

Minutes of the meeting of Sampford Courtenay Village Hall Management Committee held on Wednesday 16th October 2024

Present: Joy Tucker, Bob Tucker, Nicky Courage, Rory Robinson, Lynn Robinson, Andrew Townsend Green, Roger Thompson, Mel Thompson.

Apologies: Cherry Chidwick, Anthony Morris, Sandra Harper .

Agree Minutes of the meeting Wednesday 11th September 2024: MT proposed and NC seconded.

Matters Arising:

- Dishwasher: Used for first time at Curry Night. Very quick and easy to use. Very well received by team helping. Thanks was given to Jon Evans for fitting it. Simple instructions for using it will be available in the kitchen. The old dishwasher still works and after discussion it was decided to advertise this on the village website as hardly used and available for a donation and collection. MT will organise this. Thanks was given to NC and AM for their work on this project. MT
- Woodworm in floor/ quote for floor work: AM has contacted the flooring company and is impressed with the quality of the spec. AM has obtained quotes for putting insulation under the floor whilst the boards are up and is also awaiting a quote for woodworm treatment. ATG explained that 2 more more quotes would be needed to obtain any grant funding. These would need to be 'like for like' and include sealing and marking out a badminton court. RT will look for other companies to quote. RT
- Bonus Ball: this was introduced at the Curry night. Thanks was given to RR. 10 interested parties have given their details so far. The Committee need to try and encourage more interest. It was decided to send out a further email and give out more leaflets. RT

Items for Decision

Forthcoming events:

- Saturday 26th October: Silent film- 29 now booked. No license is needed due to the age of the film so all money from ticket sales will be profit.
- Tuesday 12th November: Community Lunch: 24 people have already booked. LR will organise helpers.
- Friday 15th November: Film Night- Billy Elliot: Poster is ready to go out.
- Friday 22nd November: Quiz and Puddings: Poster is in Roundabout. MT will take bookings. £5 per table, £5 for pudding and each table bring a pudding- this

is the same cost as £9 years ago. Questions are ready. ATG and RT are organising.

- Sunday 8th December: Christmas Sparkle: This will be mulled wine and mince pies and carols, with a showing of It's a Wonderful Life with a cost of £2.50.

5.2. AGM: This will be held on 22nd January 2025.

Items for Information:

Officer's Reports:

- **Finance:**

Treasurer's Report: Wednesday 16th October 2024

Covering: 11th September – 15th October 2024

Nat-West

- Nat West shown balance: **£22,895** (£24,865)
 - Current: **£3,850** (£5,785)
 - Business Reserve (1.45%): **£19,045** (£19,022)

INCOME

- Curry Night: £737
- Private hire of Hall: £81
- Unpaid invoices: £122

PAYMENTS

- Dishwasher: £1,751
- Dishwasher installation: £160
- Fire protection (Argos): £242
- Electricity: £58
- Cleaning: £50

Year to date (all banked transactions in 2023/24 to October 15th):

Income:	£8,199
Running costs:	£5,018
Capital exp:	£20,889
Operating surplus:	£3,181 (39%)

It was decided to look at increasing the contents insurance cover due to recent purchases- ATG will investigate this.

RT the Hall has generated £3000 above running costs which puts it in a comfortable position with a good level of back up reserves. More private hires are occurring.

This may be as a result of improvements made to the Hall, especially internal decor. Regular bookings are down at present but this is due to personal difficulties for those who had been running classes.

After discussion it was agreed by all to maintain the price of hiring the Hall at £9 an hour for 2025.

- Bookings:

- 26th November there will be a Parish Meeting.
- Dog Training has confirmed for a further 5 weeks.

Feedback on events:

- Saturday 12th October: Curry night: 50 attendees. A very successful and much enjoyed evening. Great thanks was offered to Moira and Dave Viggers, Julian Evans and Kevin Courage for their help.
- Tuesday 15th October: Community Lunch: 25 attendees. Thanks was given to Rosemary Lowe for the use of her hostess trolley, Veronica Matthews for providing onions and Mike and Julie Carpenter for apples.

- Records and administration (exception reporting only):

Maintenance schedule:

- The jackdaws have been spotted near the new entrance . BT will investigate and RR will support if necessary.

Review Accident Book: Nothing reported.

Smoke alarm check: tested and working.

AOB:

- JT explained that new legislation will come in for anti-terror procedures. There is a free online course available which JT will do.
- RR explained that a future booking needed a projector. It was suggested that it would be another selling point for the Hall to have it's own projector available. RT explained he felt it would be good to invest in a projector for the Hall, especially due to the regular success of film nights and that it was unfair to rely on a Trustees goodwill to lend one regularly. RR will look at the best options ready for the next meeting. JT suggested that in the long term it would be important for this to work with a sound system.
- NC explained the urn seemed to be slow letting water out. RT will clean it.
- **Date of the next meeting:** Wednesday 20th November 7.30pm in the hall.