



To Members of Sampford Courtenay Parish Council You are duly summoned to attend the

ANNUAL GENERAL PARISH COUNCIL MEETING -

Wednesday 7th May 2025 @ 6.30 pm. Sampford Courtenay Village Hall

AGENDA

Present

- 1 Welcome**
- 2 Present**
- 3 Apologies**
- 4 Election of Chair**
- 5 Election of Vice Chair**
- 6 Approval of Minutes of AGM 2023 held on 1st May 2024**
- 7 Election of Committee's and groups (See appendix A)**
 - 7.1 Governance Committee**
 - 7.2 Election of Planning Committee**
 - 7.3 Appointment of other Council representatives**
- 8 Adoption of SCPC Financial Regulations**
- 9 Adoption of SCPC Standing Orders and amended policies**
- 10 Approval of the 2024/25 End of Year Financial accounts**

Appendix A

SCPC OFFICERS & COMMITTEE MEMBERS 2024/25

Chair –

Vice Chair –

Governance Committee – a sub committee (excluding Chair) who consider any grievances or complaints against the Parish Council. The Governance Committee does not consider complaints or grievances against

individual councillors . These are made to the West Devon Monitoring Officer – www.westdevon.gov.uk

Planning Committee – a sub group of councillors that can be called upon to consider planning applications that fall outside the meeting cycle.

Footpath Lengthsperson (s) – walks the Parish Footpaths and lanes twice yearly and reports to the Parish Council – forming the basis of the P3 application for funding

OkeRail Representative – attends meetings to consider the reinstatement of railway route through Okehampton

Village Green & Defibrillator Monitoring – monthly checks and reports on the maintenance of the Village Green and condition of the Play Equipment – weekly checks on the Defibrillator (light)

Eastern Links Representative – quarterly meetings with local councils to discuss local topics and consider TAP applications

Village Hall Representative – Village Hall committee member liaising between Parish Council and Village Hall

SCensus Sub Committee – liaison between the Parish Council and the Environmental and Sustainability Group within the Parish

Dartmoor Rail Working Committee – SCPC and other local councils , agencies and public liaising with GWR and Network Rail with a view to the opening of Sampford Courtenay Station