



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the meeting

Date and Venue – Wednesday November 13th 7.30pm at the Sampford Courtenay Village Hall

AGENDA

- 1. Chairs Welcome and the Parish Council Christmas Message**
- 2. Apologies**
- 3. Declarations of Interest**
 - 3.1.** Register of Interests – Councillors are reminded of the need to update their register of interests
 - 3.2** To declare any personal interests in items on the agenda and their nature
 - 3.3** To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item)
- 4. Approval of Minutes** – to resolve that the minutes of the Council meeting held on September 4th 2024 , previously circulated , be signed as an accurate record.
- 5. Public Participation** – this item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council. These are available to read in full on the website or available from the Clerk..
- 6. Planning**
 - 6.1** 3299/24/FUL Willow Chip Farm , Exbourne - Retrospective application for siting of shepherds hut to provide temporary farm managers dwelling . A re-application for discussion . Comments previously received.
 - 6.2** 2860/24/FUL Higher Clifton Farm EX20 2TL -Covering of cattle yards and handling facilities - for discussion
 - 6.3** 3128/24/FUL Old Railway Station Sampford Courtenay – a lean to extension on site- for discussion
 - 6.4** Report – Planning Application Decisions and Virtual Planning Sub Group – Cllr Mcllwraith
- 7. Parish Priorities**
 - 7.1 Priority 1** – Deliver Safer Roads – update Cllr Wilson
 - 7.2 Priority 2-** Historic Heritage – Cllr Wilson
 - 7.3 Priority 3-** Village Green Development – P3 funding and Survey - update – Cllr Carpenter / Cllr Green
 - 7.4 Priority 4-** Sampford Courtenay Station – update – Cllr Mcllwraith
 - 7.5 Priority 5-** Public Toilets – update – Cllr Carpenter
 - 7.6 Priority 6-** Agricultural and Rural Business – update – Cllr Mcllwraith / Cllr Wilson
- 8. Councillor and Clerk Reports**
 - 8.1** email.gov.uk domain - Clerk – report circulated [Email .gov report](#)
 - 8.2** Local Events Open Parish Meeting, Christmas Tree Light Up & Carols , Defib training -verbal report – Cllr Wilson
 - 8.3** DALC Bulletin circulated to Councillors- “Remote attendance and proxy voting at Local Authority meetings” – Discussion
- 9. Finance**
 - 9.1** Monthly accounts to note current position –circulated to Councillors
 - 9.2** To approve the Payments and Transfers –circulated to Councillors [Payment receipts and Transfers](#)
 - 9.3** Draft Budget / Precept – 2025/26 – for discussion. Information circulated with Agenda [Draft budget](#)
 - 9.4** Update on Clerks Wages following the National Pay agreement for 2024/25 [Clerks wages report](#)
- 10. Village Hall Update** – representative from the Village Hall committee
- 11. Date of next meeting and Items for Agenda (to include the setting of the Parish Precept)** – January 8th 2025

Members of the Public are cordially invited to attend all Parish Council Meetings - to give their views and to ask a question of the Council on issues relating to the agenda .The Chair will direct any written or verbal responses.

Malcolm Harris -Clerk . ClerkSCPC@gmail.com Bridge Cottage Sticklepath Okehampton Tel 01647 279598