



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the meeting

Date and Venue – Wednesday 1st May 2024 @ 7.15 pm. Sampford Courtenay Village Hall

AGENDA

1. Chair's Welcome

2. Apologies

3. Declarations of Interest

3.1) Register of Interests: Councilors are reminded of the need to update their register of interests.

3.2) To declare any personal interests in items on the agenda and their nature.

3.3) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

4. **To resolve** - that the minutes of the Council meeting held on the 27th March 2024 , previously circulated , be signed as an accurate record.

5. **Public Participation** – This item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council . These are available to read in full on the website . A brief reminder is printed at the end of this agenda.

6. **WDBC Report**

7. **Planning –For information and note only**

7.1) 1160/24/PDM - Gilmoor Sampford Courtenay – to determine if prior approval is required for change of use of agricultural building to dwelling house

7.2) 028405 -Crosslands Planning Enforcement case – case is not a breach of planning control nor a planning issue

7.3) 1016/24/NM - Enchanted House Beds , Sampford Station – approval of minor amendment

8. **Parish Priorities** - Update on any actions

8.1) Safer Roads – Cllr Collins/Cllr Wilson

8.2) Autumn Clean-up – Cllr McIlwraith

8.3) Prayer Book Rebellion – Cllr Wilson

8.4) Footpaths - Cllr Carpenter

9. Councillor & Clerk Reports

9.1) Foundation Award – Cllr Wilson (update)

9.2) Dartmoor Line – Cllr McIlwraith (verbal update)

9.3) Parish Council Emails – NALC Guidance - Clerk (verbal update)

9.4) North Dartmoor health initiative – update on public meeting - Cllr Wilson (verbal update)

10. Finance

10.1) Annual Governance & Accountability Return 2023/24.

10.1.1) To move and review the contents and recommendations of the internal audit report 2023/24

10.1.2) To receive and approve the financial accounts for 2023/24

10.1.3) To consider, approve and sign Section 1 -the Annual Governance Statement 2023/24

10.1.4) To consider, approve and sign Section 2 – the Accountancy Statements 2023/ 24

10.2) Monthly Accounts – (circulated to Cllrs) – to note current position

10.3) To Approve / Ratify Payments and Transfers (circulated to Cllrs)

11. Village Hall Update – Representative from the Village Hall

12. Items for Agenda June 26 2024

13. Date of next meeting – Wednesday June 26 2024 @ 7.30pm

Members of the Public are cordially invited to attend all Parish Council Meetings and in accordance with standing orders are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or verbal response be given at a future date.

Malcolm Harris – Clerk to Sampford Courtenay Parish Council

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