

Sampford Courtenay Parish Council

Report for the meeting: Wednesday 4th September 2024

Subject: Scheme of Delegation Policy

Report prepared by: Malcolm Harris - Parish Clerk

1. Purpose of the Report:

To seek approve for the adoption of the Scheme of Delegation Policy.

2. Background to the report:

2.1 The Internal Audit Report Action Plan recommended that the Parish Council Adopt a new Scheme of Delegation Policy. The Policy sets out the framework for delegated powers to the Parish Clerk, the Chairs, and Councillors, in managing the business of the Parish Council in in between meeting cycles.

2.2 The new Policy incorporates some aspects of the Councils Standing Orders, and Financial Regulations Policies.

3. Financial Implications:

3.1 None directly from this report

4. Recommendation:

4.1 That the Parish Council:

Approve and adopt the new Scheme of Delegation Policy

