



To Members of Sampford Courtenay Parish Council You are duly summoned to attend the

**PARISH COUNCIL MEETING -**

Wednesday 7th May 2025 following AGPM. Sampford Courtenay Village Hall

**AGENDA**

**Present**

**1. Welcome**

**2. Present**

**3. Apologies**

**4. Declarations of Interest**

4.1) Register of Interests: Councilors are reminded of the need to update their register of interests.

4.2) To declare any personal interests in items on the agenda and their nature.

4.3) To declare any prejudicial interests in items on the agenda and their nature. (Councilors with prejudicial interests must leave the room for the relevant items)

**5. To resolve** - that the minutes of the Council meeting held on the 26th March 2025, previously circulated, be signed as an accurate record.

**6. Public Participation** – This item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council. These are available to read in full on the website. A brief reminder is printed at the end of this agenda.

**7. Planning -**

7.1 Mail regarding WDBC Planning Departments insensitivity to local views and ignoring of local planning guidelines when considering applications

7.2 **0300/25/FUL** - The New Inn, Sampford Courtenay, EX202TB - proposal for 8 touring pitches and landscaping of existing field. Consultation ends 15/05/2025

7.3 **3462/22/FUL** - Agistment Farm, Sampford Courtenay EX20 2RT - widening farm entrance  
Consultation ends 12 May 2025

7.4 **0984/25/PHH** - Avondale, Southey Lane EX20 2TE - Proposal to determine is prior approval is required for extension. For Information Only

**8. Finance -**

8.1 Monthly Accounts –circulated to Cllrs – to note current position

8.2 To approve Payments and Transfers - circulated to Cllrs

8.3 To confirm and approve the direct debits for Yu Energy and IOC (Data Protection)

8.4 Approve Section 1 of the AGAR 2024/25 - report circulated

8.5 Approve signing of the AGAR Part 2 2024/25

8.6 To approve and sign the Certificate of Exemption – 24/25

**9. Parish Priorities** - To be discussed at the Open Parish Meeting

**10. Councillor / Clerk Reports** -

10.1 Proposal to purchase a replacement computer for the Parish Clerk

10.2 Council Insurance contract renewal

**11. Village Hall Updates** - To be discussed at the Open Parish Meeting

**12. Date of future meetings for 2025/26** - Next meeting Wednesday 25th June 2025 Sampford Courtenay Village Hall 7.30pm

*Members of the Public are cordially invited to attend all Parish Council Meetings - to give their views and to ask a question of the Council on issues relating to the agenda. The Chair will direct any written or verbal responses.*

*Alan Matthewman - Parish Clerk [clerkscpc@gmail.com](mailto:clerkscpc@gmail.com) 26 Fairways View, High Bickington, EX17 9BZ, 01769 560740*