



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the next meeting

Date and Venue – Wednesday 17th January 2024 @ 7.30 pm. Sampford Courtenay Village Hall

AGENDA for the meeting

1. Chair's Welcome

2. Apologies

3. Public Participation - Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. (maximum time limited to 3 minutes per person to ensure smooth running of this meeting) Any parishioners wishing to participate at this meeting are asked to notify the Clerk prior to the meeting. E mail - clerk.scpc@gmail.com.

4. Declarations of Interest –

4a) Register of Interests: Councilors are reminded of the need to update their register of interests.

4b) To declare any personal interests in items on the agenda and their nature.

4c) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

5. To approve and sign the Minutes of meeting held on Wed 6th December 2023.

6. WDBC Report

7. Planning – to consider or note following planning applications

7a) 3615/23/CLE Proposal – Certificate of lawfulness – Fox Covert Caravan EX202RZ (circulated to Cllrs for comments – none received)

Planning Decisions

a) 0946/23/FUL – Conditional approval – Erection of Garage – Development site at SS 630 016 – Erection of garage. (for information)

8. Parish Priorities - Update on any actions

8a) **Safer Roads** – Cllr Collins - Application for salt bin has been submitted.

8b) **Autumn Clean-up** – Cllr McIlwrath – to update.

8c) **Prayer Book Rebellion** – Report by Marion Pratt placed on Parish Website & Noticeboards.

8d) **Footpaths** - Cllr Carpenter - Verbal update

8e) **Dog Fouling** - Cllr Wilson - Verbal update

8f) **Snow Plan and use of Grit bins** - Cllr Wilson - verbal update.

8g) **Village Green Inspection** – Cllr Wilson – report circulated

- 9. Councillor & Clerk Reports** regarding meetings attended since last SCPC meeting, or training advice to share. (By written report circulated 7 days prior to the meeting or verbal on request)
 - 9a) John Hart Briefing - Cllr Wilson - Verbal update
 - 9b) Worknest Webinar - Cllr Wilson - Verbal update
- 10. Appointment of Internal Auditor 2024/25** – Parish Clerk – verbal report.
- 11. Payroll Services** – Report of the Parish Clerk (Circulated to Cllrs)
- 12. Appointment of Parish Council representative Village Hall Trustees** – Cllr Wilson – verbal report.
- 13. Proposed future meeting dates 2024/25** – Parish Clerk- (Details circulated to Cllrs)
- 14. Finance**
 - 14a) **Financial Update** – (spreadsheets circulated to Cllrs)
 - 14b) **Approve payments and transfers as listed in circulated record.**
(Shaded items have already been paid using Delegated powers)
- 15. Response to the unilateral action taken by Cllr Coleman in respect of the Clerks report on VAT Jan 2023** - Report Circulated for information
- 16. Response to FOI request by Cllr Coleman** - Cllr Wilson
- 17. Registration of the Church Room** – Cllr Coleman report previously circulated
- 18. Parish Council Election Result** – Cllr Coleman - report previously circulated
19. Consideration of “ **Outcome of Review by an Impartial Mind of the 2024-25 budget** – Cllr Coleman.
- 20. ‘Restoring Your Railway – Dartmoor Line’** – Cllr Coleman
- 21. Return to the Accepted Meeting Structure** – Cllr Coleman
- 22. Proper attribution of Media Communications** – Cllr Coleman
- 23. Improving working relationships between members of SCPC** – Cllr McIlwrath report previously circulated

Date of the next meeting is March 27th 2024

Members of the Public are cordially invited to attend all Parish Council Meetings and suggest items for the agenda. (Please contact the Clerk at least 7 days prior to scheduled meeting re Agenda items)

Malcolm Harris – Clerk to Sampford Courtenay Parish Council
clerk.scpc@gmail.com