



DRAFT MINUTES OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Wednesday 4 September 2024

Present – Cllrs M Wilson (Chair) M. Carpenter, P Collins, J McIlwraith, J Moesel, V Smedley, T Squire, A Green. Malcolm Harris (Clerk) 8 members of the public

1. Chair's Welcome

The Chair welcomed new Councillor Andrew who has hit the ground running offering his skills and experience in the consultation exercise for future work around the Public Toilets and Village Green. Thanks also to the members of the Prayerbook Rebellion Steering Group especially David Botting-Page for the work through the last year to create a fantastic community event commemorating the unique heritage of Sampford Courtenay.

2. Apologies

None received

3. Declarations of Interest

3.1) Register of Interests: Councillors are reminded of the need to update their register of interests.

3.2) To declare any personal interests in items on the agenda and their nature.

3.3) To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)

Nothing declared

4. To resolve - that the minutes of the Council meeting held on the 26th June 2024 be signed as an accurate record.

It is agreed that the decision of Part II from the meeting 26th June 2023 should be included in the minutes and therefore the minutes will be published with the following amendment -

'It was resolved that the Clerk is confirmed in his position, on current SCP, with new contract to reflect new working hours.' Proposed Cllr Wilson Seconded Cllr McIlwraith

Proposed Cllr Wilson

Seconded Moesel

7 Cllrs for with 1 abstention

5. Public Participation – This item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council . These are available to read in full on the website . A brief reminder is printed at the end of this agenda.

No items raised

6. Planning –For information and note only

6.1) 2462/24/PHH Chapple Orchard EX20 2TJ – Application to determine if prior approval necessary for extension - comments previously sent to WDBC

Comments made by Cllr Collins were precised and sent in to WDBC by Sept 2nd "Chapple Orchard seems to me is just trying to get a house built near where it was refused as a separate dwelling now attached to existing house, Being so large it could easily be considered a 2nd dwelling - if not now some time in the future (and planning is about the future of the built environment I believe) and therefore I would hope consideration of extra vehicles coming on and off the main road would have the same concern as earlier application that got refused

6.2) 3590/23/FUL Little Incott Farm EX20 2SW – Application for erection of an agricultural barn – comments to WDBC by 13/09/24

No Comment other than as a point of accuracy in the application The application states that the building is not visible from the road when this is not accurate as it can be seen from the highway



6.3) 2514 /24/CLE – Certificate of lawfulness for existing use – Crosslands Caravan Park – comments to WDBC by 17/09/24
No Comments

6.4) 2703/24/CLE - Certificate of lawfulness for existing use –Appledore Caravan Park – comments to WDBC by 28/09/24

No Comments

7. Parish Priorities - Update on any actions

7.1) Village Green Survey – Cllr Green / Cllr Carpenter

Cllr Green indicated a very positive response to the Survey so far and thanked volunteers who had already collected them from various areas. He requested that Cllrs who still had surveys to collect did so as soon as possible. A message is to be sent out with a cut off for return as 15th September 2024. Once collated a public meeting to discuss the recommendations from the results would be arranged. It was suggested by Mrs Pratt that if there is to be a gathering of interested parishioners that the meeting include the discussions regarding Historic Legacy from the PBR Event. This will be arranged for a convenient time for all groups to be present

7.2) New Dartmoor Line – Cllr Mcllwraith (paper previously circulated)

Cllr Mcllwraith is providing regular update at the Oke Rail Forum This group have now given support for an option to open Sampford Courtenay Station as a request stop. They will look to campaign to have the Crossing loop at Bow which is required to will enable the half hourly service to Okehampton allowing the request stop at SC. It is hoped that the responses from the current survey will assist to gather evidence for local support.

7.3) Village Toilet Facilities – Cllr Carpenter

Cllr Carpenter updated the Council that the painting has now been completed under warranty and there is no other update until the completion of the public consultation.

8. Councillor & Clerk Reports

8.1) Quotation for Footpath work – Cllr Carpenter – verbal update

Cllr Carpenter updated that one quote has been received and two further quotes were promised. It is proposed that once three quotes are received he will email all counsellors with recommended proposals for consideration and hopefully move it forward that way.

8.2) Mobile Boost scheme – relaunch 2024 – Clerk – verbal report

Cllr Wilson explained that following the proactive campaign undertaken by previous Councillor Morrissey parishioners should be aware of all the opportunities for superfast broadband in their locations and that if they have not yet been successful then this may be a further opportunity and it should be circulated through the various communication channels for their information.

8.3) Revised Standing Orders 2024 - Clerk – report (plus “special motion”) previously circulated

It was recommended that the review of Standing Orders and the subsequent amendments as set out in the Special Motion (reviewed by the Parish Clerk and Cllr Mcllwraith) be approved and accepted with a review date of May 2025. The resolution proposed by Cllr Mcllwraith to include the special motion relating to the RFO. With this addition to the special motion -

Proposed Cllr Mcllwraith Seconded Cllr Wilson Voted unanimously.

8.4) Parish Council .Gov.uk domain update – Clerk report previously circulated

Following the research and report from the Clerk and discussions with other Parishes who have confirmed that at present the option for .Gov emails is optional and that they to are using bespoke emails through Gmail too.

Cllr Wilson proposed that Cllrs accept the Email policy presented with review in May 2025

Proposed Cllr Wilson Seconded Cllr Moesel Voted unanimously



It was recommended that all administrative amendments to the policies as named above (reviewed by Cllr Wilson) be approved with the review dates as stated. This proposal was updated to include the removal of the repeated text in the Child Protection Policy.

Proposed Cllr Wilson Seconded Cllr Smedley Voted unanimously

8.7.7 Accessibility Statement for the Website

It was recommended that the accessibility statement for the website and agreed review date of September 2025 be approved

Proposed Cllr Wilson Seconded Cllr Mcllwriath Voted unanimously

8.7.8 Local Council Foundation Award Application

It was recommended that the Council confirms by resolution that all documentation and information is in place for the Foundation Award and application should be made

Proposed Cllr Wilson Seconded Cllr Green Voted unanimously

9. Finance

9.1) Monthly Accounts and Cash Book – previously circulated to Cllrs– to note current position

9.2) To approve and ratify Receipts , Payments and Transfers – previously circulated to Cllrs (Appendix A)

It was recommended that the Receipts, Payments and Transfers are approved and ratified including transfers to and from the Reserves.

Proposed Cllr Wilson Seconded Cllr Collins Voted unanimously

9.3) Bank Charges and Interest – report previously circulated to Cllrs

It was recommended that the income raised by bank interest is used to cover the costs of the bank interest and the residue placed in the Parish Enhancement fund

Proposed Cllr Collins Seconded Cllr Moesel Voted unanimously

10. Village Hall Update – Representative from the Village Hall

Current rep Bob Tucker and Cllr Green are happy (with agreement of the Trustees) for Cllr Green to be the VH representative on the Parish Council. Cllr Green outlined that there has been a significant drop off in recent months for regular activities using the Hall. Whilst not a problem financially for the VH it does have an impact on the Revenue longer term.

Plans continue for the rolling upgrade of the floors in the hall and the replacement of the kitchen dishwasher. It is hoped that forthcoming events will achieve the numbers as previously attracted by avoiding duplication or clashing of events with other groups and localities.

11. Items for Agenda - 13th November 2024

Village Green and Play Area Maintenance

Interim Budget review

Road Safety - a current priority was discussed and agreed that the action invite public meeting with Highways Officers be planned for the Open Parish Meeting in 2025 but that parishioners should continue to register the details of any accident or near miss with the clerk at clerkscpc@gmail.com

12. Date of next meeting – Wednesday 13th November 2024 @ 7.30pm

The meeting closed at 8.35 pm

**Clerk – Malcolm Harris email : clerk.scpc@gmail.com mob: 07732174071
Bridge Cottage Sticklepath EX20 2NR**



Signed

Dated