

**Sampford Courtenay Parish Council**  
**www.sampfordcourtenay-pc.gov.uk**

Clerk to the Council: M.Pratt, Higher Town, Sampford Courtenay. 01837 82285

**Minutes of the Meeting held on 9<sup>th</sup> October 2018.**

- 1) Present Cllrs Colin Coleman, John Friend & Mathew McIlwraith + members of the public
- 2) **Apologies** were received and accepted from Cllrs Michele Wilson, John Palmer, Heather Smith & Jon Clatworthy Edwards
- 3) **Public Participation** – None
- 4) **Declarations of Interest** – None
- 5) **Minutes of the Main Council Meeting held on 4<sup>th</sup> Sept 2018 were agreed and signed.**
- 6) **WDBC Report** - No WDBC Cllrs present therefore no report. However, Cllr Coleman did report that he had reported a dead badger on Chapple Lane to WDBC who promised immediate removal. However, the carcass was still there several days later. **Parishioners are warned** that they are advised not to touch dead badgers but report them to WDBC. <https://apps.westdevon.gov.uk/webreportit> However, if their report receives no response please let SCPC know so that they can follow this up with WDBC Cllrs.
- 7) **Planning** – to consider the following planning applications:-
  - a) **3015/18/LBC – Mr & Mrs Whitford – Renovations to existing barn.** **COMMENTS BY 18<sup>TH</sup> OCT.**  
The applicants outlined their proposal for improvements and renovations to an existing barn, in keeping with current buildings in this tiny hamlet. Cllr Coleman praised the thorough and clear Design & Access Statement that accompanied the application.  

**SUPPORT**

SCPC unanimously supported this application commenting that the development is in keeping with the existing Grade II Listed farmhouse and the proposed work is a significant improvement to the heritage group of dwellings and parish as a whole.  
  
However, Cllr Coleman also commented that the submitted plans did not show an adequate scale or compass point – and as such should not have been verified by WDBC.
  - b) **2756/18/PAT – Airband Community Internet Ltd – Langmead Farm** **For Information only**
  - c) **2920/18/PAT – Airband Community Internet Ltd – Higher Down** **For Information only**  
The above 2 applications were for Information only and as they are Communication masts would come under Permitted Development rights for Telecoms applications. Members of the public were able to reassure each other that the mast at Higher Down is not planned to be erected close to existing dwellings.
  - d) **3226/18/TCA – Land East of the Barton – Fell poor quality cherry tree.** A branch from this tree fell across the road last winter.
  - e) **Late submission of SCPC Comments** – a member of the public brought to SCPC attention that their comments on a planning application from last month did not appear to reach WDBC before they made their decision. The Clerk assured the applicant that the comments were emailed to WDBC, as instructed, before the dead line for comments. However, it appears they were not added to the Planning portal until 5 days later (after the decision date). The Clerk will follow up this break down in procedure with WDBC.  
**It was also suggested that WDBC Cllrs and Head of Planning be invited to a meeting at Sampford Courtenay to discuss this and other issues.**

**Planning Decisions – None**

- 8) **Update on new Bank Account & Compensation claim from Nat West** – still no response from Nat West Bank. Clerk to chase.
- 9) **Local Plan update** - Councillor Wilson has prepared a comprehensive **Survey**, which SCPC would like all parishioners to complete. The easiest way is to complete it online via our Website. Cllr Jon Clatworthy Edwards and the Clerk have also offered the use of their computers (and help if needed) to complete this survey on line. However, for those who would still like to complete a hard copy of the survey – they will be available from the Clerk, at the Church and at the New Inn. **PLEASE ENCOURAGE ALL YOUR FAMILY AND NEIGHBOURS TO COMPLETE THIS SURVEY – SCPC CAN THEN USE YOUR FEEDBACK TO MAKE PLANS FOR THE FUTURE DEVELOPMENT OF THE PARISH.**
- 10) **Local Resilience Plan** – update – [30 Ways in 30 Days Facebook items](#) Cllr Wilson has been adding items to SCPC Facebook page which give everyone some good ideas on how to get yourself prepared for the winter and other possibly crises or emergencies.
- 11) **War Memorial** - the meeting officially endorsed Cllr Coleman to prepare a detailed snagging list as a basis of an Insurance Claim against the Professional Indemnity Insurance of the responsible Architect.

12) **Autumn Open Meeting will be held at the Village Hall on Tuesday 23<sup>rd</sup> October at 7.30 pm. Light refreshments will be available from 7pm. Please come along and let SCPC know what you would like them to consider when setting the budget for 2019-20.**

13) **Finance** – the following payments were approved and cheques signed.

i) Clerk salary & Expenses =	= £169.60	
ii) HMRC	= £ 42.40	
iii) Toilet Cleaner	= £ 62.64	(4 weeks of 2 hrs @ £7.83 to 1.10.18) + Sundries
iv) HCI Data Ltd	= £ 84.00	( Website domain name renewal to 8/11/20)
v) N Power	= £ 9,21	
vi) <b>Total payments this month =</b>	<b>= £ 367.85</b>	
vii) Uncleared cheques & transfers from last month =	= £ 39.15	
viii) <b>Balance</b> (13 vi + 13vii)	<b>= £ 407.00</b>	
ix) <b>Income</b>	<b>= £ 3324.85</b>	(Precept 2, Dedication Service Donations + Lotto,
x) <b>Transfer from Current to Reserve</b>	<b>= £ 0</b>	<b>+ Tap Grant for Noticeboard)</b>
xi) Current Balances = Reserve Account	= £ ZERO	(Calculated )
xii) Current Account (according to Statement – Calculated )	<b>=£27,578.28</b>	
xiii) Total Current Funds less agreed expenditure above	<b>= £ 27,210.43</b>	<b>(13 xiii – 13 vi)</b>
xiv) <b>Additional cheque for Survey printing</b>	<b>= £24.00</b>	

xv) Budget – the half year budget as revised by Cllr Coleman was approved.

14) **Progress Reports** for information

- a) **Footpaths** – work to Furzedown Lane was due to start this month. Clerk to chase contractor.
- b) **Highways** – report from DCC & Highways re speed at Sampford Chapple on Agenda for Open Meeting.
- c) **OkeRail** –Cllr Friend reported that much of the meeting was spent discussing when/if the new Parkway Okehampton Station would be built. Cllr Friend to forward report of meeting to Cllr McInnes for his comments.
- d) **Playground Report**- Cllr Clatworthy Edwards only reported concern was the weedy cobbled path. The Clerk was actioned to contact contractor and arrange for them to weed kill the path with suitable chemicals.

**A member of the public raised concerns that the gate from the Water path closes too fast and is dangerous for young children.** The Annual Playground Inspection is due this month – but SCPC will try and find something to make the gate closure safer.

15) **Clerk’s Report** – the Clerk made the councillors aware of the following up-coming events.

- i) **Councillor Representative for Eastern Links Meetings.**
- ii) **Representative to attend Resilience Forum at Broadclyst Village Hall – 22<sup>nd</sup> Nov**
- iii) **Civic Service North Tawton – 18<sup>th</sup> Nov St Peter’s Church**
- iv) **SeaMoor Lotto – to support SCPC projects – you can sign up for tickets at <https://www.seamoortotto.co.uk/support/sampford-courtenay-parish-council> So far 7 tickets have been purchased which will raise £182 per year for SCPC.**

16) **Vicious Dog Attack** – a parishioner had informed the Chairman of another incident of a dog attack while out walking. Parishioners are advised to report any such incidents to the Police using the 111 number.

17) **Telephone Scam** – Parishioners are warned that there are several telephone scams going around in which they say “a writ has been served on you – ring this number ...). Please do not ring the number – but again notify the police on 111.

18) **Date of next meeting.** To confirm the date of the next meeting which is scheduled for **Tues Oct 23<sup>rd</sup> Open Meeting, and Tues 6<sup>th</sup> Nov** at 7.30pm at Sampford Courtenay Village Hall.

Signed

*M. S Pratt*

Marion Pratt

Clerk to Sampford Courtenay Parish Council Oct 2018

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

2018/19 Dates	<b>Apr – 3rd</b> <b>Sept – 4th</b>	<b>May – 1<sup>st</sup> AGM</b> <b>Oct – 9th</b>	<b>Jun – 5th</b> Annual Parish Meeting 1 - Oct 23rd	<b>Jul – 3rd</b> Nov – 6th	<b>Aug – 7th</b> Dec – 4th
2019	Jan – 1st	Feb – 5th	Mar – 5th	Annual Parish Meeting 2 Mar 19th	

Eastern Links Meetings – 15<sup>th</sup> Nov – Endecott House, Chagford; Wed 5<sup>th</sup> Dec Superlink – Kilworthy Park, Tavistock