



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the next meeting

Date and Venue – Wednesday 27th March 2024 @ 7.30 pm. Sampford Courtenay Village Hall

AGENDA for the meeting

1. Chair's Welcome

2. Apologies

3. **Public Participation** – This item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council . These are available to read in full on the website . A brief reminder is printed at the end of this agenda.

Two questions have been raised prior to the meeting – a) Query about the validity of overhead wires erected by Airband – road adj to Langford and b) Future plans for equipment at the Village park – specifically fitness equipment

4. Declarations of Interest

4a) Register of Interests: Councilors are reminded of the need to update their register of interests.

4b) To declare any personal interests in items on the agenda and their nature.

4c) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

5. **To resolve** - that the minutes of the Council meeting held on the 17th January 2024 , previously circulated , be signed as an accurate record.

6. WDBC Report

7. **Planning** – to consider or note following planning applications / appeals

7a) **0012/24/HHO Bude Farm Exbourne** – Application for the erection of side and rear extensions. One comment submitted to WDBC on 22/02/2024

7b) **0054/24/FUL The Sculpture School Morrview Farm Bondleigh** – Application for Holiday lets

7c) **3589/23/FUL Little Incott Farm Sampford Courtenay** – Application resubmitted to increase curtilage / change roof material

7d) **4149/22/HHO Chapple Orchard Sampford Courtenay** – appeal in progress

7e) **0705/24/HHO Little Harveys Barn Sampford Courtenay EX202SX** – Application for conversion of garage to studio/bedroom

Planning Decisions

7e) **2772/23/HHO Willow Tree Farm Sampford Courtenay** – refusal for bungalow extensions

7f) **Housing Needs Report** – West Devon Borough Council (Report circulated)

8. **Parish Priorities** - Update on any actions

8a) **Safer Roads** – Cllr Collins/Cllr Wilson

8b) **Autumn Clean-up** – Cllr McIlwrath

8c) **Prayer Book Rebellion** – Cllr Wilson

8d) **Footpaths** - Cllr Carpenter

8e) **Village Green Inspection** – Cllr Wilson

9. Councillor & Clerk Reports

- 9a) Dog Fouling update – Cllr Wilson (verbal report)
- 9b) Parish Toilet Disabled facilities – Stage 2 - Cllr Carpenter (report circulated)
- 9c) Electricity Supplier update – Cllr Wilson (verbal report)
- 9d) Village Green maintenance/development 24/25 –Clerk (report circulated)
- 9e) Overgrown vegetation – Livewest properties , Harvey Close – Cllr Wilson (verbal report)
- 9f) End of year finance and governance training –Clerk (verbal report)
- 9g) SLM Installation project – proposed work - Cllr Wilson (verbal report)
- 9h) Parking issues within the Parish – Cllr Wilson (verbal report)
- 9i) Foundation Award – Cllr Wilson (verbal report)

10. Finance

- 10a) End of year accounts to date – (spreadsheets circulated) – to note current position
- 10b) Approve payments and transfers (table to be circulated as an appendix)

The date of the next parish meetings are May 1st 2024 :

- **Annual General Meeting 2024 – 7pm**
- **Parish Council meeting**
- **Annual Parish meeting – 8pm**

Members of the Public are cordially invited to attend all Parish Council Meetings and in accordance with standing orders are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or verbal response be given at a future date.

Malcolm Harris – Clerk to Sampford Courtenay Parish Council