

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Wednesday 24th April 2024

Present: Roger Thompson, Bob Tucker, Joy Tucker, Nicky, Mel Thompson, Rory Robinson, Lynn Robinson, Andrew Townsend Green.

Apologies: Cherry Chidwick, Anthony Morris, Nicky Courage, Sandra Harper.

Agree Minutes of the meeting Wednesday 20th March 2024: BT proposed and MT seconded.

Matters Arising:

- Damp coming under lobby door- RT has cleaned the seals around the door which hopefully will help. Will need to check again after some rain.
- Need for new regular bookings: LR reported that the Sound Bath Meditation has been booked for the 10th May. It was agreed to follow this up. RR will follow up skittles in a couple of months. RR suggested replacing the Barn Dance with a Race Night as this may attract more interest. This was agreed and RR will follow up. RR
- BT gave an update on the Jackdaws which unfortunately have got through the chicken wire in a couple of places. It is now the nesting season so nothing further can be done until later in the year. BT will try some stronger methods in August/ September. BT
- Purchase of a professional dishwasher: AM is going to talk to South West Water about the water pressure which is too low at present to work with a professional dishwasher. RR explained that a new water meter has been fitted in recent weeks.
- Projector Screen: This is fitted and ready for use. RR provided a demonstration for the Trustees. RR was thanked for arranging this.
- The Bonus Ball is being worked on.
- The new electricity meter is in place and working. Thanks was given to AM for arranging this.
- Piano: a quote has been obtained for moving this- £150. It was felt that this will be an asset going forwards and that a silent film viewing with accompaniment would probably cover most of this cost. All the Trustees were happy to go ahead with this. RR will organise. RR

Items for Decision

Forthcoming events:

Friday 26th April: Quiz and Puddings- This was cancelled due to limited interest.

It was felt important to cancel in enough time not to inconvenience people. There are lots of quizzes being held locally which may be effecting interest. Saturday 11th May: 2nd showing of the Roger Cleverdon film using the new screen. This will be pure profit for the Hall and St Andrews church. MT and RT will help.

- Saturday 1st June: Dog show: MT, BT and ATG will help.
- Saturday 22nd June Grand Opening of the Hall: MC has given MT a list of people involved in the Roof project. LR suggested those who bought roof tiles should also be invited. MT will send out invitations. Drinks and nibbles will be provided.
- Wednesday 1st June: Village open meeting: BT and JT will make tea and coffee. LR will supply the tea, coffee etc. RT will write a report for the meeting.

Items for Information:

Officer's Reports:

- **Finance-** The bank account is healthy £22,000. Some big capital expenditure items have to be paid for but they are long term investments. Income is ahead of running costs.

Treasurer's Report: Wednesday 24th April 2024

Covering 15th March – 22nd April 2024

Nat-West

- Nat West shown balance: **£22,606**
 - Current: £5,534
 - Business Reserve (1.45%): £17,072

INCOME

- Hire of Hall (Yoga, SCPC, Table Tennis, Roger Cleverdon Film Night): £248
- Interest: £19
- Outstanding invoices: £127

PAYMENTS

- Work on external lights: £454
- Replacement of coin meter: £269
- Electricity: £128
- Cleaning: £50

Year to date (all banked transactions in 2023/24 to April 21st):

Income:	£3,740
Running costs:	£3,298

Capital exp:	£18,228
Operating surplus:	(£442)

- Bookings:

- Dog classes are booked for Thursdays and some Saturdays starting in June.
- 2nd May Police and Crime Commissioners election.
- 5th May Private Hire.
- 10th May Sound Bath Meditation.

Feedback on events:

- Cheerful Chat: Thursday 28th May: only committee members attended.
Will review this event after the next one.

Records and administration (exception reporting only):

Maintenance schedule:

- The key safe has been lubricated and is working well.
- The disabled toilet handle has been fixed.
- The ceiling in the ladies toilet and the chimney breast are remaining dry.
- Fire extinguishers have been remounted, with 1 remaining in the large hall.

Review Accident Book: Nothing reported.

Smoke alarm check: checked and working.

AOB:

- BT: The Parish Council have asked if the Halls disabled toilet could be used instead of work being carried out on the public toilets. After careful consideration it was decided that this would be too risky and impractical on grounds of access, public liability, safe guarding and the security of the building. All the Trustees agreed. BT will report back to the Parish Council.
- Flooring: MC will talk to an architect about possible things which could be done and report back to RT. BT
- LR: asked if some small tables and stools, which are rarely used, could be removed from the hall to create more space. This was looked at and agreed.
- Some stage blocks are are damp and need examining. RT and BT will do this. RT/ BT
- JT asked about the possibility of a hearing loop but this will not be possible without a new sound system.

Date of the next meeting: Wednesday 15th May 2024 at 7.30pm.