



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the next meeting

Date and Venue – Wednesday 6th December 2023, 7.30 pm at Sampford Courtenay Village Hall

AGENDA for the meeting

1. **Chair's Welcome to include thanks for all the recent fundraising efforts**
2. **Welcome new Clerk – Malcolm Harris**
3. **Apologies**
4. **Public Participation** - Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (maximum time limited to 3 minutes per person) to ensure smooth running of this meeting, parishioners wishing to participate at this meeting are asked to notify the Clerk prior to the meeting so that your comments can be scheduled. E mail - clerk.scpc@gmail.com
 - a) Parishioner complaint regarding the re-occurring dog fouling in Chapple Lane.
5. **Declarations of Interest –**
 - a) Register of Interests: Councilors are reminded of the need to update their register of interests.
 - b) To declare any personal interests in items on the agenda and their nature.
 - c) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)
6. **To approve and sign the Minutes of meeting held on Wed 4th October**
7. **WDBC Report**
8. **Planning – to consider or note following planning applications**
 - a) **3484/23/FUL** - Sampford Cross to Belstone Corner - Proposal for a new build 3-bed dwelling & garage with associated landscaping (Deadline for comments extended)
 - b) **3420/23/ARM** – Furze Down Farm - Application for approval of reserved matters following outline approval 1335/22/OPA including design, layout, landscaping & scale for agricultural workers dwelling (resubmission of 1868/23/ARM) (**to note only**)
 - c) **0946/23/FUL** – Readvertisement (revised site location plan) Erection of garage(**to note only**)

Planning Decisions

- a) **2802/23/ARC** – Bude Farm, Exbourne - Discharge of Condition - **Approved**
9. **Parish Priorities** - Update on any actions
 - a) **Safer Roads** - Salt Bin for Frankland Hill - Cllr Collins
 - b) **Prayer Book Rebellion** – Marion Pratt
 - c) **Autumn Clean-up** including SC Station

10. Village Green Report – (circulated to Councillors)

11. P3 Budget Requirement Report - Cllr Carpenter

12. Councillor & Clerk Reports regarding meetings attended since last SCPC meeting, or training advice to share. (By written report circulated 7 days prior to the meeting or verbal on request)

13. Finance

- a) **Reconciliation of Cash Spreadsheet with Bank Statements**
- b) **Advice that a Budget heading of “Chair’s Allowance”** be introduced to replace previous “Hospitality” heading (which is no longer allowed by External Audit)
- c) **Rename S137 EMR - EMR Grant funding (incorporating S137)**
- d) **P3 Budget Requirement Report** - Cllr Carpenter
- e) **Annual forecast budget review** - Cllr Wilson
- f) **2024-25 Precept Proposal**
- g) **Approve payments and transfers as listed below.** (Shaded items have already been paid using Delegated powers)

Date of the next meetings are Wednesday January 17th 2024 and March 27th 2024

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

Malcolm Harris – Clerk to Sampford Courtenay Parish Council