

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Wednesday 15th February 2023

Present: Roger Thompson, Nicky Courage, Rory Robinson, Lynn Robinson, Anthony Morris, Mike Carpenter, Bob Tucker, Joy Tucker, Mel Thompson, Cherry Chidwick.

Apologies: Sandra Harper, Andrew Townsend Green.

Agree Minutes of the meeting Wednesday 18th January 2023: RR proposed and NC seconded.

Matters Arising:

- **Google Calendar:** JT and RR met to look at this. JT contacted Belstone Village Hall as they already use this method and JC has been looking into it too. JT, JC and RR will meet with members from Belstone Village Hall to find out more.
- **Flower Show:** After discussion it was decided that the Trustees will provide Ploughman type lunches for the judges. It was felt that a barbecue would be too difficult to organise and also require too many helpers and too much time, especially as the show is so close to the cream tea event on the following Sunday. However, it was decided to provide tea, coffee, squash, cakes and ice cream during the show. LR will pass on this decision to the organisers.

JT, RR,
JC.

LR

Items for Decision

Forthcoming events:

- Friday 24th February: film- Mrs Harris goes to Paris: 39 booked in. 50 maximum. MT and RT will help.
- Saturday 4th March: Big breakfast: 41 booked already. Good number of volunteers to help. Friday at 4pm to put out chairs and tables. CC, LR, RR will help.
- Friday 24th March: film- The Duke.

Fete at Culverhayes 24th June 2023:

Due to the Coronation, the bigger Flower Show and the cream tea and live music event it was felt that too much was already going on. Also the time frame for planning would be too short. Next year should be Open Gardens again. This will be revisited at a later date.

Kings Coronation 6th May 2023:

A live screening had been proposed for Saturday but it was felt this may not be

well attended and could be logistically challenging. It could also detract from any further events. Sunday is the day people are being encouraged to get together. After discussion it was decided to organise a bring your own picnic , with races for the children as was organised for the Jubilee. The hall will be decorated with flags and bunting. It was decided to ask the PC if they would like the Coronation mugs to be presented there. It was also felt a good idea to ask the New Inn if they had any plans- MT will ask them.

LR

MT

Next improvements for the Hall building:

ATG had asked that this be discussed to aid any future grant applications.

AM suggested that a generator might be useful as the Hall is a resilience point in local emergencies. LR suggested this should be the PC's responsibility. BT explained there was a small generator for these purposes.

AM also explained there was an area of rot under the floor in the small hall near the fire escape door. Repairing this would not be too expensive and would maintain structural integrity. MC explained there could be enough money left in the Roofus account to cover this at the end of the new windows work.

AM also explained that a new floor would provide opportunities to better insulate the building, helping it to retain heat, as under floor heating, with a heat source pump, would not be effective in the building. A specification for this would need to be obtained first.

Items for Information:

Project Management:

- Roof report:

The roof work has been signed off. There are a few snagging issues. £3500 is still outstanding and Mark will do the final check. A report will need to be given to the Lottery in January 2024. There is a new grants person from the Lottery for the area and she will be in contact soon. £8000 has been received from the Lottery for new windows and this work will go ahead in August. Some damage needs to be accepted from water ingress. It is yet to be seen if all the leaks have been sorted out. AM suggested the Roofer needed pushing to complete the snags such as the front guttering and removal of rubbish before Easter. MC explained he was happy to attend the July meeting and follow up about the guttering and other snagging issues. Great thanks was noted to MC for all his efforts during the roofing work.

Officers Reports:

- **Finance:** No report as the Treasurer was absent.
- **Bookings:**
 - 29th March The Princes Trust have booked the Hall for a conference.
 - 5th July parking has been booked.Flower show is booked from 5pm Thursday 10th August until Sunday 13th pm.
- Dog training is now also booked for Wednesdays from 5pm- 6.30pm.
- Fan heaters have been used by a hirer. This is a problem as they will use about £1.40 per heater, per hour of electric. Also no report was made that a wall heater wasn't working. AM will check this. RT and MT will lease with the hirer.

Feedback on events:

- Tuesday 24th January- Digital Skills training: 14 people attended- a high number according to the organisers. A 5 week course has now been booked for Monday afternoons for 9 people. Completely free to people attending and no fee to use the hall as it fits the brief for providing education opportunities to the community.
- Wednesday 15th February- Pensioners lunch: renamed Community Lunch. 32 people booked at £5 each. 11 first time users of the Hall. 2 people from The Beeches attended. Very well received by those attending. Great buzz in the hall. Will look at repeating in April.

Records and administration (exception reporting only):

Maintenance schedule:

BT, MC and AM have cleared the gully out by the front door.

The door lock on the disabled toilet has been fixed.

Review Accident Book: Nothing reported.

AOB:

- NC- Notice Boards: outside by the main entrance to hold 6 A4 posters, lockable, magnetic holding and waterproof = £127. This was agreed.
- Fabric with a wooden frame will be sourced for inside the large hall.
- David Botting Page has asked to attend a meeting to talk about plans for the 475th anniversary of the Prayer Book Rebellion. LR will invite him to the next meeting.

Date of the next meeting: Wednesday 15th March 7.30pm