



MINUTES OF SAMPFORD COURTENAY EXTRAORDINARY PARISH COUNCIL MEETING

Date and Venue – Friday 25th August 2023, 7.30 pm at Sampford Courtenay Village Hall

Present: Cllrs M Wilson, M. Carpenter, P. Collins, V. Smedley, J. McIlwraith, C. Coleman & T Squire & Clerk M. Pratt + 16 members of the public.

Apologies: None

- Public Participation** - Request from Parishioner in future discussions regarding the precept that the Councils "Huge reserves" are used instead of considering increases to pay for the upcoming election. Chair Cllr Wilson explained that although the Balance in the Reserve Account looks significant the majority of these Earmarked reserves are "ring-fenced" for particular projects. For example - P3 funds, all money received from DCC through the P3 scheme is restricted and can only be spent on Public Rights of Way maintenance and improvements. The money is restricted purely for foot path projects and cannot be spent on any general expenditure of the parish council work even if it relates to another area of DCC interest within the parish. The funds could be audited at any time and according to the agreement must be kept separate from general council funds with a separate line in the parish accounts to show any expenditure or income received ie annual grants or project payments.

If any member of the public still has a query with the Earmarked Reserves, she is more than willing to explain them to them face-to-face or they can attend the Parish Council meeting in December at which all Earmarked Reserves will be reviewed.

- Declarations of Interest – None**
- Minutes to approve and sign the Minutes of – meeting held on Wed 2nd August (already published on Noticeboards and Website)**

Proposed Cllr Collins Seconded Cllr Carpenter Agreed by 6 votes with Cllr Coleman abstaining.

- Planning – to consider the following planning applications**

a) **2359/23/LBC** – Frankland Farm - Listed building consent for repairs & maintenance work to range of outbuildings including re-roofing, re-cladding, timber window & door replacements & repair, wall & render repair, gutter & downpipe replacement **COMMENTS BY 31ST AUG**

SCPC agreed to submit "No Comments" and leave this to the judgement of the Conservation officer.

Planning Decisions

- | | |
|---|--|
| a) 1614/23/ARC – Methodist Chapel | DISCHARGE OF CONDITION APPROVED |
| b) 4149/22/HHO – Chapple Orchard – Mr & Mrs Vallance - | REFUSED |
| c) 2042/23/PDM – East Rowden Farm - | PRIOR APPROVAL REQUIRED AND GIVEN |
| d) 1742/23/ARC – Willow Tree Farm - | DISCHARGE OF CONDITION APPROVED |

- Finance -**

- a) **Reconciliation of Cash Spread sheet with Bank Statements. (VAT Claim has been submitted to end of July 23.)**

Approved unanimously.

- b) **Approve payments and transfers as listed below. Proposed Cllr McIlwraith Seconded Cllr Coleman Approved unanimously**

Clerk's Wage	£332.80	
HMRC	£83.20	
Toilet Cleaner Wages	£145.88	
EDF – Toilet Electric DD	£6.00	Reduced monthly DD after Clerk contacted EDF re estimated meter reading. New Tariff due 14.3.24
Okehampton & District Community Transport Group	£200.00	EMR – S137
West Country Grounds Maintenance	£613.00	Village Green
Total Payments	1380.88	
Transfer between accounts		To Current AC from EMR
Income	£27.50 £200.23	Seamoor Lotto VAT Refund
Current Account	£2007.32	After above transactions
Reserve Account	£29,651.33	After above transactions

c) Proposal to employ a temporary Clerk/RFO until a permanent replacement for Marion is appointed.

Proposed – Cllr Wilson Seconded - Cllr Carpenter Agreed Unanimously.

6. Date of the next meeting - to confirm cancellation of the next meeting which is re-scheduled for 4th October 2023 at the Village Hall

2023						
April 5 th	May 17 th AGM – followed by monthly meeting & Annual parish Meeting	June 7th	July 5th	Aug 2nd	Sept 6th Cancelled	Oct 4th
Oct 18 th Open Meeting	Nov 1st	Dec 6th	2024	Jan 3rd	Feb 7th	Mar 6th

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)