

## NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

**To Members of Sampford Courtenay Parish Council** You are duly summoned to attend the next meeting

Date and Venue – WED 5<sup>TH</sup> OCT 22 7.30 pm at Sampford Courtenay Village Hall (public are invited to attend via Zoom link below or in person.)

Topic: SCPC October Meeting. Time: Oct 5, 2022 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85620865404?pwd=eEhlcERpbmU5bzdSaDdSZ1ByaE4ydz09>

Meeting ID: 856 2086 5404 Passcode: 980826

Members of the public will need to identify themselves before being admitted to the zoom meeting room.

### Agenda for the Meeting. THIS MEETING MAY BE RECORDED

1. **Chairman's welcome and opening remarks.**
2. **SCPC Condolences on death of Queen Elizabeth II and accession of King Charles III.**
3. **Apologies** – Cllr P Collins
4. **Public Participation** Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman.

Members of the public may not take part in the Parish Council meeting itself. **(maximum time limited to 3 minutes per person) to ensure smooth running of this Virtual meeting, parishioners wishing to participate at this meeting are asked to notify the Clerk prior to the meeting so that your comments can be scheduled.**

#### 4. **Declarations of Interest –**

- a) Register of Interests: Councilors are reminded of the need to update their register of interests.
- b) To declare any personal interests in items on the agenda and their nature.
- c) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Tues 6<sup>th</sup> Sept **(already published on Noticeboards and Website)**

6. **WDBC Report** - Cllr B Ratcliffe

7. **Planning** – to consider the following planning applications:

**a) 2076/22/FUL** – Enchanted Beds - Extension to existing bed manufacturing workshop to create additional workshop space with a staff rest area and toilets      **COMMENTS BY 5<sup>TH</sup> OCT.**

Applicant and his agent hope to attend.

**b) 2968/22/ARC** – Bude Farm – Approval of Reserved conditions      **INFO ONLY**

#### **WDBC Planning Decisions: -**

**a) 2329/22/FUL** – Beer Farm – Erection of stables with hay barn      **CONDITIONAL APPROVAL**

b) **2593/22/ARC** – Crosslands - DISCHARGE OF CONDITION APPROVED.

c) **2595/22/PDM** – Barn at Cricket Farm – PRIOR APPROVAL REQUIRED AND GIVEN

d) **2974/22/AGR** – Mr Balsdon – land at SX 631 959 – AG DETERMINATION DETAILS NOT REQUIRED.

8. **Open Meeting 18th Oct** – additional suggestions for the Agenda and Chair's Letter. Village Hall have agreed to serve tea or coffee from 7pm before the meeting.
9. **Eastern Links Meeting** – (via Teams) 4<sup>th</sup> Oct 6.30pm - Chair M Wilson will attend.
10. **Cllr. Coleman proposed** that 'How best to assist the most vulnerable in the Parish as the Nation confronts the most challenging times in three decades should become a standing item of all future Agenda.
11. **Parish Priorities –**
- a) **Dartmoor Line** – Sampford Courtenay Station - The aim of the working group will be to ensure that the opportunity for Sampford Courtenay Station to reopen becomes a reality.  
Full Terms of Reference for this SCPC Working Group can be downloaded from the Website here <https://www.sampfordcourtenay-pc.gov.uk/sites/default/files/downloads/2021-07/item-13-b-draft-terms-ref-dartmoor-line-wp-1077624143.pdf>
- Date for meeting?
- b) **Public Toilets** – Cllr Carpenter
- Date for painting party?
  - Acceptance of Statement of Satisfactory Completion – Cllr Coleman
- c) **Safer Roads** – Cllr J Palmer Community Speed Watch Update – (monthly report circulated)
- d) **SCEnSus** -
- Autumn Clean Up – Feed Back – 26 Volunteers giving 2 hours work each equates to £494 Contributions in Kind. Thank you all.
  - Oct 1<sup>st</sup> – Oktoberfest Event – Feed Back
  - Oct 21<sup>st</sup> – Recycle Fashion Show – SCEnSus event to promote recycling and fund raise for future projects
  - Oct 22<sup>nd</sup> – SCEnSus Coffee Morning – continuing the Recycle Theme and fund raising.
  - Devon Wildlife Trust – offer of Landmark Tree for the parish. + possible free trees for parishioners at an event at Nature Reserve in Meeth on 26<sup>th</sup> November.
- e) **Village Hall** – Cllr B Tucker –
- i) **Public Toilet Electricity**
- f) **Broadband/Mobile**– Community use of Internet - Cllr M Morrissey –
- g) **Footpaths/ P3** – Cllr M Carpenter –
- Countryfile Children in Need Ramble – 10am 8<sup>th</sup> Oct 22 from the Village Hall.
  - Cllrs Carpenter and Morrissey to attend P3 Workshop on 14<sup>th</sup> Oct.
12. **Village Green Report** – Cllr J Friend (circulated to Councillors)
13. **Finance** - approve following payments and transfers.
- a) **Reconciliation of Cash Spread sheet with Bank Statements.**
- b) **External Audit completion**

c) HMRC Notice of Penalty Assessment - £200 – Clerk has spoken to HMRC and her appeal is in a queue to be dealt with at end of October.

d) Transfer of budgeted sums to EMR's – Church Clock £25; Training £200; Defibrillator Replacement £450; S137 £850 = £1525

M. Pratt – Clerk's Wage	£303.20	25 hrs
HMRC	£ 75.80	
P. Mallet – Toilet Cleaner	£85.00	
P.Mallet – Toilet Sundries	£14.74	
EDF – Toilet Electric DD	£12.00	
PKF Littlejohn	£240.00	External Audit
Julie Carpenter	£231.66	Website Administration
<b>Total Payments</b>	<b>£962.40</b>	
<b>Transfer between accounts</b>	£1495.00	From Current Ac to EMR
<b>Income</b>	£ 47.50	Seamoor Lotto
	£ 5,341.00	2 <sup>nd</sup> Precept Payment
<b>Current Account</b>	<b>£ 5,727.23</b>	
<b>Reserve Account</b>	<b>£18,225.02</b>	

**14. Devon & Cornwall Police Report - Cllr J Palmer update –**

**15. Clerk's Report (anything not already covered by Agenda items)**

**a) Social media post regarding changes to Stagecoach Bus Services in this area.**

**16. Councillors' reports and items for future agenda.** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

**17. Date of next meeting.** To confirm the date of the next meeting which is scheduled for Wed 2<sup>nd</sup> Nov 22 at the Village Hall and via Zoom PLUS OPEN MEETING ON TUESDAY 18<sup>TH</sup> OCTOBER.

Signed M. S Pratt Marion Pratt, Clerk to Sampford Courtenay Parish Council

Agenda published – 29.9.22

**Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)**