



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the meeting

Date and Venue – Wednesday September 4th @ 7.30 pm. Sampford Courtenay Village Hall

AGENDA

1. Chair's Welcome

2. Apologies

3. Declarations of Interest

3.1) Register of Interests: Councilors are reminded of the need to update their register of interests.

3.2) To declare any personal interests in items on the agenda and their nature.

3.3) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

4. To resolve - that the minutes of the Council meeting held on the 26th June 2024 be signed as an accurate record.

5. Public Participation – This item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council . These are available to read in full on the website . A brief reminder is printed at the end of this agenda.

6. Planning –For information and note only

6.1) 2462/24/PHH Chapple Orchard EX20 2TJ – Application to determine if prior approval necessary for extension - comments previously sent to WDBC

6.2) **3590/23/FUL** Little Incott Farm EX20 2SW – Application for erection of an agricultural barn – comments to WDBC by 13/09/24

6.3) **2514 /24/CLE** – Certificate of lawfulness for existing use – Crosslands Caravan Park – comments to WDBC by 17/09/24

6.4) **2703/24/CLE** - Certificate of lawfulness for existing use –Appledore Caravan Park – comments to WDBC by 28/09/24

7. Parish Priorities - Update on any actions

7.1) Village Green Survey – Cllr Green / Cllr Carpenter

7.2) New Dartmoor Line – Cllr McIlwraith (paper previously circulated)

7.3) Village Toilet Facilities – Cllr Carpenter

8. Councillor & Clerk Reports

8.1) Quotation for Footpath work – Cllr Carpenter – verbal update

8.2) Mobile Boost scheme – relaunch 2024 – Clerk – verbal report

8.3) Revised Standing Orders 2024 - Clerk – report (plus “special motion”) previously circulated

8.4) Parish Council .Gov.uk domain update – Clerk report previously circulated

8.5) Scheme of Delegation - Clerk - report previously circulated

8.6) Freedom of Information (FOI) Publication Scheme – Clerk – report previously circulated

8.7) Foundation Award Action Plan – Cllr Wilson – report previously circulated

9. Finance

- 9.1)** Monthly Accounts and Cash Book –previously circulated to Cllrs– to note current position
- 9.2)** To approve and ratify Receipts , Payments and Transfers – previously circulated to Cllrs
- 9.3)** Bank Charges and Interest previously circulated to Cllrs

10. Village Hall Update – Representative from the Village Hall

11. Items for Agenda - 13th November 2024

12. Date of next meeting – **Wednesday 13th November 2024 @ 7.30pm**

Members of the Public are cordially invited to attend all Parish Council Meetings and in accordance with standing orders are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or verbal response be given at a future date.

Clerk – Malcolm Harris email : clerk.scpc@gmail.com mob: 07732174071
Bridge Cottage Sticklepath EX20 2NR

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