

<b>SAMPFORD COURTENAY AGAR SECTION 2 - 2023/24</b>										
COLUMN	1	2	3	4	5	6	7	8	9	10
Balances brought forward - Current Account	1446.37									
Reserve Account	27809.27									
	29255.64									
Precept		10682								
Total Other Receipts			6437.60							
Staff Costs - Wages				2592.28						
- PAYE				584.6						
				3176.88						
Loans										
					ZERO					
All Other Payments										
						14686.75				
Balances carried forward (1+2+3) - (4+5+6)									46375.24	
									17863.63	
									28511.61	

<b>Bank reconciliation – pro forma</b>					
This reconciliation should include <b>all</b> bank and building society accounts, including short term investment accounts. It <b>must</b> agree to Box 8 in the column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.					
Name of smaller authority:	SAMPFORD COURTENAY PARISH COUNCIL				
County area (local councils and parish meetings only):	WEST DEVON				
<b>Financial year ending 31 March 2024</b>					
Prepared by (Name and Role):	MALCOLM HARRIS - RESPONSIBLE FINANCIAL OFFICER				
Date:	31/03/2024				
				£	£
Balance per bank statements as at 31/3/24:					
UNITY TRUST BANK CURRENT T1	account 1			3,224.7	
UNITY TRUST BANK INSTANT ACCESS	account 2			25,286.9	
					28,511.6
Petty cash float (if applicable)					-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)					-
	item 1				
	item 2				
	item 3				
	item 4				
[add more lines if necessary]	item 5				
	item 6				
	item 7				
	item 8				
					-
Add: any un-banked cash as at 31/3/24					
					-
<b>Net balances as at 31/3/24 (Box 8)</b>					<b>28,511.6</b>

Explanation of variances – pro forma									
Name of smaller authority: [REDACTED]									
County area (local councils and parish meetings only): [REDACTED]									
Insert figures from Section 2 of the AGAR in all Blue highlighted boxes									
<p>Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:</p> <ul style="list-style-type: none"> <li>variances of more than 15% between totals for individual boxes (except variances of less than £200);</li> <li>New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;</li> </ul>									
	2022/23	2023/24	Variance	Variance					Explanation
	£	£	£	%					Required? DO NOT OVERWRITE THESE BOXES
									Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	37,648	29,256							Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	10,682	10,682	0	0.00%	0	0	0	NO	
3 Total Other Receipts	17,337	6,438	-10,899	62.87%	1	0	1	YES	With no major works during this financial year there was 65% (£1662) less VAT refunded. The Council received 84% (£6700) less in P3 grants and with no fundraising events there was £2600 less income
4 Staff Costs	4,823	3,177	-1,646	34.13%	1	0	1	YES	Reduction in Clerk hours by 50% following resignation of previous Clerk and delay in arrangement through new payment agent means that proportion of New Clerks wages are to be paid in 2024/25 financial year.
5 Loan Interest/Capital Repayment			0	0.00%	0	0	0	NO	
6 All Other Payments	31,585	14,687	-16,898	53.50%	1	0	1	YES	No major building work project as in the previous year and reduction in small grants to local groups. £14191.30 has been earmarked within 'P3 Footpaths EMR' for planned footpath work through the village green for which Requests for Tenders will be issued early in the new financial year.
7 Balances Carried Forward	29,256	28,512							VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	29,259								VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Assets	75,782	75,952	170	0.22%	0	0	0	NO	
10 Total Borrowings			0	0.00%	0	0	0	NO	
Rounding errors of up to £2 are tolerable									
Variances of £200 or less are tolerable									
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)									

<b>Sampford Courtenay Parish Council Assets</b>				Notes and Inscriptions
<b>Description</b>	<b>Date of purchase</b>	<b>Cost</b>		
SC Bus Shelter given to SCPC by Mr & Mrs Marsden - New Inn	9.12.78	£15,000.00	Best estimate	
SC Fire Engine - held at Okehampton Museum from Village Green (deeds dated 2010/11 )	20.2.90	£5,000.00	Best estimate	
		£10,000.00	Best estimate	Believed to have been under SCPC since 1920's when sold off by King's College Cambridge
SC Bus Shelter - Sampford Station		£15,000.00	Best estimate	
SC Public Toilets		£15,000.00	Best estimate	
A3 Laminator	21.9.12	£89.99		
Clerk Filing Cabinet		£94.19		
Village Green Play Equipment - New Swings	Jul-17	£4,357.20		
New Notice Board	Mar-18	£600.00		
New War Memorial	Oct-18	£5,000.00		
Snow Salt Shakers	Jul-19	£29.82		
New Village Hall Heaters	Sep-19	£538.80		
Clerk's Laptop	Nov-19	£582.39		
Village Hall Baby Changing Table	Feb-20	£108.29		
Projector & Screen	Mar-20	£1,245.13		
Clerk's Printer	Jul-20	£240.00		
Litter Bin	Aug-20	£100.00		
Salt Grit Bin	Mar-24	£170.00		
Phone Box at Sampford Chapple	Mar-22	£1.00		
Phone Box in the Square	Mar-22	£1.00		
Defibrillator	Mar-22	£0.00		Leased therefore not an SCPC Asset
Original War Memorial	Mar-22	£0.00		Mounted on Church property so presumed Church ownership
<b>Benches &amp; Picnic Tables</b>				
New Jubilee Bench	Mar-22	£420.00	EMR	
Games Picnic Table	Mar-22	£450.00	EMR	
Wheelchair Accessible Table	Mar-22	£450.00	EMR	
Silver Jubilee Bench (Square)	Mar-22	£50.00	Best Estimate	1977 Silver Jubilee Bench Replaced 1996
Golden 2002 Jubilee (Green)	Mar-22	£50.00	Best Estimate	Golden 2002 Jubilee
Plain bench (Green)	Mar-22	£50.00	Best Estimate	
Plain bench (Green)	Mar-22	£50.00	Best Estimate	
Picnic Table	Mar-22	£50.00	Best Estimate	This bench is for everyone to use and enjoy. Please look after it. Donated by Greenbank Cottage 2014
Hugh Franklyn Bench	Oct-21	£100.00	Best Estimate	Donated in memory of Hugh Franklin by his sons, Tom and Dan.
Generator	Mar-22	£562.00	DCC Grant	
Mobile Radios	Mar-22	£320.00	DCC Grant	
Storage Chests	Mar-22	£200.00	DCC Grant	
Hi Viz Tabards	Mar-22	£42.00	DCC Grant	
<b>TOTAL</b>		<b>£75,951.81</b>		

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: SAMPFORD COURTENAY PARISH COUNCIL

County Area (local councils and parish meetings only): WEST DEVON

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on MONDAY 1st JULY

and ending on FRIDAY 9TH AUGUST

Signed: