached garden shed. **NO COMMENT**

1044/22/CLE – Glebe House – Certificate of lawfulness for existing use of residential annex for dependent relative and minor external works to elevation of annex
NO COMMENT

Although deciding to submit “No Comments” at this stage of the planning application, SCPC support the opportunity for intendant and supported living that this application will provide for all members of the family involved. The planned conversions will enhance the Conservation status of the original dwelling and parish as a whole.

c) 4761/21/OPA – Great Cliston – Outline planning for siting of permanent agricultural worker’s supervisory dwelling to support agricultural enterprise. **NO COMMENT**

Although deciding to submit “No Comment” at this stage of the planning application, SCPC would support the opportunity for a long standing parish family to enable to sustain and continue a family and commercial business.

d) 1169/22/FUL – Rowden Farm – Demolition of agricultural building and replace with 5 bull pens. **NO COMMENT**

e) 1026/22/HHO – Crosslands – Construction of double garage with office/storage over.
Insufficient Information on the Planning Portal **NO COMMENT**

WDBC Planning Decisions: -

a) 4405/21/PIP – Culverhayes – Application for permission in principle to erect 1 – 5 dwellings. **REFUSED**

b) 4436/21/FUL – Crosslands – Replacement of single garage with new double garage and annex accommodation over. **WITHDRAWN**

c) 0952/21/ARC – West Hill House – Approval of Reserved conditions – **REFUSED**

d) 1265/21/ARC – West Hill House – Approval of Reserved conditions – **REFUSED**

e) 0890/22/TCA – Beech Bungalow – Felling of Beech Tree – **APPROVED.**

f) 0539/22/CLP – Village Hall – Repairs etc to Roof - **APPROVED**

8. **Parish Priorities –**

- a) **Dartmoor Line** – Sampford Courtenay Station <https://www.dartmoor-railway-sa.org/> - **Adoption of Station Licence been approved.**
 On line Safety Briefing by NWR to take place at the next SCEnSus meeting Tues 10th May at 7pm in the Village Hall. Anyone wishing to be involved are welcome to attend.
May 14th 10am – Provisional date for planting up Flower Beds at the Station.
- b) **Refurbishment of the Public Toilets** – Cllr Carpenter update – The work is in progress. 1st fixings have been completed and the new rubberized roof should be completed next week.
- c) **Safer Roads** – Cllr J Palmer **Community Speed Watch Update** – no speed watch sessions this month.
- d) **SCEnSus** – next meeting Tues 10th May 7pm at the Village Hall – all welcome to attend
- e) **Village Hall** – Cllr P Collins – Forthcoming Events: 7th May- Beetle Drive; 21st May – Plant Sale; 5th June – Jubilee Picnic; 24th June – Grand Summer Ball;
 Cllr Collins is drafting a paper for Village Hall and SCPC to consider re Electricity supply for the Public Toilets.
- f) **Broadband/Mobile**– Cllr M Morrissey – No new updates except advice for residents to keep checking the website to see if their property has become eligible for FTTP.
Airband - <https://www.airband.co.uk/broadband-coverage-checker>
Openreach - <https://www.openreach.com/fibre-broadband>
- g) **Footpaths/ P3** – Cllr M Carpenter – additional maintenance is scheduled for next month.
Footpath Walk – Sat May 14th meet 10am Village Hall car park for car share to Taw Green.
- h) **Defibrillator Training** – Cllr Wilson – **26th May 6.30pm – Church Rooms** – all ages welcome to come and learn how to use the Defibrillator installed in the kiosk in the Square.

9. **Additional Dog Poo Bins** – Cllr Collins proposed that SCPC purchase an additional Dog Poo Bin cost £100, to be sited at Thornbury Cross. (To be agreed by WDBC) and pay for WDBC to empty this weekly at a cost of £3 per week. (Total cost for year approx. £250.00) Whether this helps solve the problem of the inconsiderate dog owners who fail to clean up after their dogs will be reviewed at next AGM.

10. **Village Green Report** – Cllr J Friend (**circulated to Councillors**) no issues to consider.

11. **Finance** - the following payments were approved.

M. Pratt – Clerk’s Wage	£303.20	25 hrs x £15.16
HMRC	£ 75.80	
P. Mallet – Toilet Cleaner	£ 76.00	
EDF – Toilet Electric DD	£12.00	
Burridge Printers	£ 57.75	Chair’s Letter – Communications
M. Pratt – Stamps	£68.00	Chair’s Letter – Communications
M.Pratt – Stencil Studio	£26.40	Bag it Bin it Stencils – EMR Parish Enhancement
M. Pratt – SW Fixings	£13.08	Marker Chalk – EMR Parish Enhancement
ICO Data Protection DD	£35.00	
BHIB Insurance	£282.11	
Village Hall	£ 24.00	Hospitality at Annual Parish Meeting.
Jubilee Mugs	£527.23	EMR – Jubilee Fund

SWWA	£ 69.10	Toilets - Water
Total Payments	£1569.67	
Transfer between accounts	£472.26	From EMR to Current Account
Income	£5341.00 £ 34.00	Precept ½ Seamoor Lotto
Current Account	£ 5420.22	
Reserve Account	£36,033.17	

12. Devon & Cornwall Police Report - Cllr J Palmer update – No updates

13. Clerk’s Report (anything not already covered by Agenda item)

a) National Non-Domestic Rate 22/23 Public Toilets – Rated at £1190.40 – Full rebate for this year.

Cllr Coleman proposed that an EMR be set up in the next Budget to build up funds should SCPC be asked to pay this in the future.

b) Presentation of Jubilee Mugs – it was proposed that the Clerk makes the presentation of the Jubilee Mugs at the Village Hall Picnic (time to be confirmed)

14. Councillors’ reports and items for future agenda. – Cllr Morrissey is making enquiries regarding the need for a “Safeguarding Policy” to cover his suggested “Assisted NHS Video calls” at the Village Hall. He will update at the next meeting.

15. Date of next meeting. To confirm the date of the next meeting which is scheduled for Tues 7th June 22 at the Village Hall and via Zoom

Signed M. S Pratt Marion Pratt, Clerk to Sampford Courtenay Parish Council April 2022

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)