

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Wednesday 11th September 2024

Present: Joy Tucker, Bob Tucker, Nicky Courage, Sandra Harper, Rory Robinson, Lynn Robinson, Andrew Townsend Green, Roger Thompson, Mel Thompson, Anthony Morris.

Apologies: Cherry Chidwick .

Agree Minutes of the meeting Wednesday 24th July 2024: SH proposed and NC seconded.

Matters Arising:

- Dishwasher/ water pressure: the dishwasher will be purchased imminently. Thanks was given to NC for organising this.
- Woodworm in floor/ quote for floor work: AM has contacted the flooring company by email to obtain more detail of the spec for the flooring work.
- Electrics in kitchen: the voltage issue has been dealt with and the need to use coins removed. The system should be much improved. Thanks was expressed to AM.
- Payment for Prayer Book Rebellion and Time travellers events: It was confirmed that the Prayer Book Rebellion events have now been paid for. The Time Travellers event will be invoiced.
- Charging for Community Events: After discussion it was agreed that going forward all events will be charged at £9 an hour unless proceeds are going directly to the Village Hall and that this needs to be specified at the point of booking. This is to avoid any discrimination.

NC

Items for Decision

Forthcoming events:

- Saturday 12th October: Curry night: BT, JT, LR, RR, NC will help. Veronica Matthews very kindly donated the onions for this event. Trustees were asked to encourage ticket sales.
- Tuesday 15th October: Community Lunch: All in hand.
- Saturday 26th October: Silent film- 14 booked already. No license is needed due to the age of the film so all money from ticket sales will be profit.

5.2. Bonus Ball: RT expressed concern that this may not be popular due to peoples financial restraints. ATG suggested asking people if they would be interested and could put out an email to check response. It was decided after discussion that

Curry Night would be a good time to launch this with a leaflet and sign up form available.

5.3 Village Hall Representative on Parish Council: ATG is now going to take on this role from BT. Great thanks was given to BT for his work in the role.

Items for Information:

Officer's Reports:

- Finance:

Treasurer's Report: Wednesday 11th September 2024

Covering: 24th July – 10th September 2024

Nat-West

- Nat West shown balance: **£24,865** (£23,791)
 - Current: **£5,785** (£6,656)
 - Business Reserve (1.45%): **£19,022** (£17,135)

INCOME

- Flower Show: £620
- Flower Club advance payment: £279
- General Election: £146
- Table Tennis: £68
- Dog Training (Sept/Oct): £54
- Yoga (last one): £67
- Private hires of Hall (Gen. Election, private hires): £339
- Easy Fundraising: £28
- Teas & coffees for PC: £20
- Donations: £65

PAYMENTS

- Electrical work: £174
- Roundabout advertising (annual): £136
- Hedge cutting: £75
- Flower show expenses: £62
- Electricity: £99
- Water: £49
- Cleaning: £100

Year to date (all banked transactions in 2023/24 to 10th Sept):

Income:	£8,068
Running costs:	£4,910
Capital exp:	£18,928
Operating surplus:	£3,158 (39%)

- Bookings:

Regular bookings are down but the Hall is being used for events and private functions. Good feed back was received from a recent hirer.

Feedback on events:

- Saturday 10th August- Produce Show: this was a very successful event. Thanks was expressed to Marion and Bill Pratt and their team for organising it. A public meeting will be held in the future to hear views on any changes which may help in future.
- Wednesday 11th September 12.30pm: Community Lunch: 31 people attended. Very successful and enjoyable event.
- Friday 26th October: Silent film- The General with Roger Cleverdon accompanying. All in hand. Help putting out chairs on the day would be appreciated.

- Records and administration (exception reporting only):

Maintenance schedule:

- Trickle vents on the large hall windows have been opened as there is more moisture due to the window replacement, improving insulation.
- The outside door of the ladies toilets has been draft proofed.
- The jackdaws have now been stopped from entering the building.

Review Accident Book: Nothing reported.

Smoke alarm check: tested and working.

AOB:

- NC suggested the date for the Diving with Pearls event should be moved as it clashes with Burns Night. The 1st of February will be explored.
- ATG asked for any photos of recent Hall events to be sent to him.
- It was confirmed that tap dance has now finished.
- JT talked about the possible plant sale next year. The Flower Club has one booked for the 17th May and it was suggested that it may be possible to join forces with them, ATG will check this out.

- **Date of the next meeting:** Wednesday 16th October 7.30pm in the hall.