



MINUTES OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Date and Venue – WED 2nd NOV 22 7.30 pm at Sampford Courtenay Village

Present: Cllrs P Collins, M. Carpenter, C. Coleman, J. Friend, M. Morrissey & J. Palmer and Clerk M Pratt
+ 1 member of the public

1. **Chair's welcome** – In absence of Cllr M Wilson, Cllr P Collins, Vice Chair, chaired the meeting.
2. **Apologies** – Cllr M Wilson & Cllr B Tucker.
3. **Public Participation** Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman.

Members of the public may not take part in the Parish Council meeting itself. **(maximum time limited to 3 minutes per person) to ensure smooth running of this Virtual meeting, parishioners wishing to participate at this meeting are asked to notify the Clerk prior to the meeting so that your comments can be scheduled.**

a) Emails received regarding advertising of Mobile Shop via Facebook and Website emails.
At request by Cllr Coleman this item was moved to the end of the meeting.

b) Email re re-opening Sampford Station – as Item 3 a – this item was moved to the end of the meeting.

c) Email regarding request for a light shield on street lamp – Clerk has forwarded this to Highways Dept DCC. Cllr Coleman has also reported this problem to highways and Cllr Friend has reported the faulty light adjacent to the Public Toilets.

4. **Declarations of Interest** – Cllr Coleman declared his interests regarding Item 3 a and b above.
5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Wed 5th Oct (already published on Noticeboards and Website) were approved and signed.
6. **WDBC Report** - None

7. **Planning** – to consider the following planning applications:

a) 3586/22/AGR – Mr Paul Summers – Land at Exbourne – Prior approval for steel framed agricultural building. INFO ONLY

WDBC Planning Decisions: -

- a) 2121/22/FUL – Woodlands Burials – **CONDITIONAL APPROVAL**
- b) 3620/21/CLE – Beer Farm Cottages – **CERT OF LAWFULNESS (EXISTING) REFUSAL.**
- c) 1026/22/HHO – Crosslands - **- REFUSAL**
- d) 2978/22/PAA – Southey - **PRIOR APPROVAL REQUIRED AND REFUSED.**
- e) 1597/22/ARC – The Methodist Chapel – **DISCHARGE OF CONDITIONS – SPLIT DECISION**
- f) 2076/22/FUL – Enchanted Beds – **CONDITIONAL APPROVAL**

8. Open Meeting Feedback & Actions

- a) New Recycling Bins & Bags can be ordered at this link
<https://www.westdevon.gov.uk/article/454/Waste-and-Recycling>
- b) Bulky Waste collections can be arranged by WDBC
- c) You do not need to use bio-degradable bags for your food waste, or black bags for your general non-recyclable waste.
- d) Would parishioners like SCPC to arrange a visit to the Energy from Waste Depot in Plymouth?
Please get in touch with the Clerk if you are interested.
- e) Have Your Say – here on various important issues that may affect you.
<https://www.devon.gov.uk/haveyoursay/>
- f) Terracycle boxes – for plastics, blister packs etc
- g) Declutter Devon & Cornwall – is there enough interest for SCE nSus to arrange a bulk collection of parish clutter? **Please contact the Clerk if you would support this.**
- h) Safe IT Recycler – Clerk to investigate
- i) WDBC Support Directory - <https://www.westdevon.gov.uk/article/8522/Support-Directory>
- j) Photograph locations for additional Dog Poo Bin
- k) Arrange meeting for Flower Show
- l) Arrange meeting for new Parish Leaflet
- m) Would parishioners like to have a public meeting with Highways Officer? **Please contact Clerk if you would like a meeting with Highways.**
- n) Defibrillator Training date for next year tba

Cllr Coleman wished it minuted that he felt the report for the Open Meeting was very informative and thorough. This report can be found here on the Website - <https://www.sampfordcourtenay-pc.gov.uk/parish-council-minutes-agendas>

9. **Future Communication with Parishioners** – periodically through the year SCPC have newsletters, there is a financial cost of printing 300 copies each time, plus postage to the outlying properties. Plus, the environmental cost of printing copies that are not required. SCPC currently have 500 + followers on Face Book and 175 signed up to receive the regular Website emails.

Clerk would like to propose that she advertise in Roundabout for those who would still like to Continue to receive hard copies of these newsletters to register with the Clerk to prevent further Financial and environmental waste.

Proposed Cllr Collins Seconded Cllr Carpenter Approved with 5 votes and 1 Abstention

It was agreed that this be trialed and reviewed in May.

(Cllr Coleman proposed that his SCCIC would cover the cost of printing and postage for the full 300 letters to be continued to be distributed. Seconded Cllr Friend
Votes for this proposal 2 Votes against 3 and 1 Abstention)

10. **Community Pay Back Application to repair Phone Box at Sampford Chapple** – Cllr Wilson
Proposed Cllr Carpenter, Seconded Cllr Coleman . Agreed unanimously.

11. **Parish Priorities –**

- a) Dartmoor Line – Sampford Courtenay Station – The aim of the working group will be to ensure that the opportunity for Sampford Courtenay Station to reopen becomes a reality.
Full Terms of Reference for this SCPC Working Group can be downloaded from the Website here
<https://www.sampfordcourtenay-pc.gov.uk/sites/default/files/downloads/2021-07/item-13-b-draft-terms-ref-dartmoor-line-wp-1077624143.pdf>

- Date for meeting to be confirmed once the decision regarding the Okehampton Parkway is announced.
- b) **Public Toilets – Cllr Carpenter**
 - Volunteer recruitment advertised following test work and risk assessment. Cllr Carpenter has had several volunteers come forward. He will put together a schedule and let people know.
- c) **Safer Roads – Cllr J Palmer Community Speed Watch Update – (monthly report circulated)**
- d) **SCEnSus -**
 - Oct 21st – Recycle Fashion Show – Very well received and supported with almost £500 raised from the 2 events. Thank you to all who helped and supported.
 - Oct 22nd – SCEnSus Coffee Morning – as above – SCPC received a letter of appreciation from MP Mel Stride. SCEnSus will hope to repeat this event next year.
 - Devon Wildlife Trust – offer of Landmark Tree for the parish. + possible free trees for parishioners at an event at Nature Reserve in Meeth on 26th November. More details can be found here <https://www.devonwildlifetrust.org/events/2022-11-26-saving-devons-treescapescapes-open-day>
- e) **Village Hall – Cllr M Carpenter – Toilet refurbishment is well under way and the cost has been covered almost completely by grants. Plus the Roof-Ups project is also progressing well.**
- f) **Broadband/Mobile – Cllr M Morrissey – Clerk has received notice from Airband re installation of telecom poles at The Countryman, Cliston, Culverhayes and Hazel Wood EX20 2SH**
Broadband by Mobile phone signal – Cllr Morrissey received no enquiries in response to his ½ page article in November Roundabout regarding this voucher scheme. If you are interested please check this link for more details <https://devoncomms.co.uk/free-4g-router/>
Internet Café – Cllr Morrissey hopes to have more information next month.
- g) **Footpaths/ P3 – Cllr M Carpenter –**
 - Countryfile Children in Need Ramble – £100 was raised for Children in Need. Thank you to all who supported this event and keep an eye out on Country File in the next couple of weeks to see if they feature our video of the event.
 - Cllrs Carpenter and Morrissey attended P3 Workshop on 14th Oct. – Very informative.
 - Water leak on Village Green cobbles – this has been attended to by property owner with little disruption to the cobbles.
 - Cllr Coleman also commented that he had been approached by a landowner adjacent to the Bulland – Peacegate footpath if the gateway half-way along could be cleared so that the gate will open (Contractors working on the footpath had placed scrapings on the hedge and blocked it) Cllr Carpenter said that he will get the contractors to do this when they next work on the path.
- 11. **Village Green Report – Cllr J Friend (circulated to Councillors) – Cllr Carpenter will check the areas of missing tiles on the wall and report back to SCPC and PCC for possible shared renovation.**

Cllr Coleman wished his thanks minuted to those councillors and parishioners, who have during October, raised over £1,700 towards enhancing the Village Green by actively organising and supporting fun, community events without additional expense on the Parish Precept.
- 12. **Finance - the following payments were approved and will be paid by the Clerk**
 - a) **Reconciliation of Cash Spread sheet with Bank Statements.**
 - b) HMRC Notice of Penalty Assessment - £200 – Clerk has spoken to HMRC and her appeal is in a queue to be dealt with at end of October. Still awaiting the outcome.

M. Pratt – Clerk’s Wage	£303.20	25 hrs
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HMRC	£ 75.80	
P. Mallet – Toilet Cleaner	£85.50	
EDF – Toilet Electric DD	£12.00	
Contribution to Church Yard Maintenance	£350.00	General Expenditure S214
SWWA	48.70	Toilets
M. Pratt – Conker Trophy	14.95	EMR – Seamoor Lotto
Burrige Printers – Conker Banner	£64.80	EMR – Seamoor Lotto
Total Payments	£954.95	
Transfer between accounts	£1496.11	From Current Ac to EMR
Income	£28.00 £498.70	Seamoor Lotto Fashion Show & Coffee Morning.
Current Account	£2435.89	After above transactions
Reserve Account	£20,883.13	After above transactions
Burrige Printers – Christmas Banner	£70.80	EMR – Seamoor Lotto
Royal British Legion	£100.00	Poppy Wreath S137

13. Devon & Cornwall Police Report - Cllr J Palmer update –

Operation Snap - Operation Snap is a secure online facility which allows submissions of video and photographic evidence relating to driving incidents that members of the public have witnessed. Produced with the support of the Department for Transport. More details can be found here <https://www.devon-cornwall.police.uk/contact/contact-forms/operation-snap-dashcam-footage/> Headcam footage from pedestrians, horse riders and cyclists are also permissible.

14. Clerk's Report (anything not already covered by Agenda items)

a) Carol Singing in the Square – a date will be arranged for the lighting of the Christmas Tree in the Square together with singing of carols. As soon as the date is arranged details will be published via Facebook, Webmails and Posters. YOUR SUPPORT AND PRESENCE AT THIS EVENT WILL BE APPRECIATED.

& The Beeches – Cllr Coleman will similarly organise and publicise a date for Carol Singing at The Beeches.

b) Armistice Service – the annual laying of Wreaths and Remembering the Fallen will take place on Friday 11th November at 10.50am in the Square.

Okehampton Remembrance Day Parade – Sunday 13th Nov – Cllr Coleman and Cllr Palmer will try and attend this event. There will also be a Service of Remembrance at St Andrew's Church at 9.30am.

c) Climate Coalition Green Hero Award – Clerk has submitted Recycle Fashion Show for this Award. Shortlist will be published early 2023.

d) Okehampton Edwardian Evening – Thurs 1st Dec – Invitation for Chair & Clerk to attend.

f) **West Devon Borough Council will be sending out canvassers to certain properties within the Borough who have not yet returned a Canvass Form with regard to Electoral Registration.** If parishioners are concerned, please ask them to show their identity badges.

g) **Village Hall Representative** – it is hoped that Cllr Bob Tucker will continue to be the SCPC representative on the Village Hall Committee.

15. Councillors' reports and items for future agenda.

a) Annual Budget review

16. Date of next meeting. To confirm the date of the next meeting which is scheduled for Wed 7th Dec 22 at the Village Hall and via Zoom

Cllr Coleman now left the meeting so that other councillors could discuss Item 3 a and b above.

3 a – Communications issued via Web email list and Facebook

It was agreed unanimously that if any group or business had information relevant, and of benefit to Sampford Courtenay parishioners, they are invited to send a copy to the Clerk or Website Administor for publication via Facebook and the Web email list.

3 b – Email in Support of Re-opening of Sampford Courtenay Station – It was agreed unanimously that the Clerk reply to the parishioner and explain SCPC situation, (as at Item 11a above) and enclose a copy of the Parish Directory which gives useful information of other means of local transport until the Station does re-open.

Signed M. S Pratt Marion Pratt, Clerk to Sampford Courtenay Parish Council