



MINUTES OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Date and Venue – WED 17th May 23 7.30 pm at Sampford Courtenay Village Hall

Present: Cllrs M Carpenter, C. Coleman, J. McIlwraith, V. Smedley, P. Collins, M Wilson, M. Morrissey & T Squire + WDBC Cllrs L Watts & M Casbolt + Clerk M Pratt and 12 members of the public (L & R R; NC, BR, PS, BT, C & P G, LP, VM, CM, RW)

1. **Chair, Cllr Michele Wilson welcomed additional members of the public & WDBC Cllrs Louise Watts and Mike Casbolt to this, the monthly SCPC meeting.**
2. **Apologies** – H & B Aldridge,
3. **Public Participation** - None
4. **Declarations of Interest** – Cllr Coleman declared an interest in Item 9a below.
5. **Minutes** to approve and sign the Minutes of – Hybrid Meeting held on Wed 5th April (already published on Noticeboards and Website) – these were approved and signed.
6. **WDBC Report** - Louise Watts and Mike Casbolt introduced themselves and said they would hope to attend future monthly SCPC meetings.
7. **Planning** – to consider the following planning applications
 - a) **0946/23/Ful** - Oxenpark Barn – Mr & Mrs Weeks – Erection of a Garage.

SUPPORT
 - b) **1174/23/ARC** – Oxenpark Barn – Mr & Mrs Weeks – Approval of details reserved by conditions.

INFO ONLY
 - c) **0408/23/HHO** – Crosslands – Mr & Mrs Owens - Householder application for construction of double garage with home office (resubmission 1026/22/HHO)

SUPPORT
 - d) **1264/23/CCN** – Middle Corscombe Farm – Wanderlust Camping Club - Caravan Club notification of a temporary campsite for a small number of camping (touring pitches) and a shepherd hut

Certificate already issued
 - e) **1419/23/COM** – **Communication station Sanders Park** - Installation of Antennae & dish & other apparatus.

INFO ONLY.
 - f) **1317/23/CLE** – Greenlands – Mr D Williams - Certificate of Lawfulness for existing siting of static caravan and use as residential.

NO COMMENT

- a) 0743/23/PAT – Willey Farm – Telecoms Base Station – Prior Approval Required & Given
- b) 4484/22/HHO – Bude Farm – Demolition of 3 outbuildings – WITHDRAWN.

8. **John Tickell Charity** – Approval of Sampford Courtenay Trustee – SCPC unanimously supported the nomination of Chris Owen to be a Trustee for this parish charity.

9. **Current updates to Parish Priorities –**

- a) Dartmoor Line – Sampford Courtenay Station – nothing to report regarding SC Station from last Okerail meeting.
- b) **Public Toilets – Cllr Carpenter – Phase 2.** – still gathering data for a report at a future meeting.
- c) **Safer Roads – Community Speed Watch Update** – Cllr Mcllwraith suggested a public meeting with Highways and Police to be arranged if possible.
- d) **SCEnSus -**
 - i) 25 + Volunteers for Big Help Out to tidy the Village Green. THANK YOU.
 - ii) SAT July 1st – 10am New Inn Car Park – Himalayan Balsam Clearance

e) Village Hall – Nothing to report

f) Broadband/Mobile– Cllr M Morrissey – Starlink are currently offering satellite equipment for £99 but then a monthly rate of £70. However, for the few isolated hamlets within the parish this could be a cheaper and more effective option than paying for fibre to premise.

g) **Footpaths/ P3** – Cllr M Carpenter – Additional £290 granted for 2023-2024 – Cllr Carpenter has had to submit a second pre-app application to WDBC as they lost the first one. He will then try and get a meeting to seek advice from Conservation Officer Graham Lawrence regarding Water Path to the Green and cobbled path across the top of the green.

10. **Village Green Report** – J Friend (circulated to Councillors) – identified issues dealt with on Big Help Out day.

11. **Training** – Cllr Mcllwraith booked on Full Day – Being a Good Councillor course 27th June – Cost £90.

12. **Finance** - Following payments were approved.

a) Reconciliation of Cash Spread sheet with Bank Statements.

M. Pratt – Clerk’s Wage	£332.80	Start of new NCP 25 pay scale.
HMRC	£83.20	
P. Mallet – Toilet Cleaner	£83.36	Start of new Living Wage Rate for 2023
EDF – Toilet Electric DD	£12.00	
ICO – Data Control Registration	£35.00	DD on or before 26.5.23
M. Pratt – Printer Paper	£28.80	Clerk’s Office
M. Pratt – Printer Ink	£27.25	Clerk’s Office

SWWA	£45.83	Toilets - Water
BHIB Insurance	£369.89	Renewal date 1.6.23
Total Payments	£1018.13	
Transfer between accounts	£35.94	From Current AC to EMR
Income	£22.00 £5,341.00	Seamoor Lotto Precept 1/2
Current Account	£5,594.03	After above transactions
Reserve Account	£28,845.21	After above transactions

13. Congratulations to Sadie Coventry and team at Merry Go Round for winning Great British Business Award – Business Community Award.

14. Clerk’s Report

a) Caution Concealed Entrance signs for Sampford Chapple - + our Highways Officer has asked the authorities again, if the 40mph speed limit signs can be moved to before Cliston Lane.

b) WDBC Exbourne Ward – Congratulations to newly elected Councillors Mike Casbolt and Louise Watts. There was a turnout of 37.5% Electors.

c) Coronation Mugs – A total of 37 mugs were donated by SCPC to children of the parish with another 35 being purchased by parishioners and those from neighbouring parishes. Retiring Cllr John Friend kindly presented the mugs to some of the children at the Coronation Picnic on Sunday 7th May.

d) New Stagecoach Bus Timetable starting 5th June – for more details see their website https://tiscon-maps-stagecoachbus.s3.amazonaws.com/Timetables/South%20West/May23/5_050623.pdf

15. Councillors’ reports and items for future agenda. (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

a) Update on Registration for Council Award –

b) Email Policy

c) PCC would like to know is responsible for maintenance of Water path - The footpath is used for wheel chair access into the church and to the village burial ground and the PCC would like clarification about the responsibility for the maintenance of the footpath.

16. Date of next meeting. To confirm the date of the next meeting which is scheduled for 7th June 23 at the Village Hall

Signed M. S Pratt Marion Pratt, Clerk to Sampford Courtenay Parish Council

Agenda published – 11th May 2023

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the Agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

This meeting closed at 8pm.

2023						
. April 5 th	May 17 th AGM – followed by monthly meeting & Annual parish Meeting	June 7th	July 5th	Aug 2nd	Sept 6th	Oct 4th
Oct 18 th Open Meeting	Nov 1st	Dec 6th	2024	Jan 3rd	Feb 7th	Mar 6th