

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Wednesday 15th June 2022

Present: Roger Thompson, Nicky Courage, Rory Robinson, Lynn Robinson, Bob Tucker, Joy Tucker, Andrew Townsend Green.

Apologies: Mel Thompson, Sandra Harper, Anthony Morris, Mike Carpenter.

Minutes of the meeting Wednesday 18th May 2022: RR proposed and NC seconded.

Lottery Application: It was noted that the Committee have received the great news that the Lottery Grant has been agreed. Thanks is noted to all those involved in the hard work of the application. An article will be in the Roundabout and has already been published in The Okehampton Times about this.

Matters arising:

- The key box code has been changed and will be changed each month. The door locks have yet to be changed and after discussion it was decided it may be best to do this after the roof work has been completed.
- Contact with the computer charity is still to be achieved. MC
- Hall Broadband: this has been looked into and Western Power would need to fit a taller pole for the electric and fibre to keep it away from lorries on the road. This could be expensive and would require the car park being dug up. RR said he believed that the router only allows 6 - 12 people onto the network at a time and will then drop people out. Also you need to be in the small hall to use it. As the Hall is meant to be an emergency hub the broadband needs to be more efficient. It would future proof the Hall to have super fast broadband. Installation costs and ongoing fees need to be explored. There are still questions that need answering. RR will map out the technical questions and pass these to BT for the Parish Council to research. RR
- Les Beer noticeboard: RT has spoken to DV and this is being priced up .

Records and Administration:

- **Maintenance schedule:** Nothing to be done.
- **Review Accident Book:** No entries.

Project Management:

- **Roof:** Nothing was reported as MC was unable to attend the meeting.

- **Toilet Refurbishment:** No further forward as AM is still trying to arrange quotes.

Officers reports:

- **Finance:** All is looking good at the moment. A grant was received for £1000, after Michelle Wilson applied for it on the Halls behalf. A donation of £500 was received from the Weeks family. RT will write a letter of thanks to both.
- The electricity debt is down to £204 and it was agreed to pay this off.

RT

Treasurer's Report: Wednesday 18th May

Covering May 2022 – 13th June 2022

Roof-U's

- Nat West shown balance: **£28,174** (13/6/22).
- Monies incorrectly credited to Lloyd's account transferred to Nat West: £349
- Plant sale and leftover Curry Night money: £574
- Building Approvals charge (Teignbridge District Council): £545 (paid on June 13th)
- Year to date income: **£6,655**; YTD costs: **£1,841**

General

- Lloyd's balance: **£10,171** (20/5/22)

REVENUES

- Arnold Clark Community Fund grant: £1,000
- Refreshments from Plant Sale: £105
- Jubilee Picnic: £98
- Electricity Meters: £24
- Yoga: £28
- Just Giving: £37
- Sampford Courtenay Teas Annual Meeting: £24
- Amazon: £5
- PayPal: £177

COSTS

- Bulb electricity prices increased by 32% on April 1st. We used £82 of electricity in May (less £24

collected from meters). Our monthly payment is now £125. Our 'debt' has therefore fallen from £248 to £205. Historic usage was: £165 (April) less £55 in meter receipts; £126 (March) less £52 meter receipts, £163 (February) less £86 meter receipts and £114 (January). ***Should we make a one-off payment of £200 to eliminate the debt before the next rise in October?***

- Water charges: £20
- Jubilee Picnic prizes: £10.45
- Year to date (May 20th) income: **£8,534**; YTD costs: **£4,733**

Bookings:

- Yoga has stopped but efforts will be made to find a new teacher to take over. LR
- Flower Club historically payed £7 an hour. This could be fixed at £8 an hour if they pay in advance, bringing them into line with other bookers. As fees will rise in January this gives them a good deal for 6 months of their yearly booking.
- The Roundabout advert needs to be updated from the August edition. NC
- VM wants to hire the Hall in the Autumn for basket weaving with an outside teacher from 9.30 until 5pm. It was discussed as to whether a charge should be made for using the hall and it was decided that this was not appropriate if money was being donated to the hall.
- An enquiry has been received about a post Christening event on 21st August. It was decided that £8 an hour should be charged unless they plan to use the cooker. It was decided to review charges at the next meeting. RT- a uniform basis for charging is so important and needs to be sustainable and support the business model.

Events:

- **Open Gardens 3rd July:** All planned for.
- **Come and Chat with local walk 16th July:** DPP has drawn up a route, which RT will lead. JT will help with refreshments.
- **BBQ 30th July:** Volunteers to help are booked. The barbecue has been booked from North Tawton Scouts. ATG will have some tomatoes which can be used. £10 a ticket.
- **Cream tea 14th August:** being advertised. 3 piece group has been booked. £7.50 a ticket.

Feedback on events:

- **Come and Chat with Plant Sale:** This was well attended with people from out of area- Hatherleigh, Bondleigh and North Tawton. £400 was raised from plant sales and £109 from refreshments.
- **Jubilee Picnic :** 50 adults and 30 children (all those resident in the Village) attended. Mugs were distributed. Races took place in the Hall and hats and fancy dress were paraded. A great community event.

Any Other Business:

- JT: Volunteer list: suggested sending out an email to volunteers indicating the kind of help needed. It was felt this needs to be carefully handled. It was questioned as to whether email was the right way to contact people. Some felt the personal touch was more appropriate. JT will send round a draft email and this will be discussed at the next meeting. JT/ LR
- ATG: The Lottery have asked that we monitor our movement towards our aims. Specifically that the current level of community cohesion is maintained and moves forward. We need to record the numbers/ names of people attending events. After discussion it was decided that this could be achieved by using clickers to count regular and new attendees, and also lists from ticket sales. LR will record this on a spread sheet. LR
- RR: West Side Story has been booked for Friday 1st July at 7pm. £5 a ticket. Posters are up.

Date of next meeting: Wednesday 13th July 2022

