

MINUTES OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Date and Venue – Tues 5th July 22 7.30 pm at Sampford Courtenay Village Hall

1. **Present** :- Cllrs M Wilson, M. Morrissey, B. Tucker, J. Palmer, P. Collins & J. Friend (who arrived later) + Clerk M Pratt + 2 members of the public.
2. **Apologies** – Cllr Coleman & Cllr Carpenter
3. **Public Participation** – None
4. **Declarations of Interest** – None
5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Tues 7th June; and SCEnSus meeting 7th June (**already published on Noticeboards and Website**)
 - a) **Please note one correction to June Minutes** – Cllr Coleman did not “object” to payment to Bourne Carpentry but “abstained”.
6. **WDBC Report** - None
7. **Planning** – to consider the following planning applications:
 - a) **1670/22/LBC** – Middletown – Mr & Mrs Courage – Repair & Extension of historic farm building to form additional living accommodation. COMMENTS BY 14TH JULY
 - b) **1669/22/FUL** - as aboveThe applicants were present to be able to outline the changes to their original application.

APPLICATION FULLY SUPPORTED.

WDBC Planning Decisions: -

 - a) **0496/22/PDM** – The Stables – Mr C Ash Miles – Prior Approval Required and Given
 - b) **1044/22/CLE** – Glebe House – Mr & Mrs Kent – Certificate of Lawfulness (Existing) Certified.
 - c) **1021/22/FUL** – Crosslands – Mr & Mrs Owen – Conditional Approval.
 - d) **0940/22/HHO** – Glebe House – Mr Kent – WithdrawnCllr Friend joined the meeting.
8. **Training Policy** – (papers already circulated) Proposed by Cllr Wilson Seconded by Cllr Collins - Approved unanimously.
 - a) Civility & Respect Newsletter & Training
 - b) DALC Training this month
9. Homes for Ukraine Briefing – (notes already circulated) SCPC are currently unaware of any Ukraine families within the parish. But this briefing was very helpful in detailing the support available needed in the future.

10. NHS Video proposal – Cllr Morrissey (paper already circulated) Cllr Morrissey made a proposal to offer support to parishioners with NHS video consultations earlier in the year. The question of “safeguarding” was raised at the SCPC meeting in May and after consultation with Devon Communities Together, it appears a safeguarding policy appears, at the least, desirable, if not compulsory. Cllr Morrissey, therefore, does not wish to take the proposal further at the moment knowing that he may not be able to fulfil expectations should demand arise.

11. Parish Priorities –

- a) Dartmoor Line – Sampford Courtenay Station <https://www.dartmoor-railway-sa.org/> - Cllr Wilson is due to attend an OkeRail meeting later this week. The Clerk has had a response back from GWR to say that the application for a grant towards maintaining the Station platform flower beds and repainting of the Station sign is currently being considered. NTTC has offered £250 towards this, if the Grant application is unsuccessful.
- b) Refurbishment of the Public Toilets – Cllr Carpenter update
- i) The current refurbishment of the toilets, (new roof, doors, windows and exterior rendering) should be completed this week.
 - ii) Clerk to source 2 x hand towel dispensers and do a service check on the 2 hand sanitiser dispensers.
 - iii) Clerk to investigate the possibility of suitable “recycled” paint for interior of toilets from local Recycling Centre. A work party will then be arranged to paint the inside prior to re-opening. Anyone willing to help with this please contact the Clerk.
- c) Safer Roads – Cllr J Palmer **Community Speed Watch Update** –month. Cllr Palmer reported that a Speed Watch session on Saturday recorded 179 vehicles; 1 of which was recorded driving at 56mph and 3 others at 52 mph. All of these will receive letters from the police.
- Liaison with British Horse Society- Cllr Wilson has now had a positive conversation with Alan Hiscox from the British Horse Society who is Liaising with the Road Safety Partnership lead at DCC Nigel Flower and are progressing a project involving the introduction of "DEAD SLOW" signs at key points for Horse Crossings. He has also described other initiatives in other parts of the Country using horse crossing warning signs that are activated by riders to warn road users of their presence and act similar to a rail crossing but these are expensive and would require significant funding. All riders can report their near miss incidents to the British Horse Society via the Horse i App (<https://www.bhs.org.uk/our-work/safety>) that then records the risks through the BHS central database. Parishioners should also be encouraged to report all near miss incidents to the Clerk who maintains a register, this is the same for all pedestrians and other road users.
- d) SCEnSus -
- Himalayan Balsam Clearance Sat 11th June. 16 Volunteers for this annual event. Thank you.
 - Oct 1st – Oktoberfest Event – Fund Raising for future projects to improve the Village Green.
 - Oct 21st – Recycle Fashion Show – SCEnSus event to promote recycling and fund raise for future projects on village green
 - Oct 22nd – SCEnSus Coffee Morning – continuing the Recycle Theme and fund raising.

- PLEASE LOOK OUT FOR MORE INFORMATION ON FACEBOOK AND WEBSITE AND COME AND SUPPORT.

e) Village Hall – Cllr P Collins & Cllr B Tucker –

i) Toilet Electricity Proposal to Village Hall – Cllr Collins explained his proposal which just needs minor amendments. This proposal is for the Electricity for the Public Toilets to be linked to the Village Hall supply. SCPC will then pay the Village Hall rather than both parish groups having to pay Daily Standard charges to an electricity company. A sensible collaboration which should save money for both groups.

Proposed Cllr Collins – Seconded Cllr Morrissey - Approved unanimously.

ii) Village Hall request for names of those attending Jubilee Picnic to collect Mugs. – The Clerk explained that she had been asked for a copy of those collecting mugs at the Jubilee Picnic, so that the Village Hall could use it to collate a record of Village Hall users for their reports back to the Lottery Commission. The Clerk felt that the SCPC General Data Protection Regulations prevented submission of data to a third party.

Councillors at this meeting agreed with this, but suggested that Cllr Tucker (Village Hall Representative) should ascertain if the Lottery Commission require a list of “named” users of the hall or just numbers attending events especially if they were not previous users.

a) **Broadband/Mobile**– Cllr M Morrissey –

i) **Better Broadband for the Village Hall** a request from the Village Hall Trustees. It was noted that for general use the speed at the time of the meeting was 35mbs.

Cllr Wilson has already applied to the Local Resilience Forum regarding funds to support the upgrade of the Village Hall toilets and emergency lighting based on the fact that the hall would be used in an emergency, but there was no funding available and she was directed to the funding streams that she has since made successful applications to (including Arnold Clark and The Princes Trust) on behalf of the Village Hall towards renovation of the toilets. There is no funding available to the Parish Council from these sources for better broadband.

Cllr Morrissey explained that if the Village Hall should look at the BT Availability Website where the Village Hall is actually listed as a property that can get Full Fibre. The Trustees can register for Full Fibre with one of the providers listed. The provider would then provide the cost of installation and monthly contract. The Village Hall Trustees could undertake research, as some providers may provide this service free of charge to Charities.

SCPC have obtained a dual fuel generator to support in any power outage in case of emergency. If storage space can be made available for the equipment at the village hall, then it would be available for anyone using the hall in the instance of a power cut and not just an emergency situation.

ii) **General Broadband Situation** – Cllr Morrissey has been in contact with WDBC who confirm that Airband are still obligated to fulfil FTTP connections within the parish. However, there is no up-date on the timescale for this.

b) **Footpaths/ P3** – Cllr M Carpenter – is currently reviewing the remaining funds in the budget for further work on the Footpaths this year. Cllr Wilson asked if some strimming could be included on particular footpaths that are overgrown.

c) **Parish Leaflet** – Cllr Morrissey is currently working on the digitalization of current leaflet and will meet with Clerk and Website Administrator to check for any updates before finalising.

12. Village Green Report – Cllr J Friend (circulated to Councillors) – no issues reported.

a) Tim Edwards Memorial Plaque – Cllr Friend has kindly offered to source and pay for a plaque for the Village Green. It was agreed at the meeting that this should read: -

In Memory of Local Gardener
 Tim Edwards
 Bulbs planted by members of the Parish.

13. Finance - The following payments were approved.

b) Reconciliation of Cash Spread sheet with Bank Statements - Approved

c) Unity Corporate Multipay Card – should SCPC consider registering for one of these cards that can be used for online payments rather than Clerk or Chair having to use their personal cards? Cost £3 per month. <https://www.unity.co.uk/corporate-multipay-card/>

Proposed by Cllr Collins, Seconded by Cllr Morrissey – Approved unanimously.

M. Pratt – Clerk’s Wage	£303.20	30 hrs
HMRC	£ 75.80	
P. Mallet – Toilet Cleaner	£76.00	
EDF – Toilet Electric DD	£12.00	
C. Lethbridge	£1174.44	P3
M. Pratt – Payroll Manager	£93.60	Payroll Software.
Jubilee Mugs 2 nd order	£266.02	Already paid
Total Payments	2001.06	
Transfer between accounts	£1157.88	From EMR to Current Account
Income	£42.50 £1252.00	Seamoor Lotto VAT Refund
Current Account	£2795.45	
Reserve Account	£24,958.25	

14. Devon & Cornwall Police Report - Cllr J Palmer update – nothing to report

15. Clerk’s Report (anything not already covered by Agenda items)

a) Dilys Lord – booked to give presentation on WDBC Recycling for Oct Open Meeting.

b) WDBC Support Directory - https://www.westdevon.gov.uk/support-directory?fbclid=IwAR3a_TBOurIbIO5ogHcOwfM6FpLZQNQKnUZHZIMVikQbFO7Q5F5JluPKIj0

c) Professional Indemnity Insurance Enquiry re contracted works – having made enquiries from both DALC and our Insurers, Clerk has been informed that there is no further action or insurance required by SCPC.

d) Civility and Respect Training Request from Clerk – with regard to observed behaviour both at Council meetings and actions and communications outside meetings from a Parish Councillor, the Clerk asks for SCPC approval to attend the following Training.

Understanding psychopathic and narcissistic behaviour (60 Minute webinar) – Becky Walsh. Delegate fee £15 Both psychopathic and narcissistic people generally lack empathy and tend to have unrealistically high opinions of themselves. They often exploit and manipulate others, and can be hard to spot as they can also be superficially charming. How to spot them and monitor your own behaviour to lessen their impact on you and your organization

Proposed Cllr Collins Seconded Cllr Wilson – Approved unanimously.

e) Martin Lewis Cost of Living Survival Guide – lots of good advice on how to save money or get advice. <https://www.moneysavingexpert.com/family/cost-of-living-survival-kit/>

f) Two near miss accidents reported at Sampford Chapple – Parishioners are reminded to please let the Clerk know of any near misses or accidents that happen within the parish. This list will provide evidence for future lobbying for Safer Roads within the parish.

g) Clerk invited to attend DALC Social at Padbrook Park, Cullompton on 10th Aug.

16. **Date of next meeting.** To confirm the date of the next meeting which is scheduled for Tues 2nd Aug 22 at the Village Hall and via Zoom

Signed M. S Pratt

Marion Pratt, Clerk to Sampford Courtenay Parish Council